

**SOUTH JERSEY TRANSPORTATION AUTHORITY
EXECUTIVE SESSION MINUTES**

JULY 24, 2013

Commissioner April called the Executive Session Meeting to order at 9:15 a.m. and noted that this Executive Session is being conducted in accordance with Resolution 2013-119 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject matter of this closed session meeting pertains to personnel and litigation matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

Present

Deputy Commissioner Joseph W. Mrozek (via video conferencing)
Commissioner Jeffery A. April, Esq.
Commissioner Joseph W. Devine
Commissioner Peter C. Elco
Commissioner Maurice B. Hill
Commissioner Robert C. McDevitt
Commissioner Joseph Ripa
Commissioner Christine A. Roberts, EDA
Samuel L. Donelson, Acting Executive Director
Stephen F. Dougherty, Chief of Staff
Sharon Gordon, Deputy Executive Director
Frank F. Frankowski, Director of Finance
Lauren Staiger, Esq., General Counsel
Susan Lubrano, Authority Board Secretary

Personnel Matter

Mr. Dougherty began by briefing the Commissioners on the Schedule "A" associated with Resolution 2013-97. He discussed the three full-time positions being recommended advising that the Authority had filled an operations analyst position back in May with an individual who held the position of Safety Manager. Mr. Dougherty advised that James Leslie, a full-time employee, is being recommended to backfill the position of Safety Manager for the same salary as the previous employee. He then discussed the electrical journeyman position, advising that the individual who currently holds the position is retiring on August 1st. He stated that the Authority posted the position internally and externally. One candidate applied from within, but did not have the necessary experience. Mr. Dougherty advised that the candidate being recommended is from the outside and has the experience required. He indicated that he would likely be a long term employee that could grow within the Authority. Mr. Dougherty then discussed the ITT position advising that it is an entry level position that was also posted internally and externally. Mr. Dougherty advised that only outside applicants applied. The candidate recommended by the ITT Director, Jumel Kinchen, was interviewed and selected based on his education and experience. Mr. Dougherty discussed the final position, a part-time receptionist, needed due to a co-op resigning. Ms. Nito Brown was interviewed and found to be a good fit for the position. Mr. Dougherty advised that the Authority headcount is currently 285, and based on approval of the schedule will be 287. The Authority is currently budgeted for 297. Prior to closing the personnel discussion, Mr. Donelson provided an update on the status of the new fire chief position, advising that it will likely be on the schedule by the next Board meeting. Mr. Dougherty asked if the Commissioners had any questions on the recommendations. No questions were asked.

Litigation Matter

Mr. Dougherty then briefed the Commissioners on the Nagle Smith matter. He advised that the Judge had granted our motion for summary judgment and that Ms. Nagle had the opportunity to appeal, but that she had not filed an appeal within the necessary window. Mr. Dougherty advised

that the matter is now closed.

Commissioner April then asked if anyone had questions on any of the matters discussed. No questions were asked. Commissioner April called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner Hill and seconded by Commissioner McDevitt; motion carried adjourning the Executive Session at 9:26 a.m.

Submitted by:



Susan Lubrano, Authority Board Secretary