

**SOUTH JERSEY TRANSPORTATION AUTHORITY
EXECUTIVE SESSION MINUTES**

JUNE 21, 2011

Chairman Simpson called the Executive Session Meeting to order at 10:06 a.m. and noted that this Executive Session was being conducted in accordance with Resolution 2011-66 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject matter of this closed session meeting pertained to personnel and contractual matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

Present

Chairman James S. Simpson
Commissioner Jeffery April
Commissioner Joseph Devine
Commissioner Maurice B. Hill
Commissioner C. Robert McDevitt
Commissioner Joseph Ripa
Commissioner Dianne Solomon
Commissioner Timothy J. Lizura
Brandon Minde, Governor's Authorities Unit
Bart R. Mueller, Executive Director

Absent

Commissioner Louis Toscano
George R. Gilmore, General Counsel

Also Present

Stephen F. Dougherty, Chief of Staff
Samuel L. Donelson, Deputy Executive Director
Dennis Culnan, Director of Business Administration
Jean Cipriani, General Counsel
Susan Lubrano, Authority Board Secretary
Allison Zsamba, Governor's Authorities Unit

Personnel Matter

Mr. Mueller advised the Commissioners that they will be voting on personnel moves as outlined in "Schedule A", an attachment to the personnel action resolution, Resolution 2011-55. Mr. Mueller read from a prepared letter that he had sent to the Commissioners on June 20th in which he discussed the unprecedented reduction in workforce due to the recent increase in employee retirements and stated that the retirements are occurring in many of the more experienced positions within the Local 196 Bargaining Units. Mr. Mueller also advised that it is important to replace these positions in order to maintain the safe and efficient maintenance and operation of our facilities and that the personnel moves do not include any outside newly hired employees and that the Authority's budgeted headcount will still be reduced from 323 to 308 full time employees. Mr. Mueller stated that the staffing solution being presented for approval provides the Authority the unique opportunity to meet both the immediate needs of the business as well as the organizational needs required for the implementation of All Electronic Tolling (AET), which is a process we've been planning for over three years. Mr. Mueller advised the Commissioners that the proposed changes in Schedule "A" are being recommended with assurance that the Authority's operating budget continues to be managed in a fiscally prudent manner and that our patrons will continue to receive the level of service they deserve.

Mr. Mueller discussed consolidation, specifically pertaining to Engineering and Operations as approximately five years ago each was its own department. He said we now have one director overseeing both divisions. SJTA has aggressively pursued consolidation as a way to reduce the budget.

Mr. Donelson also spoke of consolidation.

Mr. Mueller advised that we have advertised CDL. He said as we move to a new era we are providing SJTA employees with a benevolent plan for mobility and cross-training while we continue to move toward our goal of AET.


Mr. Mueller then advised that Ms. Sharman's last day is June 29, 2011 and that she has taken a position as CFO for a Toll Authority in Georgia. He advised that he has been talking to the GAU, who will advance the opening to the appointments office. Mr. Mueller advised the Commissioners that he will be looking for approval to appoint an Acting CFO.

Commissioner April asked that the Audit Committee, specifically Commissioner Devine be involved in the selection process.

Mr. Mueller asked if there were any questions. There being none, Chairman Simpson called for a motion to adjourn the Executive Session.

Motion was moved by Commissioner April and seconded by Commissioner McDevitt; motion carried adjourning the Executive Session at 10:31 a.m.

Submitted by:



Susan Lubrano, Authority Board Secretary