

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
APRIL 15, 2015
AGENDA**

The April 15, 2015 Board of Commissioners Meeting of the Authority will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the April 15, 2015 Agenda
4. Approval of the February 20, 2015 Special Meeting Minutes and March 18, 2015 Minutes
5. Employee Recognition Award
6. Executive Session
7. Roll Call upon return to Open Session
8. Executive Report
9. Committee Reports
10. Public Response to Agenda Items
11. Presentation and Approval of Bills
12. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

**RESOLUTION 2015-22 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
ACCEPTING THE 2014 FINANCIAL AUDIT**

The Audit Committee met on December 3, 2014 and March 25, 2015, in accordance with Executive Order No. 122. The Audit Committee has reviewed the 2014 Financial Audit Report and discussed the findings with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2014 Financial Audit and hereby directs the Interim Executive Director to file a copy of the Audit with the Treasurer of the State of New Jersey.

**RESOLUTION 2015-23 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE READOPTION OF THE AUDIT COMMITTEE CHARTER**

Pursuant to Resolution 2004-65, the Authority created an Audit Committee in accordance with the requirements of Executive Order No. 122. The Authority, via Resolution 2008-31, adopted an Audit Committee Charter to set forth the composition, duties and specific responsibilities of the Committee and the procedures to be followed by the Committee in connection therewith. The Audit Committee Charter is reviewed annually to reassess the adequacy of the Charter and recommend any proposed changes to the Board, including any changes that are necessary as a result of new laws or regulations. On March 25, 2015, the Audit Committee met and as a result of reviewing the Charter and given that it was last adopted in 2008, the Audit Committee believes it is in the best interest of the Authority to readopt the Audit Committee Charter, with no changes, in the form attached to the resolution, entitled Exhibit "A".

**RESOLUTION 2015-24 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE ENTRANCE INTO AN AGREEMENT BETWEEN THE SOUTH
JERSEY TRANSPORTATION AUTHORITY AND THE STATE OF NEW JERSEY FOR
THE PROVISION OF FEEDER ROAD MAINTENANCE COST SHARING**

The State of New Jersey (the "State") provides road and bridge maintenance on State Highways which intersect six interchanges for the Atlantic City Expressway. These portions of the State Highways which intersect and interconnect with Authority interchanges support the efficient and effective ingress and egress of vehicles using the Authority facilities, hereinafter referred to as "Feeder Roads". Pursuant to Resolution 2009-120, the Authority executed a Cost Sharing Agreement with the State dated December 14, 2009 for feeder road maintenance, to provide for reimbursement by the Authority to the State for the reconstruction, maintenance and repair of the

six feeder road segments that interconnect and intersect Authority Interchanges. The Authority, via subsequent resolutions, extended this Cost Sharing Agreement through the State Fiscal Year 2015, which is set to expire on June 30, 2015. Language in the extension amendment to the December 14, 2009 Cost Sharing Agreement requires the execution of a new agreement for State Fiscal Year 2016. The Authority and the State now desire to enter into a new Cost Sharing Agreement for the period beginning July 1, 2015 and ending June 30, 2016.

RESOLUTION 2015-25 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION OF THE PROFESSIONAL SERVICES AGREEMENT FOR SELF-FUNDED GROUP HEALTH BENEFIT PROGRAM

On November 21, 2010, the Authority and the NJTA (respectively, "SJTA" and "NJTA" and collectively, "the Authorities") issued 4 Requests for Proposals (RFP) for Health Care Carriers to administer the Authorities' 4 Self-Funded Group Medical Benefit Programs: Medical; Pharmacy Services; Dental Services; and Vision Services. The Authorities received 17 proposals on January 11, 2011. A Consultant Selection Committee (CSC) comprised of representatives from both Authorities reviewed the proposals. Based on the recommendation of the CSC, the following 4 firms were recommended and consequently awarded contracts authorized via Resolutions 2011-21 (SJTA) and No. 074-02-2011 (NJTA): Horizon Blue Cross Blue Shield of New Jersey; Express Scripts; Delta Dental and Davis Vision. The terms of the contracts were 3 years with 2 one-year optional extensions at the discretion of the Authorities and with the concurrence of the vendors. The Authority, via Resolution 2014-12 authorized the first one-year extension option and now desires to exercise its second and final one-year extension option. The NJTA and vendors have been contacted and are in concurrence with the second one year extension option.

RESOLUTION 2015-26 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR STOP LOSS INSURANCE

The Authority, via Resolution 2015-13, authorized the enrollment of Authority employees into the State Health Benefit Plan (SHBP), effective July 1, 2015. The Authority, via Resolution 2014-120, awarded a contract to Sun Life Assurance Company, of Wellesley Hills, Massachusetts "Sun Life" for the provision of Stop Loss Insurance for Authority employees. The Stop Loss Insurance currently provided by Sun Life will be insufficient once the Authority transitions into the SHBP. Therefore, the Authority now requires the procurement of Stop Loss Insurance for retirees not eligible to enroll in the SHBP. The Authority is a member of the New Jersey Interagency Coordinating Committee, whose members also include the New Jersey Turnpike Authority (the "NJTA"). In April 2000, legislation was enacted that permitted members of the New Jersey Interagency Coordinating Committee to utilize each other's contracts as an effective way to save resources through the use of joint purchasing power to obtain the best pricing and terms. On March 12, 2015, the NJTA's Medical Insurance Consultant, Segal Group, of New York, New York, received quotes from firms to administer Stop Loss Insurance for NJTA and Authority employees. Based on the quotes and subsequent negotiations, the Segal Group recommends entering into a contract with Munich Re, of Andover, Massachusetts, for a term of one year. The coverage level to be provided by Munich Re is commensurate with the Stop Loss Insurance currently provided by Sun Life.

RESOLUTION 2015-27 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2014-28 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF THE 2014 ANNUAL REPORT WHICH OUTLINES THE AUTHORITY'S PROJECTS AND ACHIEVEMENTS FOR THE YEAR 2014

The SJTA Annual Report narrative section outlines Authority projects and achievements for the year 2014 and incorporates the official Financial Report of Audit, which is supplied by the Finance Department and compiled by an independent auditor. The creation, writing and development elements of the SJTA Annual Report are done in-house by the General Marketing and Communications Department and the technical development aspects such as layout/design, transferring the report to a PDF flash format, and up-loading to the Authority's website were procured via quotes at a minimal costs.

RESOLUTION 2015-29 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO PREMIER ENTERPRISES, LLC T/A PREMIER ROOFING OF TOMS RIVER, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT TERMINAL ROOF REPLACEMENT PROJECT

On February 19, and 20, 2015, the Authority publicly advertised for bids for the Atlantic City International Airport Terminal Roof Replacement Project. Work includes, but is not limited to, the complete demolition and replacement of the existing BUR roofing (8,600 sf.), insulation, boots, flashings, pitch pockets, pipe supports, drains, expansion joints, gutters and the disconnect, modify and reconnect of electrical power, lightning protection, controls, tele/data, condensate piping and duct work as required. As part of the solicitation, the Authority sought bids for the Base Bid as described above, plus two add alternates: Add Alternate #1 includes the base bid plus an additional area consisting of 2,100 sf. of roofing. It also includes replacement of the existing gas pipe supports, painting of the existing gas piping and installation of new flexible gas connectors to RTUs. Add Alternate #2 includes the base bid plus an additional area consisting of 5,000 sf. of roofing. The Authority's selection of the base bid and/or add alternates is contingent upon available funds. On March 12, 2015, 4 bids were received, opened and tabulated. Premier Enterprises, LLC, T/A Premier Roofing of Toms River, New Jersey was deemed the lowest responsive, responsible bidder for the desired Base Bid and Add Alternates 1 & 2, in an amount not to exceed \$422,400.00.

RESOLUTION 2015-30 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY SUPPORTING THE CHALLENGE ATLANTIC CITY TRIATHLON

The Authority is keenly interested in supporting events that promote tourism, and provide economic stimulation to the region. For the past several years, the Authority and surrounding community have supported the Atlantic City International Triathlon, organized by DelMo Sports and Entertainment, LLC, which brings thousands of athletes from all over the country to the Mid-Atlantic Region. In June 2014, the Authority supported a new event, organized by A. Vigo & DelMo Sports and Entertainment, LLC, the inaugural Challenge Atlantic City Triathlon. This international event brought over 1,500 athletes from over 40 states and 15 countries to Atlantic City region. A. Vigo & DelMo Sports and Entertainment, LLC, have again requested permission from the Authority to utilize portions of the Atlantic City Expressway between Exit 2 and Exit 4 from 7:00 a.m. through 4:00 p.m., on June 28, 2015 for the event. The Authority will be reimbursed by the organizer for all documented Authority-related expenses. In addition, the Challenge Atlantic City Triathlon and its participants shall discharge the Authority, sponsors of this event, their agents, officers, employees, volunteers, event directors and event holders and anyone associated in any way with the event, from all liabilities, actions, claims, demands and damages. By supporting this event, the Authority is assisting in promoting a positive image and showcasing the region's many tourist attractions. It will also assist in bringing Atlantic City and its surroundings a healthful, non-gaming, family-friendly event.

RESOLUTION 2015-31 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO A BASIC AIRLINE AGREEMENT WITH AIR CANADA, OF MONTREAL, CANADA FOR SCHEDULED AIR SERVICE TO AND FROM ATLANTIC CITY INTERNATIONAL AIRPORT AND A MONTH TO MONTH LEASE AGREEMENT FOR OFFICE SPACE AT THE AIRPORT

Air Canada, of Montreal, Canada, a qualified Commercial Passenger Air Service Carrier, has expressed an interest in providing Air Service to and from the Atlantic City International Airport from their Toronto Pearson Hub. Air Canada has further expressed a desire to lease terminal space from the Authority in order to conduct its services. The Authority desires to enter into an agreement with Air Canada to provide such Air Service to the public for a term commencing on May 22, 2015 through September 7, 2015, with a month-to-month lease of 100 square feet of terminal space, for the above referenced term. Air Canada will pay the Authority fees based on the current Rates and Charges for ACY.

RESOLUTION 2015-32 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO A BASIC AIRLINE AGREEMENT WITH CHOICE AIRE FOR SCHEDULED PUBLIC CHARTER AIR SERVICE TO AND FROM ATLANTIC CITY INTERNATIONAL AIRPORT AND A MONTH TO MONTH LEASE AGREEMENT FOR OFFICE SPACE AT THE AIRPORT

Choice Aire, a qualified Scheduled Public Charter Air Service Carrier, has expressed an interest in providing Air Service to and from the Atlantic City International Airport. They have further expressed a desire to lease terminal space from the Authority in order to conduct its services. The Authority desires to enter into an agreement with Choice Aire for Air Service to and from the Atlantic City International Airport to Miami, Florida, Nashville, Tennessee and other destinations as deemed appropriate. The term of this agreement shall be for one (1) year, with a month-to-month lease of approximately 503 square feet of terminal space, beginning May 21, 2015.

RESOLUTION 2013-33 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH K.L. HOLDINGS, LLC FOR OFFICE SPACE FOR THE TRANSPORTATION SERVICES DIVISION OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY

The Transportation Services Division's current lease with K.L. Holdings, LLC ("K.L. Holdings") is set to expire on May 14, 2015. There is a need to maintain the current office space to house the operations and personnel of the Transportation Services Division. The current office space, inclusive of Suites 101 and 103 is located at 800 Cooper Street, Camden, New Jersey, is available for lease. SJTA desires to enter into a new agreement with K.L. Holdings wherein the SJTA will lease 2,032 square feet of office space for a term of 1 year, from May 15, 2015 through May 14, 2016, at a base rental rate of \$18.00/square foot (\$3,048.00 monthly) with all other expenses to be paid by landlord.

RESOLUTION 2015-34 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO WOLFINGTON BODY COMPANY, INC., OF MOUNT HOLLY, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A 2015 OR CURRENT PRODUCTION YEAR 36 PASSENGER HEAVY DUTY BUS WITH WHEELCHAIR LIFT OR EQUAL

On March 25th and 26th, 2015, the Authority publicly advertised for bids for the Purchase and Delivery of one 2015 or Current Production Year 36 Passenger Heavy Duty Bus with Wheelchair Lift or Equal. On April 2, 2015, 2 bids were received, opened and tabulated. Wolfington Body Company, Inc., of Mount Holly, New Jersey was deemed to have submitted the lowest responsible bid, in an amount not to exceed \$128,830.00.

RESOLUTION 2015-35 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO WOLFINGTON BODY COMPANY, INC., OF MOUNT HOLLY, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF 2015 OR CURRENT PRODUCTION YEAR 20 PASSENGER HEAVY DUTY BUS WITH WHEELCHAIR LIFT OR EQUAL

On March 25th and 26th, 2015, the Authority publicly advertised for bids for the Purchase and Delivery of a 2015 or Current Production Year 20 Passenger Heavy Duty Bus with Wheelchair Lift or Equal. On April 2, 2015, 2 bids were received, opened and tabulated; however, one of the Bids contained a material defect and was therefore rejected. Wolfington Body Company, of Mount

Holly, New Jersey was deemed to have submitted the lowest responsive, responsible bid in an amount not to exceed \$67,279.00 per unit. As the number of units to be purchased is contingent upon fund availability, the Authority desires to enter into a contract with Wolfington Body Company, of Mount Holly, New Jersey for the Purchase and Delivery of 3 2015 or Current Production Year 20 Passenger Heavy Duty Buses with Wheelchair Lifts or Equal to be used by Transportation Services, in an amount not to exceed \$201,837.00 for 3 buses.

13. Petitions and Communications, Unfinished Business, New Business
14. General Comment
15. Time and Place of Next Meeting: The next scheduled Board Meeting will be held on **Wednesday, May 20, 2015 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT