

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
FEBRUARY 18, 2015**

**AGENDA**

The February 18, 2015 Board of Commissioners Meeting of the Authority will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the February 18, 2015 Agenda
4. Approval of the January 21, 2015 Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

**RESOLUTIONS TO BE PRESENTED**

**RESOLUTION 2015-07 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND THE ATLANTIC CITY INTERNATIONAL AIRPORT**

The purpose of this resolution is to consolidate all known "Sole Source" vendors who provide goods and or services that exceed the Authority's current bid threshold of \$36,000. On an annual basis, the Purchasing Department creates a matrix that details all sole source Purchase Orders (POs) issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing Department makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to all Directors for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$36,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$36,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution as Exhibit "A".

**RESOLUTION 2015-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2015-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AMENDMENT OF A LICENSE AGREEMENT WITH SHORE SIGN SERVICE, OF NORTHFIELD, NEW JERSEY**

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. In September 2001, the Authority entered into License Agreement ("Agreement") with Shore Sign Service, of

Northfield, New Jersey to allow for the installation and maintenance of electrical service to a existing billboard located on private property (Milepost 0.5 in the City of Atlantic City), but requiring access to Authority-owned property. Compensation for such access was tied to the performance of the billboard. Over the past five years, the gross value of the billboard has experienced a steady decline. The original Agreement did not contemplate such a sustained decline. In recognition of the changing market value of the billboard, both parties have agreed to amend the original Agreement. The Director of Business Administration recommends amending the Agreement with Shore Sign Service to reestablish a minimum cost for Shore Sign to access their electrical service as well as add a contract term limit of five (5) years.

**RESOLUTION 2015-10 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO STV INCORPORATED, OF TRENTON, NEW JERSEY FOR DESIGN SERVICES FOR THE REHABILITATION OF ATLANTIC CITY EXPRESSWAY (ACE) BRIDGES 20 EB AND 20 WB AT MILEPOST 7.20**

On December 4<sup>th</sup> and 5<sup>th</sup>, 2014, the Authority publicly advertised a Request for Proposals for Design Services for the Rehabilitation of Atlantic City Expressway Bridges 20 EB and 20 WB at Milepost 7.20. In response to said advertising, 4 proposals were received on December 30, 2014 and on December 31, 2014, said proposals were distributed to the Consultant Selection Committee (CSC). On January 7, 2015, the CSC met for the purpose of ranking the reviewed proposals and short listing same. Based on the ranking, the top three highest ranked proposers were asked to submit fee proposals. STV Incorporated, of Trenton, New Jersey was deemed to have submitted the highest ranked proposal; therefore, negotiations on the fee proposal ensued. At the close of the negotiations, a cost proposal in an amount not to exceed \$474,633.91 was agreed upon. This cost includes but is not limited to, structural and roadway design, specification and design report preparation, construction cost and schedule estimating, constructability analysis, construction phasing plan, securing environmental clearances, agency approvals and permits as well as ensuring the project meets NJDOT design standards.

**RESOLUTION 2015-11 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY EXTENDING THE CONTRACT WITH WASTE MANAGEMENT OF NEW JERSEY, INC., OF EWING, NEW JERSEY FOR REFUSE REMOVAL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS**

The Authority, via Resolution 2014-06, authorized an award of a contract to Waste Management of New Jersey, Inc. of Ewing, New Jersey, for refuse removal services for several Authority locations, including the Farley Service Plaza in Elwood, the Authority's office location at the New York Avenue Garage in Atlantic City, the Atlantic City International Airport, in Egg Harbor Township, the East Maintenance Yard at milepost 5.8 westbound on the Atlantic City Expressway, the West Maintenance, located at milepost 39.0 eastbound, as well as on-call locations on an emergency basis. The term of the contract, which commenced on or about April 1, 2014, and ends on March 31, 2015, was for a one (1) year period, with a one (1) year extension option at the sole discretion of the Authority. The Authority now desires to exercise this option and extend the agreement with Waste Management of New Jersey, Inc. of Ewing, New Jersey for the sole one (1) year renewal period. The Manager of Operations believes it to be in the best interest of the Authority to exercise its option and extend the existing contract with Waste Management of New Jersey, Inc. for the sole one (1) year renewal period.

**RESOLUTION 2015-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT WITH HOME PORT ALLIANCE FOR THE PROVISION OF SHUTTLE SERVICES TO THE BATTLESHIP USS NEW JERSEY DURING SPECIAL EVENTS**

Pursuant to Resolution 2010-34, the Authority entered into an agreement with Home Port Alliance ("HPA"), wherein the Authority provided shuttle service for HPA patrons, employees and volunteers for the Battleship USS New Jersey, between the Marina Circle on the Camden Waterfront parking garage in the City of Camden for a term of two (2) years with the option to

renew for three (3) additional one year terms at the mutual agreement of both parties. As the term of this agreement is set to expire on or about April 9, 2015, the Authority and HPA now desire to enter into a new agreement for transportation services, during special events, for HPA patrons, employees and volunteers of the Battleship USS New Jersey, between the Marina Circle and Camden Waterfront parking locations in the City of Camden. The proposed rate for this service shall be \$42.00 per hour for a contract term of two (2) years. The Deputy Executive Director of Operations recommends entering into an agreement with HPA, for the aforementioned services, terms and rates.

**RESOLUTION 2015-13 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENROLLMENT OF EMPLOYEE MEDICAL, AND PRESCRIPTION COVERAGE THROUGH THE NEW JERSEY STATE HEALTH BENEFITS PLAN**

The Authority offers its employees and its retirees, under certain conditions, medical, prescription, dental, and vision insurance plans. The health benefit plans are self funded by the Authority and administered by third parties. The Authority has merged its pool of employees and retirees with the employees of the New Jersey Turnpike Authority (NJTA) in order to achieve a greater economy of scale due to the size of the NJTA workforce relative to the Authority workforce. The Authority, in a continuing effort to mitigate the ever rising cost of employee health benefits, has investigated the merits of enrolling its employees in the New Jersey State Health Benefits Plan (the "SHBP"). It was determined that the Authority could mitigate the health benefit plan costs going forward by enrolling in the SHBP offering equivalent benefits to Authority employees. A requirement of enrollment in the SHBP is that the Authority must agree to the statutory rules and regulations of the SHBP and the Divisions of Pensions and Benefits through the adoption of the State Health Benefits Program Enrollment Resolution. The Director of Business Administration has reviewed the benefits and requirements of the SHBP and believes it is in best interests of the Authority and its employees to enroll in the health benefit plan consistent with the terms of referenced in the Enrollment Resolution.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next scheduled Board Meeting will be held on **Wednesday, March 18, 2015 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

**ADJOURNMENT**