

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
DECEMBER 20, 2011**

The scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on December 20, 2011, commencing at 10:02 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Commissioner Jeffery A. April, Esq.  
 Commissioner Joseph W. Devine  
 Commissioner Maurice B. Hill  
 Commissioner C. Robert McDevitt (arrived at 10:14 a.m.)  
 Commissioner Joseph Ripa  
 Deputy Commissioner Joseph Mrozek (via video conference)  
 David Reiner, Governors Authorities Unit (via teleconference)  
 Bart R. Mueller, Executive Director  
 Jean Cipriani, General Counsel  
 Susan Lubrano, Authority Board Secretary

**Absent**

Chairman James S. Simpson  
 Commissioner Dianne Solomon  
 Commissioner Louis Toscano  
 Commissioner Timothy J. Lizura  
 Brandon Minde, Governors Authorities Unit

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey of the time, date and place of convening. Notice was posted at the Farley Service Plaza, the Atlantic City International Airport and the Authority's Atlantic City, New Jersey office as prescribed by law.

**Roll Call**

Commissioner	Present	Absent
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Maurice B. Hill	X	
Commissioner Timothy J. Lizura		X
Commissioner C. Robert McDevitt		X *
Deputy Commissioner Joseph Mrozek	X	
Commissioner Joseph Ripa	X	
Commissioner Dianne Solomon		X
Commissioner Louis Toscano		X

Commissioner McDevitt arrived at 10:14 a.m., after the initial roll was called.

No members of the public attended this meeting.

As Chairman Simpson was not present, the Secretary requested a motion nominating another member of the Board to chair the meeting. Whereupon, Commissioner April was nominated to chair the meeting by motion of Commissioner Devine, which motion was seconded by Commissioner Hill, with all Commissioners present being in favor.

### **Approval of the Agenda**

Commissioner April called for a motion to approve the December 20, 2011 Agenda. Whereupon, motion was moved by Commissioner Ripa, seconded by Commissioner Devine, approving the December 20, 2011 agenda. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Commissioner April called for a motion to approve the November 15, 2011 Meeting Minutes. Whereupon, a motion was moved by Commissioner Devine and seconded by Commissioner Ripa, approving the November 15, 2011 minutes. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the minutes.

### **Employee Awards**

Mr. William Spearman, of the Executive Department was honored as the December 2011 Employee of the Month.

### **Executive Session**

Commissioner April asked General Counsel if there was a need for an Executive Session. Ms. Cipriani responded affirmatively.

Mr. Mueller then presented Resolution 2011-132 to the Commissioners for the exclusion of the public to discuss pending personnel matters relating to Schedule A . The public was advised that the minutes of this Executive Session will be disclosed to the public in accordance with State law. Commissioner April called for a motion to move into Executive Session.

Whereupon, the motion was moved by Commissioner Devine and seconded by Commissioner Hill, approving Resolution 2011-132. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 10:10 a.m. A copy of Resolution 2011-132 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Commissioner April called for a motion to return to the open portion of the meeting.

Whereupon, motion was moved by Commissioner Hill and seconded by Commissioner Devine. The open portion of the meeting reconvened at 10:30 a.m. Commissioner April requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Maurice B. Hill	X	
Commissioner Timothy Lizura		X
Commissioner C. Robert McDevitt	X	
Deputy Commissioner Joseph Mrozek	X	
Commissioner Joseph Ripa	X	
Commissioner Dianne Solomon		X
Commissioner Louis Toscano		X

### **Executive Report**

Commissioner April asked for the presentation of the Executive Report. Mr. Mueller presented the December 2011 Executive Report. A copy of the December 2011 Executive Report is attached hereto and made a permanent part of these official Authority minutes.

### **Committee Reports**

Commissioner April asked Mr. Mueller to present the Committee Reports. Mr. Mueller reported that all committees met on December 6, 2011. During these meetings Commissioners were briefed on the resolutions being presented this morning, as well as the Management Audit, Toll Collection Services, SJTPO's reporting structure and the completion of the Rumble Strip project. Commissioners were also provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

### **Public Response to Agenda Items**

Commissioner April asked the public for comments on any of the agenda items. No comments were made.

### **Approval of Bills**

Commissioner April asked Mr. Mueller for the presentation of bills. Mr. Mueller stated that the bills had been mailed to the Commissioners previously for their review and are being presented for their approval. Commissioner April called for a motion to approve the bills. Whereupon, the motion was moved by Commissioner Ripa and seconded by Commissioner McDevitt approving said bills. Commissioner April asked the Commissioners for questions on the motion. There being none, Commissioner April requested that the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X *				
Commissioner Joseph Devine			X				
Commissioner Maurice B. Hill			X				
Commissioner C. Robert McDevitt		X	X				
Deputy Commissioner Joseph Mrozek			X				
Commissioner Joseph Ripa	X		X				
Commissioner Dianne Solomon							X
Commissioner Louis Toscano							X

\*Commissioner April approved all bills but abstained from voting on the bills from the firm Cooper, Levenson, April, Niedelman & Wagenheim.

### **Resolutions and Motions:**

Commissioner April asked Mr. Mueller to present the resolutions. Mr. Mueller presented sixteen (16) resolutions to the Commissioners for approval, Resolutions 2011-116 through 2011-131. Commissioner April called for a motion to approve Resolutions 2011-116 through 2011-131, the motion as presented, was moved by Commissioner McDevitt and seconded by Commissioner Devine, approving said resolutions. Commissioner April asked for questions on the motion. There being none, Commissioner April asked the Secretary to call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X				
Commissioner Joseph Devine		X	X				
Commissioner Maurice B. Hill			X				
Commissioner C. Robert McDevitt	X		X				
Deputy Commissioner Joseph Mrozek			X				
Commissioner Joseph Ripa			X				
Commissioner Dianne Solomon							X
Commissioner Louis Toscano							X

A copy of Resolutions 2011-116 through 2011-131 is attached hereto and made a permanent part of these official Authority minutes.

### **RESOLUTION 2011-116 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE 2012 OPERATING BUDGET FOR THE AUTHORITY**

This Resolution authorizes the adoption of the 2012 Operating Budget. The proposed budget will cover all operating expenses, debt service, all other required payments and meet all bond ratio coverage tests.

### **RESOLUTION 2011-117 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in "Schedule A".

**RESOLUTION 2011-118 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF VARIOUS INSURANCE POLICIES NEGOTIATED AND RECOMMENDED BY BROWN & BROWN CONSULTING**

Brown & Brown Consulting has negotiated and recommended annual insurance policies with Horizon Blue Cross Blue Shield, of Newark, NJ, AARP, of Montgomeryville, PA and HM Insurance, of Plymouth Meeting, Pennsylvania to provide various insurance policies for Authority employees. The current insurance policies will expire on December 31, 2011. Resolution 2010-51 authorized Brown and Brown Consulting of Philadelphia, PA as Professional Consultant Services for Medical Insurance, effective August 1, 2010, for a term of two (2) years with two (2) one-year options to renew. On behalf of the Authority, Brown and Brown has negotiated policies of which will become effective January 1, 2012.

**RESOLUTION 2011-119 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY REVISING HOLIDAY POLICIES SO AS TO REDUCE THE CURRENT HOLIDAY SCHEDULE OBSERVED BY THE AUTHORITY IN ACCORDANCE WITH STATE LAW**

It is the desire of the Commissioners to revise previous Authority policy regarding holidays in which the Authority's offices would be closed. The current policy provides employees with Lincoln's Birthday and the Friday after Thanksgiving off. This resolution will revise such policy to require the Authority's offices remain open on Lincoln's Birthday in February and on the Friday after Thanksgiving in accordance with N.J.S.A. 11A:6-24.1. The Commissioners recognize that there are certain collective bargaining agreements currently in place which govern the terms and conditions of certain Authority employees, which contain deviations from the standards established by this Resolution, and that changes to such entitlements must, and shall, be addressed through contract negotiations.

**RESOLUTION 2011-120 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE DOCUMENTS ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

As host agency to the SJTPO, the Authority regularly enters into agreements to accept FHWA funds on their behalf. This resolution designates the Executive Director to approve on behalf of the Authority each Federal Aid Agreement issued by the State, to request reimbursement of eligible costs under each Federal Aid Agreement, to accept reimbursement thereof and execute sub-contracts with sub-regions, consultants or other parties as may be provided for in an approved Federal Aid Agreement for the period of January 1, 2012 through December 31, 2012. The Executive Director's execution of any documents required in connection therewith is conclusive evidence of such authorization and approval.

**RESOLUTION 2011-121 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO CERTAIN SHARED SERVICES AGREEMENTS AT THE AIRPORT AND OTHER AUTHORITY OWNED FACILITIES**

The Authority is in the process of installing and implementing information technology and telecommunication enhancements at the Airport and other Authority owned facilities. Such changes alter the scope of the Authority's responsibility for providing services to its Airport and other Authority tenants, vendors, etc., by creating a shared services arrangement that will be mutually beneficial to all parties by maximizing efficiency and reducing overall costs associated with operation of these shared systems. A list and description of such shared services is provided on the associated Fact Sheet.

**RESOLUTION 2011-122 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE FORMAL ADOPTION AND PROMULGATION OF THE SJTA CONTINUITY OF OPERATIONS/CONTINUITY OF GOVERNMENT (COOP/COG) PLAN**

The purpose of this resolution is to formally Adopt and promulgate the Continuity of Operations/Continuity of Government (COOP/COG) Plan. James Lee Witt Associates was selected through an RFP process and awarded a contract per Resolution 2009-106 to evaluate risks to the Authority and prepare a COOP/COG Plan to guide the SJTA through continued operation in the event of a natural or man-made disaster. A plan was prepared and effectively tested that prioritizes the Authority's essential functions and outlines alternative work locations and succession plans for each Department. The SJTA COOP/COG Steering Committee was established to oversee ongoing COOP/COG activities, including plan modifications, annual table top exercises and training. The current COOP/COG plan was exercised successfully in a table top environment (TTX) with the NJ State Police Exercise Unit on August 10, 2011 at the Atlantic City International Airport.

**RESOLUTION 2011-123 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EXPENDITURES FOR ADVERTISING FOR 2012**

To dedicate funds for the purpose of promoting passenger and airline traffic at ACY as increasing passenger and airline traffic at ACY generates income to the airport. A portion of the general advertising budget will be used to promote the usage of E-ZPass as the Authority moves toward AET.

**RESOLUTION 2011-124 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO JPC GROUP, INC. OF BLACKWOOD, NJ FOR ATLANTIC CITY EXPRESSWAY (ACE) BRIDGE NO. 24 AND BRIDGE NO. 25 DECK RESURFACING**

On October 14<sup>th</sup> and 15<sup>th</sup>, 2011, the Authority publicly advertised a request for bids for ACE Bridge No. 24 and Bridge No. 25 Deck Resurfacing. On November 10, 2011, seven (7) bids were received, opened and tabulated. JPC Group, Inc. of Blackwood, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$998,027.00. The contract consists of all furnishing, labor, equipment, and materials and performing all work required for the deck rehabilitation of the Route 9 Bridge over the ACE at milepost 5.4 and the Shore Road Bridge over the ACE at milepost 4.9. The Director of Engineering and Operations recommends the award of this contact.

**RESOLUTION 2011-125 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CHEMUNG SUPPLY CORPORATION OF ELMIRA, NEW YORK FOR THE PURCHASE AND DELIVERY OF CRASH CUSHION AND MISCELLANEOUS PARTS**

On October 26<sup>th</sup> and 27<sup>th</sup>, 2011, the Authority publicly advertised a request for bids for the purchase and delivery of crash cushion and miscellaneous parts. On November 15, 2011, one (1) bid was received, opened and tabulated. Chemung Supply Corporation of Elmira, New York was deemed the lowest responsible bidder. The term of the contract shall be for a minimum of six months with the option to extend for an additional six month period. The Director of Engineering and Operations recommends the award of this contact.

**RESOLUTION 2011-26 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO M. L. RUBERTON OF HAMMONTON, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT OVERHEAD SIGN STRUCTURE**

On October 21<sup>st</sup> and 22<sup>nd</sup>, 2011, the Authority publicly advertised a request for bids for the Atlantic City International Airport Overhead Sign Structure. On November 11, 2011, five (5) bids were received, opened and tabulated. M.L. Ruberton of Hammonton, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$149,914.65. The contract consists of the construction of concrete foundations for the overhead sign structure, fabrication and erection of galvanized steel superstructure and sign panels, and all hardware and appurtenances.

**RESOLUTION 2011-27 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXTEND AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, ANIMAL PLAN HEALTH INSPECTION SERVICE AND WILDLIFE SERVICES (USDA-APHIS-WS) FOR THE PROVISION OF PROFESSIONAL SERVICES TO REDUCE WILDLIFE HAZARDS AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

In 2010, the Authority sought to retain professional and technical services to conduct such operational management activities to reduce wildlife hazards to aircraft using the Airport and the critical airspace surrounding the Airport for 2011, 2012 and 2013. The Authority identified USDA-APHIS-WS as the preferred provider of Wildlife Hazard professional services. The Board of Commissioners authorized the Executive Director to enter into a one-year agreement with USDA-APHIS-WS for the amount of One Hundred Forty-Four Thousand, Five Hundred and Seventeen Dollars (\$144,517.00). USDA-APHIS-WS will be providing these necessary services for an additional two years. The Board of Commissioners wish to authorize the extension of the Agreement with the USDA-APHIS-WS to provide Wildlife Hazard professional services in the amount of One Hundred Fifty-Four Thousand, Three Hundred and Nineteen Dollars (\$154,319.00), for 2012 and One Hundred Sixty-Three Thousand, Three Hundred and Thirty-Seven Dollars (\$163,337.00) for 2013 as required by the Airport Certification Manual.

**RESOLUTION 2011-28 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING EMERGENCY REPAIRS TO THE ATLANTIC CITY INTERNATIONAL  
AIRPORT TAXIWAY BRAVO/RUNWAY 13/31**

It has been determined that a section of Taxiway Bravo/Runway 13/31 is in need of immediate repair as a result of an existing depression and cracked flexible pavement. Pursuant to N.J.A.C. 19:2-7.7, when an emergency declared by the Executive Director or his designee exists of a nature requiring immediate services, the Authority shall, by such solicitation as it considers advisable, obtain whatever is necessary to meet the emergency on the most advantageous terms possible under the circumstance. Based upon the recommendation of the Airport Director, and pursuant to N.J.A.C. 19:2-7.7, the Executive Director has declared the damage to Taxiway Bravo/Runway 13/31 emergent and as such authorized an emergency procurement for the repair of same. A.E. Stone, Inc. of Egg Harbor Township, New Jersey was best suited to perform the repairs necessary due to their having the proper airfield pavement mix and the ability to mobilize expediently. A.E. Stone, Inc. of Egg Harbor Township, New Jersey provided a quote for the repairs in an amount not to exceed Thirty Six Thousand Dollars (\$36,000.00). The work to be performed includes removal and replacement of the existing depressed flexible pavement, the re-striping of all mandatory existing airfield markings, and the repair of the fracture of pavement at the runway 31 threshold bar.

**RESOLUTION 2011-29 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE GRANTS  
AND DOCUMENTS ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE  
AUTHORITY'S TRANSPORTATION SERVICES DEPARTMENT**

This resolution authorizes the Executive Director to approve and execute grants and documents with respect to the Transportation Services Department for the period of January 1, 2012 through December 31, 2012 for additional funding issued by the Federal Government, State of New Jersey and the counties or other private sector grants. The execution of additional funding is to be conclusive evidence of the Executive Director's authorization and approval thereof.

**RESOLUTION 2011-130 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING AN AGREEMENT WITH THE COUNTY OF BURLINGTON FOR THE  
PROVISION OF CERTAIN TRANSPORTATION SERVICES FOR THE COUNTY'S BURLINK  
FIXED ROUTE SYSTEM**

Since 2000 the County of Burlington has provided a deviated Fixed Route System ("BurLink") that serves the areas of the County that do not have regular NJ Transit service with the routes designed to serve the needs of area workers to get to employers or to other regional transportation services. The County of Burlington has undertaken a bid solicitation process in order to retain an operator of one or more routes for the BurLink system for a two year period from January 1, 2012 to December 31, 2013 with Burlington County having the option to extend the term of the agreement for up to an additional two years. The terms of the contract for this project require the County of Burlington to provide the vehicles for the service with the vendor responsible for the operation and maintenance of the vehicles during the term of the agreement. The Transportation Services Division of the Authority has determined that it can provide the required transportation services for this project at the rate of Forty-Five Dollars (\$45.00) per hour and has submitted a bid for this service which was deemed the lowest responsible bid submitted to the County of Burlington in response to the bid solicitation. The County of Burlington wishes to retain the proposed services of the SJTA and the Transportation Services Division of the Authority has determined that it can provide the said services.

**RESOLUTION 2011-131 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING A SUBLEASE OF PREMISES FROM SENIOR CITIZENS UNITED  
COMMUNITY SERVICES OF CAMDEN COUNTY, INC., IN CONNECTION WITH THE  
PROVISION OF TRANSPORTATION SERVICES TO THE COUNTY OF BURLINGTON FOR  
THE COUNTY'S BURLINK FIXED ROUTE SYSTEM**

The County of Burlington "the County" has provided, since 2000, a Deviated Fixed Route System ("BurLink") that serves the areas of the County that do not have regular NJ Transit service with the routes designed to transport area workers to employers or to other regional transportation services. The County undertook a bid solicitation process in order to retain an operator of the BurLink system for a two year period from January 1, 2012 to December 31, 2013 with the County having the option to extend the term of the agreement for up to an additional two years. South Jersey Transportation Authority submitted the

lowest responsible bid in response to the solicitation and was awarded the operator's contract by the County ("the BurLink Contract"). The BurLink Contract requires that the operator utilize a facility located in the County of Burlington for the dispatching and storing of vehicles used for the BurLink service, however the Authority currently does not have access to such a facility. The Senior Citizens United Community Services of Camden County, Inc. ("SCUCS") a New Jersey, non-profit corporation is a designated paratransit operator for elderly and handicapped residents of Burlington County has leased, for its operations, a facility located at 3007 Bridgeboro Road, Delran, New Jersey which is located in Burlington County (the "Storage Facility"). SCUCS has agreed to sub-lease a portion of the Storage Facility to the Authority which will allow the Authority to carry out its contract as operator for the BurLink Contract for a term of one year from January 1, 2012 to December 31, 2012 with such renewal(s) of the sub-lease, mutually agreed to by the parties, for One Thousand Eight Hundred and Seventy-Five Dollars (\$1,875.00) per month, plus the cost of a dispatcher which would also be paid for by the Authority. The proposed sub-lease would allow the Authority to have use of the office located on the premises and exclusive use of fifteen (15) parking spaces which would be sufficient for the Authority to perform its obligations under the BurLink Contract. The Director of Transportation Services recommends entering into a contract with SCUCS.

### **Petitions or Communications, Unfinished Business and New Business**

Commissioner April asked if there were any petitions or communications, unfinished or new business. Mr. Mueller responded that all previous petitions and communications were either mailed to the Commissioners prior to the meeting or are at their place and there is no unfinished or new business.

### **General Comment**

Commissioner April asked for general comments. In response, Commissioner Devine asked Mr. Mueller to introduce Mr. Frank Frankowski, SJTA's newly appointed Chief Financial Officer (CFO) to the Board of Commissioners. Mr. Mueller introduced Mr. Frankowski and publicly welcomed him to the SJTA. Mr. Mueller then informed the Board of Mr. Frankowski's prior work history and advised of the rigorous interview process he faced prior to his selection. He stated that several good candidates had applied for the position, and that it had been narrowed down to two final candidates, at which point several additional interviews took place, leading to the selection of Mr. Frankowski. He again welcomed Mr. Frankowski and stated that he looks forward to having him as part of SJTA's Executive team.

Commissioner Devine then thanked Mr. Culnan, Director of Business Administration, and his team for a job well done on the 2012 budget. He advised that Mr. Culnan had met with the Commissioners individually prior to this meeting to present the budget and to answer subsequent questions. He stated that there were many challenges to overcome this year and that there are many still ahead. Commissioner Devine then advised that he would be meeting with Mr. Culnan and staff on December 21, 2011, at the Chairman's request, for a thorough review of the Capital Budget and will report back to the Finance Committee to assure that the funding is commensurate with projects. In closing, Commissioner April wished everyone a happy Holiday Season.

### **Adjournment**

There being no further business, Commissioner April called for a motion to adjourn the meeting. Whereupon, the motion was moved by Commissioner Devine and seconded by Commissioner Ripa to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 10:53a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary