

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
FEBRUARY 17, 2016
AGENDA**

The February 17, 2016 Board of Commissioners Meeting of the Authority will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the February 17, 2016 Agenda
4. Approval of the January 20, 2016 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2016-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND THE ATLANTIC CITY INTERNATIONAL AIRPORT

The purpose of this resolution is to consolidate all known "Sole Source" vendors who provide goods and or services that exceed the Authority's current bid threshold of \$40,000. On an annual basis, the Purchasing Department creates a matrix that details all sole source Purchase Orders (POs) issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing Department makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to all executive management for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$40,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$40,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution as Exhibit "A".

RESOLUTION 2016-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2016-10 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION OF THE PROFESSIONAL SERVICES AGREEMENT FOR SELF-FUNDED GROUP HEALTH BENEFITS

On November 21, 2010 and through November 29, 2010, the Authority and the New Jersey Turnpike Authority (respectively, "SJTA" and "NJTA" and collectively, "the Authorities") issued four Requests for Proposals (RFPs) for Health Care Carriers to administer the Authorities' four Self-Funded Group Medical Benefit Programs: Medical; Pharmacy Services; Dental Services and Vision Services. Based on the recommendation of the Consultant Selection Committee, the following four firms were

recommended and consequently awarded contracts authorized via Resolutions 2011-21 (SJTA) and No. 074-02-2011 (NJTA): Horizon Blue Cross Blue Shield of New Jersey (as Health Insurance Carrier); Express Scripts (as Pharmacy Insurance Carrier); Delta Dental (as Dental Insurance Carrier) and Davis Vision, (as Vision Insurance Carrier). The term of the contracts were three years with two one-year extension options at the discretion of the Authorities and with the concurrence of the vendors. The Authority, via Resolution 2014-12, authorized the first one (1) year extension option. In 2015, the Authority, via Resolution 2015-25, authorized the second and final one-year extension option, which is set to expire on or about April 30, 2016. As the NJTA is currently in the process of finalizing new contracts for the self-funded group medical benefits and expect to have the contracts in place on or about August 2016, the NJTA and the vendors have agreed to extend the current contracts on a month-to-month basis through August 2016, or when the new contracts are finalized. In an effort to mitigate the rising cost of employee health benefits, the Authority, via Resolution 2015-13, enrolled its employees in the New Jersey State Health Benefits Plan (the "SHBP") for Health Insurance and Pharmacy Insurance benefits only. As Dental Insurance and Vision Insurance benefits are not covered under the SHBP, the Authority desires to extend the contracts with Delta Dental and Davis Vision, on a month-to-month basis, for the same terms and conditions as in the final extension option, through August 2016 or until the new contracts are finalized. The NJTA and vendors concur with this extension.

RESOLUTION 2016-11 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF DAVID ZAPPARIELLO TO SERVE AS ALTERNATE ETHICS LIAISON OFFICER OF THE AUTHORITY PURSUANT TO NEW JERSEY EXECUTIVE ORDER #24

On February 28, 2002, the New Jersey Code of Ethics Act, N.J.S.A. 52:13D-23 *et seq.* was enacted into law to assure the strictest conformance with the Conflicts of Interest Law by all departments, agencies, boards, bureaus, commissions, divisions or other instrumentality within a department of State government. This Code of Ethics Act required that each public agency designate an individual to serve as Ethics Liaison Officer to act on the behalf of that agency in fulfillment of its obligations. Pursuant to the Code of Ethics Act and Executive Order #24 (Chris Christie), the Authority, via Resolution 2015-63 appointed William W. Spearman to serve as Ethics Liaison Officer and Paul C. Heck to serve as Alternate Ethics Liaison Officer. The Authority now desires to appoint David Zappariello to the position of Alternate Ethics Liaison Officer. In this capacity, he shall act on and serve all purposes as set forth in the Code of Ethics Act and to undertake all duties necessary and appropriate in order to discharge on behalf of the Authority its obligations under the Code of Ethics Act. This appointment is effective at the close of the February 17, 2016 Board Meeting veto period and shall expire on the date of the July 2016 Annual Re-Organization Meeting or until such time as a successor is appointed.

RESOLUTION 2016-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO AMERIHEALTH CASUALTY SERVICES, OF MOUNT LAUREL, NEW JERSEY FOR THIRD PARTY CLAIMS ADMINISTRATION SERVICES FOR LIABILITY AND WORKERS' COMPENSATION INSURANCE

On November 24th and 25th, 2015, the Authority publicly advertised a Request for Proposals for Third Party Claims Administration Services for Liability and Workers' Compensation Insurance. In response to said advertising, on January 6, 2016, five (5) proposals were received and subsequently distributed to the Consultant Selection Committee (CSC). On January 22, 2016, members of the CSC, along with a subject expert from Conner Strong & Buckelew, the Authority's general liability insurance consultant, met for the purpose of ranking the reviewed proposal. Based on the results of the CSC's evaluation AmeriHealth Casualty Services of Mount Laurel, New Jersey was deemed to have submitted the highest ranked proposal. The Director of Business Administration believes it to be in the best interest of the Authority and recommends award of a contract to AmeriHealth Casualty Services of Mount Laurel, New Jersey for Third Party Claims Administration Services for Liability and Workers' Compensation Insurance. The term of this agreement shall be four (4) years.

RESOLUTION 2016-13 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ARAWAK PAVING COMPANY, INC., OF HAMMONTON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2016 RESURFACING PROGRAM

On December 28th & 29th, 2015, the Authority publicly advertised for bids for the 2016 Atlantic City Expressway Resurfacing Program. As part of this solicitation, the Authority sought three separate Base Bids, wherein the work limits for each varied and the selection is contingent upon available funds. Work includes but is not limited to furnishing all labor, equipment, and materials and performing all work required to resurface the following limits: Base Bid #1: Eastbound Atlantic City Expressway travel lanes from Milepost 35.0 to Milepost 29.0, Interchange 33 eastbound deceleration lane and off-ramp, and Interchange 31 eastbound acceleration lane on-ramp. The travel lanes and ramp in the above referenced limits will all be resurfaced, with the Interchange 33 deceleration lane and off-ramp and Interchange 31 on-ramp and acceleration lane receiving full-width resurfacing. The right shoulder from Milepost 33.8 to Milepost 33.0 will also be resurfaced. Base Bid #2: The limits of Base Bid #2 are the same as Base Bid #1, with the addition of resurfacing of the westbound Atlantic City Expressway travel lanes from McGahn Bridge at Milepost 0.26 to Fairmount Avenue. This section shall include accessible curb ramp reconstruction. Base Bid #3: The limits of Base Bid #3 are the same as Base Bid #1, with the addition of resurfacing of the westbound and eastbound Atlantic City Expressway travel lanes from McGahn Bridge at Milepost 0.26 to Fairmount Avenue. This section also shall include accessible curb ramp reconstruction. On January 20, 2016, three bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that Awawak Paving Company, Inc., of Hammonton, New Jersey submitted the lowest responsive, responsible bid for the desired Base Bid #3. The Authority now desires to enter into a contract with Awawak Paving Company, Inc. for the 2016 Atlantic City Expressway Resurfacing Program, Base Bid No. 3, in an amount not to exceed \$1,719,700.00.

RESOLUTION 2016-14 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, OF KENILWORTH, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY FUEL MANAGEMENT SYSTEM REPLACEMENTS

On December 21st & 22nd, 2015, the Authority publicly advertised for bids for the Atlantic City Expressway Fuel Management System Replacements. Work for this project consists of furnishing all labor, equipment, and materials and performing all work required to remove and replace the existing Fuel Management Systems at four locations, including Central Maintenance, West Maintenance, East Maintenance and the Atlantic City International Airport as well as all necessary mechanical and electrical modifications. On January 20, 2016, four bids were received, opened and tabulated to determine if all met the requirements of the Specifications and Instructions to Bidders. T. Slack Environmental Services, of Kenilworth, New Jersey was deemed to have submitted the lowest responsible bid in an amount not to exceed \$127,104.00. The Chief Engineer recommends entering into a contract with T. Slack Environment Services for the Atlantic City Expressway Fuel Management System Replacements.

RESOLUTION 2016-15 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF MODIFICATION NUMBER 1 TO THE AUTHORITY'S COOPERATIVE AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION WILLIAM J. HUGHES TECHNICAL CENTER

The Authority operates and maintains the Atlantic City International Airport terminal and contiguous buildings and lands comprising approximately 83 acres adjacent to the William J. Hughes Technical Center. The Federal Aviation Administration ("FAA") owns and operates the Technical Center. The Technical Center is comprised of approximately 5,069 acres surrounding the Airport terminal at the Airport. Pursuant to Resolution 1998-14, the Authority entered into a lease agreement for a portion of the lands comprising the Center. Pursuant to said Resolution, the Authority entered into a Cooperative Agreement with the Center for certain services and equipment to facilitate the transfer of airfield operations and maintenance to the Authority. There is a need to modify the Cooperative Agreement to alter fence and gate responsibilities, including ownership and maintenance responsibilities between the parties, as identified in Schedule "A" attached to this resolution.

RESOLUTION 2016-16 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A NON-FEDERAL REIMBURSABLE AGREEMENT BETWEEN THE AUTHORITY AND THE FEDERAL AVIATION ADMINISTRATION WILLIAM J. HUGHES TECHNICAL CENTER

The Authority operates and maintains the Atlantic City International Airport terminal and contiguous buildings and lands comprising approximately 83 acres adjacent to the William J. Hughes Technical Center. The Federal Aviation Administration (“FAA”) owns and operates the Technical Center. The Authority and the FAA desire to enter into a Non-Federal Reimbursable Agreement to define the support and services provided by the FAA to the Authority, as well as delineate maintenance responsibilities and establish reimbursable procedures specific to facility services and operations. The support and services defined in the Non-Federal Reimbursable Agreement include utilities (electric, water, sewage, natural gas and telecommunications and the delivery thereof) provided to the Authority by the FAA as identified in the Non-Federal Reimbursable Agreement attached hereto entitled Schedule “A”. Support and services also include reimbursable fees for overflow aircraft parking. The term of this agreement shall commence on or about March 1, 2016 and terminate on December 31, 2020.

RESOLUTION 2016-17 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF MODIFICATION NUMBER 3 TO THE AUTHORITY’S LEASE AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION WILLIAM J. HUGHES TECHNICAL CENTER

Pursuant to Resolution 1998-14, the Authority entered into a lease for a portion of the lands comprising the FAA Technical Center. Pursuant to said Resolution, the Authority also entered into a Cooperative Agreement with the Center for certain services and equipment to facilitate transfer of airfield operations and maintenance to the Authority. The parties now desire to modify the Lease Agreement in order to add to the leasehold granted by the 1998 Lease Agreement, as well as clarify certain provisions of said 1998 lease as follows: 1. the FAA grants to the Authority the 2.06 acre, “Parcel C”, substantially as depicted in Schedule “B” attached to the resolution, subject to the same conditions as set out in the 1998 Lease Agreement; 2. the FAA grants to the Authority the 10.44 acre, “Parcel D”, substantially as depicted in Scheduled “B” attached to the resolution, subject to the same conditions as set out in the 1998 Lease Agreement and 3. the Authority relinquishes to the FAA all rights to Building 302 (the “Firehouse”) that was provided to the Authority by the FAA, under paragraph 3.1 of the 1998 Cooperative Agreement and as depicted in Scheduled “B” attached to the resolution. The Deputy Airport Director recommends the execution of Modification Number 3 to the Lease Agreement as attached hereto and entitled Schedule “A” for the above referenced purposes.

RESOLUTION 2016-18 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ATLANTIC CITY INTERNATIONAL AIRPORT FIRE DEPARTMENT TO PARTICIPATE IN THE NEW JERSEY DIVISION OF FIRE SAFETY, OFFICE OF TRAINING AND CERTIFICATION’S FIREFIGHTER CERTIFICATION PROGRAM

The Authority is responsible for the Atlantic City International Airport Fire Department’s operations at the Airport complex. The Atlantic City International Airport Fire Department has submitted an application to the New Jersey Division of Fire Safety, Office of Training and Certification to conduct fire service “certified” training, which will be recognized and sanctioned by the Division of Fire Safety and for the Airport Rescue and Firefighting Facility to become a certified training facility. The Atlantic City International Airport Fire Department has received notification of acceptance into the program and obtained “eligible organization” status recognized by the New Jersey Division of Fire Safety. The Commissioners of the Authority hereby approve, by way of this resolution, the Fire Department’s participation in the New Jersey Division of Fire Safety’s training program. The Deputy Airport Director concurs with the Fire Departments request to participate in said program and the use of the Airport Rescue and Firefighting Facility as a certified training facility.

RESOLUTION 2016-19 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO WASTE MANAGEMENT OF NEW JERSEY, OF EWING, NEW JERSEY FOR REFUSE REMOVAL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS (REBID)

On December 10th, and 11th, 2015, the Authority publicly advertised for bids for Refuse Removal Services at Various South Jersey Transportation Authority Locations, including the Farley Service Plaza in Elwood, New Jersey, the Authority's office location at the New York Avenue Garage in Atlantic City, New Jersey, East Maintenance Yard at milepost 5.8 westbound on the Atlantic City Expressway, West Maintenance Yard, located at milepost 39.0 eastbound on the Atlantic City Expressway and the Atlantic City International Airport, Egg Harbor Township, New Jersey for a period of one year with an option to renew for one additional year. On January 12, 2016, one bid was received, opened and tabulated; however, the bid contained a material defect and was therefore rejected. On January 15th and 16th, 2016, the Authority publicly re-advertised for bids for Refuse Removal Services at Various South Jersey Transportation Authority Locations (Rebid). On February 2, 2016, one (1) bids were received, opened and tabulated. Waste Management of New Jersey, of Ewing, New Jersey was deemed the lowest responsive, responsible bidder and is hereby recommended to provide Refuse Removal Services at Various South Jersey Transportation Authority Locations (Rebid) as outlined on Exhibit "A" attached to the resolution.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next scheduled Board Meeting will be held on **Wednesday, March 16, 2016 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT