



Tour Request Form

Atlantic City International Airport

Group Leader Information

Name:

Email Address:

Group Name/School:

Phone Number:

Address:

Fax Number:

Requested Tour Information

Requested Date/Time: _____ Alternate Date/Time: _____

Number of Expected Participants - Adults: _____ Children: _____

Approximate age range of children (minimum 10 years of age): _____

Arriving mode of transportation (bus, vehicles, etc): _____

Tour Guidelines:

- Tours are available at the airport Monday through Friday from 10:00 a.m. until 2:00 p.m.
- Tour Requests must be submitted 3 weeks prior to requested tour date. Tours will be honored on a "first come, first serve" basis.
- There must be one adult for every 10 children in a group. Children must be at least 10 years of age.
- Group size must be between 10-30 participants.
- Group leader or designee must advise airport operations of any changes or cancellations.
- For security reasons, the group leader or designee must submit names of those participating in the tour no later than one (1) week prior to tour. Names can be faxed to Airport Operations at 609-645-2890.
- The Group leader or designee should contact Airport Operations the week prior to confirm the tour date and time.
- Upon arrival at the airport, the Group Leader or designee must have waiver forms filled out for each individual taking the tour. Waiver forms are available at www.acairport.com or by contacting 609-646-6624

Fax completed form to 609-645-2890 or Email to lcori@acairport.com

Airport Use Only

Date Received: _____

Received by: _____