

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
FEBRUARY 20, 2013
AGENDA**

The February 20, 2013 Board of Commissioners Meeting of the Authority will be held at 9:00a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the February 20, 2013 Agenda
4. Approval of the January 23, 2013 Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2013-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND ATLANTIC CITY INTERNATIONAL AIRPORT

The purpose of this resolution is to consolidate all known "Sole Source" vendors who provide goods and or services that may have the potential to exceed or do exceed the Authority's current bid threshold of \$36,000. On an annual basis, the Purchasing Division creates a matrix that details all sole source purchase orders issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on this information, initial recommendations for each Sole Source vendor are added to the matrix. The matrix is then forwarded to all department directors/division managers for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$25,000 or more is made, then that vendor is added to the resolution as there is potential for the \$36,000 bid threshold to be met or exceeded. Sole Source vendors that do not meet the \$25,000 threshold are issued purchase orders and are not subject to inclusion on the Sole Source Resolution. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution and titled Exhibit "A".

RESOLUTION 2013-13 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION OF THE CONTRACT WITH WELLS FARGO BANK, N.A., OF TOMS RIVER, NEW JERSEY FOR CASH AND CREDIT CARD PROCESSING, BANKING AND ARMORED CAR SERVICES

The purpose of this resolution is to authorize the extension of the current contract with Wells Fargo, N.A. for the provision of Cash and Credit Card Processing, Banking and Armored Car Service with revised terms. On June 16th and 17th, 2010 the Authority advertised a request for proposals for cash and credit card processing, banking and armored car services. On July 15, 2010 two (2) proposals were received in response said advertising. On July 19, 2010 an initial Consultant Selection Committee (CSC) meeting was held and it was determined that one of the proposals was non-responsive, and that additional clarifications would be needed from the second proposer, Wells Fargo Bank, N.A. of Toms River, New Jersey (the Bank) in order to properly evaluate their proposal. On July 29, 2010 a second CSC meeting was held and a decision was made to enter into contract negotiations with Wells Fargo. Resolution 2010-119 approving further negotiations and the entry into a contract with the Bank was approved during the November 2010 Board meeting. Additional negotiations ensued and at the close of these discussions, a contract was executed on April 1, 2011, which provided for a term of (1) one year with (3) one-year options to extend, by mutual agreement of both parties. Resolution 2012-19

authorized the first one-year renewal option of this contract. Both the Authority and the Bank desire to exercise the second one-year option to extend at the same terms and conditions with the exception of a reduction of earning credits from 35 basis points (bps) to 25 bps. The terms and conditions are detailed in the Amendment to the Agreement; (Exhibit "A") attached hereto, and have been agreed upon by both the Authority and the Bank. The Chief Financial Officer recommends the renewal of this contract.

RESOLUTION 2013-14 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to the resolution.

RESOLUTION 2013-15 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO SOUTH STATE, INC., OF BRIDGETON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2013 RESURFACING PROGRAM

On December 17th and 18th, 2012, the Authority publicly advertised for bids for the 2013 Atlantic City Expressway Resurfacing Program, which consists of furnishing all labor, equipment, and materials and performing all work required to resurface various portions of the Atlantic City Expressway, its ramps and access roadways. As part of this solicitation, the Authority sought three separate Base Bids, wherein the work limits for each varied. On January 17, 2013, four (4) bids were received, opened and tabulated and South State, Inc. of Bridgeton, New Jersey was deemed to have submitted the lowest responsible bid for each Base Bid. Following a review of the bids, it was determined that Base Bid No. 3 best met the needs of the Authority. Limits of Base Bid No. 3 include Wrangleboro Road from US Route 40/322 to the Interchange 12 Access Road, along the Interchange 12 Access Road, the Interchange 12 ramps from Wrangleboro Road to the Atlantic City Expressway mainline, including the eastbound acceleration lanes and the westbound deceleration lanes, the eastbound Atlantic City Expressway from milepost 43.0 to 40.0, including the Interchange 41 eastbound acceleration and deceleration lanes and restriping of approximately 20 lane miles of mainline Atlantic City Expressway. The Authority desires to enter into a contract with South State, Inc. of Bridgeton, New Jersey, for the 2013 Atlantic City Expressway Resurfacing Program, Base Bid No. 3, in an amount not to exceed One Million, Four Hundred and Thirty-One Thousand, One Hundred and Sixty Five Dollars (\$1,431,165.00).

RESOLUTION 2013-16 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO SCARPA ELECTRIC COMPANY, OF VINELAND, NEW JERSEY FOR ATLANTIC CITY INTERNATIONAL AIRPORT SECURITY SYSTEMS UPGRADES (REBID)

On October 24th and 25th, 2012, the Authority publicly advertised for bids for the Atlantic City International Airport Security System Upgrades. On November 14, 2012, one (1) bid was received, opened and tabulated. However, due to the bid exceeding both the engineering estimate and the allocated project budget, the Authority disqualified the bid and began preparations to re-bid the project. On November 28th and 29th, 2012, the Authority publicly re-advertised for bids for the Atlantic City International Airport Security System Upgrades (Rebid) and on January 16th, 2013, seven (7) bids were received, opened and tabulated. Scarpa Electric Company, of Vineland, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed Two Hundred and Thirty Four Thousand Dollars (\$234,000.00). The Authority desires to enter into a contract with Scarpa Electric Company, of Vineland, New Jersey, for the Atlantic City International Airport Security System Upgrades (Rebid) which includes all labor, equipment, and materials to perform all work required for the construction/updating of the Airport's Existing Security Access Control System. The construction will include, but not be limited to mobilization, demolition, preparation and replacement of access control panels, wiring/circuiting from components to Airport MDF/IDF Rooms, network interfacing, software implementation and testing as well as relocation of access control panels.

RESOLUTION 2013-17 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION OF THE CONTRACT WITH WASTE MANAGEMENT OF NEW JERSEY, INC. OF EWING, NEW JERSEY FOR REFUSE REMOVAL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS

On December 13th and 14th, 2011, the Authority publicly advertised for bids for refuse removal services for several Authority locations, including the Farley Service Plaza in Elwood, New Jersey, the Authority's office location at the New York Avenue Garage in Atlantic City, the Atlantic City International Airport, the East Maintenance Yard, the West Maintenance Yard and on-call locations, on an emergency basis, in accordance with each bid outlined on Exhibit "A". On January 18, 2012, two bids were received, opened and tabulated and Waste Management of New Jersey, Inc. of Ewing, New Jersey was deemed the lowest responsive, responsible bidder and was therefore awarded a contract to provide such services via Resolution 2012-12. The term of the contact was one (1) year with a one (1) year option to renew at the Authority's discretion. The Authority desires to exercise its option to renew the contract with Waste Management of New Jersey, Inc. of Ewing, New Jersey for the additional one (1) year period in accordance with each bid outlined in Exhibit "A" attached to the Resolution. This renewal shall be for the same rates, terms and conditions as the initial contract.

RESOLUTION 2013-18 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AMENDMENT TO THE CONSULTANT SELECTION PROCEDURES ADOPTED BY RESOLUTION 2010-36

In April 2007, the South Jersey Transportation Authority, consistent with State requirements as outlined in Executive Order 37, developed procedures for the competitive selection of consultants. On March 4, 2010, the State of New Jersey Office of the State Comptroller issued a report to provide guidance to New Jersey governmental units concerning practices to better ensure efficiency, transparency, and accountability in the award of contracts for services. In response to the issuance of the State of New Jersey Office of the State Comptroller's report, the Authority by Resolution 2010-36, adopted a revised Policy and Procedure Manual for Consultant Selection. N.J.S.A 52:34-9.1 *et seq.* requires the Authority to adopt specific procedures and criteria for the procurement of professional architectural, engineering and land surveying services. In response to the requirements of N.J.S.A. 52:34-9.1 *et seq.*, the Authority has amended its Policy and Procedure Manual for Consultant Selection and recommends adoption of the manual, as revised by the amendment attached to the resolution as Exhibit "A".

RESOLUTION 2013-19 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO TRICO EQUIPMENT SERVICE, LLC., OF VINELAND, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF NEW MB-2248 SOLAR-TECH MESSAGE BOARDS

On March 29, 2012 and March 30, 2012 the Authority publicly advertised for bids for the Purchase and Delivery of two (2) New MB-2248 Solar-Tech Message Boards. On April 20, 2012, three (3) bids were received and all were subsequently rejected for failure to acknowledge the addenda. On April 30, 2012 and May 1, 2012 the Authority publicly re-advertised for bids for the Purchase and Delivery of two (2) New MB-2248 Solar-Tech Message Boards (Rebid). On May 11, 2012, two (2) bids were received, opened and tabulated. Trico, Equipment Service, LLC, of Vineland, New Jersey was deemed the lowest responsible bidder in an amount not to exceed Thirty Seven Thousand, One Hundred Dollars (\$37,100.00) for the Purchase and Delivery of two (2) New MB-2248 Solar-Tech Message Boards (Rebid). On July 25, 2012, Resolution 2012-66 authorized the award of two (2) New MB-2248 Solar-Tech Message Boards to Trico Equipment Service LLC of Vineland New Jersey. The 2012 bid specifications contained a provision that the vendor agreed to hold their pricing through July 31, 2013, in the event additional monies were allocated for the procurement of additional MB-2248 Solar-Tech Message Boards. The Authority has identified funding in the 2013 Capital budget and now desires to enter into a another contract with Trico Equipment Service, LLC, of Vineland, New Jersey, for the Purchase and Delivery of two (2) New MB-2248 Solar-Tech Message Boards, in an amount not to exceed Thirty Seven Thousand, One Hundred Dollars (\$37,100.00).

RESOLUTION 2013-20 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PROVISION OF EMERGENCY SNOW RESPONSE SERVICES

Emergent circumstances, particularly hazardous road conditions, can arise where it may be necessary to temporarily prohibit nonessential travel on selected State roadways. Under New Jersey Law, the Governor has the authority to declare a State of Emergency and to exercise emergency powers during such weather events. Travel restrictions, in a blizzard situation, expedite snow removal and reduce the hazards to authorized emergency personnel traveling the roadways. The prompt, full and effective utilization of State transportation resources is essential to the safety, care, and welfare of the people of the State of New Jersey. A precedence exists whereby the Department of Transportation of the State of New Jersey (the State) has utilized the Authority and its resources during emergent circumstances caused by extraordinary snow storms. As the State desires to continue this practice, in order to secure reimbursement for costs incurred by the Authority for carrying out Emergency Snow Response services it is necessary that the Authority execute an agreement with the State. It is also mutually advantageous to establish the responsibilities of the State and the Authority with respect to the terms and conditions which will apply during the winter seasons of 2012-2013 and 2013-2014 for all Emergency Snow Response provided by the Authority. Via this resolution, the Authority and the State wish to formally memorialize the terms and conditions of the Agreement attached to the Resolution titled Exhibit "A". The term of this agreement shall have an initial term effective October 1, 2012 through April 30, 2014.

RESOLUTION 2013-21 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A PREVIOUSLY AUTHORIZED PERMIT AGREEMENT WITH GATE SERVE, LLC OF RESTON, VIRGINIA FOR AIRCRAFT IN-FLIGHT CABIN SERVICES WITH ADDITIONAL AIRLINES

The current permit with Gate Serve, L.L.C. allows them to provide In-Flight Cabin Services for any Airline which is limited to cleaning and stocking the aircraft with snacks, beverages and food which belong to and are provided by the Airline at the Atlantic City International Airport. Resolution #2012-47 for this Permit Agreement limits Gate Serve to providing this service to Spirit Airlines. In order to bring the resolution in alignment with the Permit Agreement, a new resolution needs to be approved in order to allow Gate Serve to provide catering services to any current (Spirit and Republic Airlines) or future Airline authorized to do business at the Atlantic City International Airport. All terms and conditions of the Permit Agreement remain the same. Gate Serve, L.L.C. shall pay the Authority 3% of gross receipts up to \$800,000.00 and 4% of gross receipts over \$800,000.00. The term of the agreement is for three (3) years (2012-2015) with two (2) mutually agreeable one (1) year renewal options between Gate Serve, L.L.C. and the SJTA.

RESOLUTION 2013-22 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING ENTRY INTO A CONTRACT WITH THE COUNTY OF GLOUCESTER FOR THE PROVISION OF TRANSPORTATION SERVICES FOR GLOUCESTER COUNTY RESIDENTS FROM WESTVILLE AND WOODBURY, NEW JERSEY TO AND FROM THE PURELAND INDUSTRIAL COMPLEX

Pursuant to Resolutions 2003-62, 2003-77 and 2004-55, the Authority created a "Transportation Services Division" which allows the Authority to provide for the coordinated development and planning of the southern New Jersey regions transportation systems by and through the acquisition and operations of transportation projects. The County of Gloucester has recognized that there exists a need for the County to utilize a coordinated transportation service for Gloucester County residents for transportation to and from the Pureland Industrial Complex located in Logan Township, Gloucester County, to and from the Borough of Westville and the City of Woodbury, both of which are located in Gloucester County. The Authority's Transportation Services Department is in a position to provide to the County of Gloucester the coordinated transportation services that it requires for its residents. The County of Gloucester and the Authority wish to enter into a contract for the Authority to provide transportation services to and for the County of Gloucester to provide Gloucester County residents

with transportation to and from the Pureland Industrial Complex from the Borough of Westville and the City of Woodbury. The County of Gloucester has agreed to a cost \$10.00 per diem. The total compensation the County has agreed to pay under and pursuant to the said contract shall not exceed \$2,400.00. Additional funding for this project is contingent upon the ongoing receipt of Federal Transit Administration Job Access and Reverse Commute (JARC) grant funds. The term of this proposed agreement with the County of Gloucester shall begin in March 2013 and continue through December 31, 2013.

RESOLUTION 2013-23 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AUTHORITY TO ENTER INTO AN AGREEMENT WITH COOPER UNIVERSITY HOSPITAL TO OPERATE A SHUTTLE SERVICE FOR THE HOSPITAL

Pursuant to Resolutions 2003-62, 2003-77 and 2004-55, the Authority created a "Transportation Services Division" which allows the Authority to provide for the coordinated development and planning of the southern New Jersey regions transportation systems by and through the acquisition and operations of transportation projects. Cooper University Hospital is in need of a shuttle service from the Hospital to the Waterfront Garage for its employees during the hours of 5:30 am and 8:30 pm. The Hospital has requested that the Authority provide shuttle service on this Route based on 20 minute intervals throughout the agreement set to begin March 2013. The Authority will be reimbursed by the Hospital for the services provided at \$27.00 an hour at fifteen (15) hours a day per vehicle. The Authority and the Hospital desire to enter into an agreement for the provision of said shuttle services, in a form similar to the agreement attached to the Resolution titled Exhibit "A".

RESOLUTION 2013-24 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION TO THE AGREEMENT WITH UNITED PARCEL SERVICE FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

United Parcel Service ("UPS") expressed a need for transportation services from the Camden Transportation Center in Camden, New Jersey to the UPS facilities located in Philadelphia, Pennsylvania and the surrounding area. The Authority and UPS entered into an Agreement via Resolution 2012-15 for the provision of transportation services for UPS employees from the Camden Transportation Center in Camden, New Jersey to the UPS facilities located in Philadelphia, Pennsylvania and the surrounding area. The term of this contract was for one year, beginning January 1, 2012 through December 31, 2012 with two mutually agreeable one year options to renew. Both the Authority and UPS desire to exercise the first renewal option in accordance with the current contract; however, the term for the first option to renew shall be from March 2013 through December 31, 2013. In exchange for the Authority providing transportation services to UPS from the Camden Transportation Center in Camden, New Jersey to the UPS facilities located in Philadelphia, Pennsylvania and the surrounding area, the contract stipulates UPS shall pay the Authority Six Thousand, Eight Hundred, Thirty-Three Dollars and Thirty-Three Cents (\$6,833.33) per month. This renewal shall be for the same rates and conditions as the initial contract. SJTA has the vehicles and personnel to provide the requested service.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next scheduled Board Meeting will be held on **Wednesday, March 20, 2013 at 9:00a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT