

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
AUGUST 22, 2012**

**AGENDA**

The August 22, 2012 Board of Commissioners Meeting of the Authority will be held at **9:00a.m.** at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the August 22, 2012 Agenda
4. Approval of the July 25, 2012 Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

**RESOLUTIONS TO BE PRESENTED**

**RESOLUTION 2012-76 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2012-77 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY REAFFIRMING THE DESIGNATION OF THE CERTIFYING OFFICER AND DESIGNATING A SUPERVISOR THEREOF FOR MATTERS RELATING TO THE NEW JERSEY STATE-ADMINISTERED RETIREMENT SYSTEM**

Pursuant to N.J.S.A. 43:3C-15, the Authority shall designate a Certifying Officer to perform duties relating to matters concerning the New Jersey State-administered Retirement Systems. The Authority shall also designate a Supervisor of the Certifying Officer. Pursuant to the above mentioned statutory requirement, Patricia A. Bailey currently holds the position of Certifying Officer and Stephen F. Dougherty currently holds the position of Supervisor to the Certifying Officer. Due to organization changes within the Authority resulting from the Management Audit, Supervisory responsibilities of the Human Resource Division have changed and thus prompted the need to designate a new Supervisor to the Certifying Officer. The Acting Executive Director desires to reaffirm the designation of Patricia A. Bailey as the Authority's Certifying Officer and designates Sharon Gordon as the immediate Supervisor to the Certifying Officer. Under the provisions of Chapter 52, P.L. 20011 (N.J.S.A. 43:3C-15), the Certifying Officer and the immediate Supervisor of the Certifying Officer must complete required training on eligibility for enrollment in the retirement system(s) and certify eligibility of the enrollment. The Certifying Officer has completed such training prior to this designation, and the Supervisor's appointment shall take effect immediately upon the completion of such training.

**RESOLUTION 2012-78 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY SUPPORTING THE 2<sup>ND</sup> ANNUAL DELMOSPORTS AND THE ATLANTIC CITY INTERNATIONAL TRIATHLON**

The Authority is keenly interested in supporting events that promote tourism, and provide economic stimulation to the region. DelMoSports LLC has requested permission from the Authority to utilize portions of the Atlantic City Expressway for the DelMoSports Atlantic City International Triathlon on September 15<sup>th</sup>, 2012, from 7:00 a.m. through 11:00a.m. The Atlantic City International Triathlon, a well-know Olympic event promotes a positive image and showcases the region's many tourist attractions. The Atlantic City International Triathlon will also assist in bringing Atlantic City and its surroundings a healthful, non-gaming, family-friendly event as well as a significant economic impact to the city of Atlantic City and the region. All participants of the Atlantic City International Triathlon are required to sign an application which discharges the Authority, sponsors of this event, their agents, officers, employees, volunteers, event directors and event holders and anyone associated in any way with the event, from all liabilities, actions, claims, demands and damages. SJTA will receive payment from DelMoSports to cover SJTA related costs associated with this event.

**RESOLUTION 2012-79 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO J.H. WILLIAMS ENTERPRISES, INC. OF MOORESTOWN, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) OPERATIONS CENTER EXPANSION**

On May 7<sup>th</sup> and May 8<sup>th</sup> 2012, the Authority publicly advertised a request for bids for the Atlantic City International Airport (ACY) Operations Center Expansion. On June 5, 2012, the Authority received three (3) bids for the project and after opening and tabulating the bids, J.H. Williams Enterprises, Inc. of Moorestown, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$471,000.00. The Authority desires to enter into a contract with J.H. Williams Enterprises, Inc. of Moorestown, New Jersey for the Atlantic City International Airport Operations Center Expansion, which consists demolition of an existing storage room including a hydronic cabinet unit heater, lighting, power, acoustical ceiling, interior wallboard and an exterior wall modification. New work will be for the new Airport Operations Center to include operation consoles, flooring, acoustical ceiling, exterior glazing, video monitors, computer stations, smartboard, UPS power, fire alarm, data equipment, lighting, heat pump system, hydronic cabinet unit heater and all technology integrations for a completely functional operations center. Second phase is for the demolition of the existing airport operation center, adjacent to the new, including acoustical ceiling, flooring, power, operations consoles, video monitors and all related data connections. New work will be for the construction of a conference room to include furniture, video conferencing, power, communications, heat pump system, acoustical ceiling, flooring and security access controls. Also included in this project are some HVAC modifications, new air diffusers and air balancing of the complete system.

**RESOLUTION 2012-80 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO GARDEN STATE BOBCAT, OF FREEHOLD, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A CURRENT PRODUCTION YEAR MODEL E50 BOBCAT COMPACT EXCAVATOR WITH OPTIONS**

On June 6 and 7, 2012 the Authority advertised Bids for the Purchase and Delivery of a New Current Production Year Model E50 Bobcat Compact Excavator with Options. On June 29, 2012, two bids were received, opened and tabulated. Garden State Bobcat, of Freehold, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$59,496.18. The contract consists of the Purchase and Delivery of a New Current Production Year Model E50 Bobcat Compact Excavator with Options.

**RESOLUTION 2012-81 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO ZONE STRIPING, INC. OF GLASSBORO, NEW JERSEY FOR RUNWAY RUBBER AND CONTAMINANT REMOVAL AND RUNWAY AND TAXIWAY PAINTING AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

On July 5<sup>th</sup> and July 6<sup>th</sup> 2012, the SJTA publicly advertised for bids for Runway Rubber and Contaminant Removal, Surface Preparation, Paint Marking Removal and Runway Painting at the Atlantic City International Airport. On July 19, 2012, three (3) bids were received, opened and tabulated. Zone Striping, Inc. of Glassboro, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$73,783.00. The removal operation is accomplished with high-pressure water, no detergents are permitted. The contract includes surface preparation, rubber and paint marking removal and runway/taxiway marking of faded FAA mandatory airfield markings. Rubber removal is required to ensure the runway surface is free of rubber build up and other items that could decrease the braking action of landing aircraft. Re-striping of FAA mandated markings is done with glass beads to ensure visibility of said markings by aircraft. The markings are selected from FAA required airport conducted Part 139 inspections.

**RESOLUTION 2012-82 TO THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH RENTAL CAR COMPANIES FOR A CUSTOMER FACILITY CHARGE AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

In 2007, the South Jersey Transportation Authority began collecting a Customer Facility Charge ("CFC") of \$3.00 from rental car companies located at ACY. These charges apply to each vehicle, each rental day from customers that rent a motor vehicle from any of the rental car companies located at the Airport for the purpose of funding improvements to the rental car facilities. The initial CFC fees were collected in order to pay for the construction of the rental car company site facilities located within the parking garage that was constructed in 2008. In April 2012, the amount of CFCs' set aside to cover the cost of the construction for the Rental Car Companies was satisfied. There are four (4) rental car companies currently operating at the Airport. The companies include Hertz, Budget, Avis and Enterprise. The rental car companies have expressed a keen interest in the construction and use of a Quick Turn Around area (QTA). A QTA will consist of an indoor facility equipped with water and electrical outlets which will permit the rental car companies to clean their fleet on site

year round. This QTA will permit the rental car companies to maintain the current fleet of vehicles in a faster more efficient way for use by the traveling public. Therefore, the Authority wishes to continue the collection of the CFCs in order to pay for the design and construction of the proposed QTA located near the parking garage on Airport property. The Authority will use the proceeds derived from the CFC's to reimburse itself and/or pay for all costs associated with the construction of the QTA. The current CFC charge will remain in effect until amended and/or terminated by resolution of the Authority.

**RESOLUTION 2012-83 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT WITH DM MEDICAL BILLINGS OF BERLIN, NEW JERSEY FOR EMERGENCY MEDICAL SERVICES AND AMBULANCE BILLING SERVICES AT THE AIRPORT**

On May 7<sup>th</sup> and 8<sup>th</sup>, 2009 the Authority publicly advertised a Request for Proposals for Emergency Medical Services/Ambulance Services billing at the Airport. On June 2, 2009, the Authority received two (2) proposals. On June 25, 2009 the Consultant Selection Committee met and determined the highest ranked proposal was submitted by DM Medical Billings of Berlin, New Jersey. DM proposed a rate payable to the Authority of six and one half percent (6.5%) of all revenue collected. In September 2009, the Authority entered into a contract with DM Medical Billings, of Berlin, NJ in order to increase the amount of collections received for Emergency Medical Services. The initial term of this agreement was from September 23, 2009 to September 22, 2012 with two (2) one year renewal options at the Authority's discretion. The amount of fees collected by DM Medical Billing has increased significantly. Revenue increased from \$3,142 to \$37,487 per year from 2009 through 2011. Therefore, the Authority wishes to exercise the 1<sup>st</sup> renewal option with DM Medical Billings

**RESOLUTION 2012-84 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO OSHKOSH CORPORATION, OF APPLETON, WISCONSIN FOR THE PURCHASE AND DELIVERY OF A NEW CLASS 5 3000 GALLON AIRPORT RESCUE FIRE FIGHTING VEHICLE OR EQUAL**

On June 1<sup>st</sup> and June 2<sup>nd</sup> 2012, the Authority publicly advertised for bids for the Purchase and Delivery of a New Class 5 3000 Gallon Airport Rescue Fire Fighting Vehicle or Equal. On June 28, 2012, two (2) bids were received, opened and tabulated. Oshkosh Corporation, of Appleton, Wisconsin was deemed the lowest responsive, responsible bidder in an amount not to exceed \$749,002.00. This vehicle is for the replacement of an existing vehicle that has outlived its useful life in accordance with FAA guidelines. The award of the contract is contingent upon FAA funding as the FAA will fund 90% of the costs.

**RESOLUTION 2012-85 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ISSUANCE OF A PERMIT TO THE ATLANTIC CITY JITNEY ASSOCIATION FOR THE PROVISION OF GROUND TRANSPORTATION AUTOBUS SERVICE AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

The Authority has previously provided ground transportation services to the public as an alternative method of transportation from the Airport. The Authority has issued multiple Requests for Proposals ("RFP") and Requests for Qualifications ("RFQ") to select a business willing and able to provide ground transportation services at the Airport; however, the previously issued RFPs and RFQ did not result in an award. The Authority has decided to offer an operating permit for the provision of ground transportation autobus services to ensure the service continues to be provided at the Airport. The Atlantic City Jitney Association desires to obtain an operating permit to provide autobus ground transportation services at the Airport. The Atlantic City Jitney Association shall pay the Authority eight hundred and seventy-five dollars (\$875.00) for this permit per year. The Deputy Airport Director recommends the issuance of a permit for a term of one (1) year between Atlantic City Jitney Association and the SJTA unless sooner terminated or extended as provided in the permit.

**RESOLUTION 2012-86 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH RICHARD STOCKTON COLLEGE OF NEW JERSEY OR ITS DESIGNEE TO OPERATE A SHUTTLE SERVICE TO CONNECT THE COLLEGE WITH NEW JERSEY TRANSIT TRAIN SERVICE AND THE ATLANTIC CITY INTERNATIONAL AIRPORT**

The Richard Stockton College of New Jersey (the "College") entered into an agreement dated September 6, 2011 with the Authority wherein the Authority operates a shuttle service linking the College, the New Jersey Transit Egg Harbor Train Station and the Atlantic City International Airport for the 2011-2012 academic year, approved via Resolution 2011-85. The College and the Authority entered into an agreement for the Authority to provide shuttle services during the 2012 summer session, approved via Resolution 2012-35. The College has requested that the Authority again provide this service for the 2012-2013 academic session, including the 2013

summer session. The proposed service will be in accordance with the provisions and schedule as identified in the proposed Agreement, in similar form as attached hereto as Schedule "A". The Authority has applied for and received approval for a CMAQ grant, which helps defray the cost of the provision of these services for the College. The Authority will charge the College the amount of \$1,488.21 per month for the shuttle (for a total of \$17,858.49).

**RESOLUTION 2012-87 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES**

The Authority and the County of Camden have recognized the need for the provision of a comprehensive transportation system to meet the needs of the Work Force New Jersey ("WFNJ") and Temporary Assistance to Needy Families ("TANF") recipients, past TANF recipients, welfare clients, low-income individuals, and other transit dependents for whom public transit services are otherwise unavailable. Via Resolution 2011-76, the Commissioners authorized the Authority to enter into an agreement to continue the project with the County for an additional one (1) year term which expired June 30, 2012 utilizing grant monies from WFNJ Transportation Block. The Authority and the County wish to enter into another agreement for the provision of these services from July 1, 2012 through June 30, 2013, in similar form as the contract attached hereto as Schedule "A". The County has received approval for the WFNJ TANF Transportation Block Grant in the amount of \$450,222.00, commencing on or about July 1, 2012 and terminating on or about June 30, 2013, which shall be used towards the provision of these services. Transportation Services Division can continue to provide the required transportation services as set forth in the Agreement attached to this resolution as Schedule A. The County has authorized the extension with the Authority for these transportation services. The Director of Transportation Services believes it is in the best interest of the Authority and the public within its jurisdiction to enter into an agreement with the County to perform the above transportation services.

**RESOLUTION 2012-88 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AUTHORITY TO ENTER INTO A SHARED SERVICES AGREEMENT WITH ROWAN UNIVERSITY TO OPERATE A TEMPORARY HOUSING SHUTTLE SERVICE FOR THE UNIVERSITY**

Rowan University (the "University") is in need of a temporary housing shuttle service between Rowan University's James Hall, in Glassboro and the Fairfield Inn, in Deptford (the "Route") for its students. This service is needed on a temporary basis from September 4th through October or until formal notice of termination is given by the University. The University has requested that the Authority provide a shuttle service on this Route through a shared service agreement for the aforementioned time period. The University will pay the Authority for the services in an amount of \$18.00 per trip. The Authority and University desire to enter into an agreement similar to that which is attached hereto as Schedule A. The Director of Transportation Services believes it is in the best interest of the Authority to provide this shuttle services to the University along the Route identified above from September 4, 2012 through October or until formal notice of termination is given by the University.

**RESOLUTION 2012-89 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH CAMDEN COUNTY TO PROVIDE SHUTTLE SERVICES RELATIVE TO THE BAIRD BOULEVARD BRIDGE PROJECT**

The County of Camden is in the process of reconstructing the Baird Boulevard Bridge. In or around the middle of September, bridge access to pedestrians will be cut off during the construction process. The County has requested the Authority provide a shuttle for pedestrians at the Baird Boulevard Bridge from one side of the bridge in Parkside, to the other in East Camden, from 7am to 7pm Monday through Friday, while construction interrupts pedestrian access to the bridge. From the hours of 3pm to 7pm, the County shall provide one security officer, at its own expense, for each shuttle vehicle to ensure the safety of the passengers and Authority personnel. The Authority wishes to provide these services for the County, at a rate of \$30.00 per hour for service, not to exceed \$50,000.00. The County has previously approved this service at their August 16, 2012 meeting.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next scheduled Board Meeting will be held on **Tuesday, September 18, 2012 at 10:00a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

**ADJOURNMENT**