

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
FEBRUARY 18, 2015**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on February 18, 2015, commencing at 9:04 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Chairman Jamie Fox (via video conference)  
Vice Chairman Jeffery A. April, Esq.  
Commissioner Peter C. Elco  
Commissioner Maurice B. Hill, Jr., DMD  
Commissioner James J. McCullough (via teleconference)  
Commissioner Joseph Ripa  
Commissioner Christine A. Roberts, EDA  
Christopher Howard, Governor's Authorities Unit  
Frank F. Frankowski, Interim Executive Director  
Stephen F. Dougherty, Chief of Staff  
Lauren Staiger, Esq., General Counsel  
Susan Lubrano, Authority Board Secretary

**Absent**

Commissioner C. Robert McDevitt  
Commissioner Joseph W. Devine

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Camden Office, as prescribed by law.

**Roll Call**

| <b>Commissioner</b>                    | <b>Present</b> | <b>Absent</b> |
|--|----------------|---------------|
| Chairman Jamie Fox                     | X              |               |
| Vice Chairman Jeffery A. April, Esq.   | X              |               |
| Commissioner Joseph W. Devine          |                | X             |
| Commissioner Peter C. Elco             | X              |               |
| Commissioner Maurice B. Hill, Jr., DMD | X              |               |
| Commissioner James J. McCullough       | X              |               |
| Commissioner C. Robert McDevitt        |                | X             |
| Commissioner Joseph Ripa               | X              |               |
| Commissioner Christine A. Roberts      | X              |               |

Seven (7) members of the public attended this meeting.

**Approval of the Agenda**

Vice Chairman April called for a motion to approve the February 18, 2015 Agenda. Whereupon, a motion was made by Commissioner Ripa and seconded by Commissioner Hill, approving the agenda. Vice Chairman April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

**Approval of Meeting Minutes**

Vice Chairman April called for a motion to approve the January 21, 2015 Meeting Minutes. Whereupon, a motion was made by Commissioner Ripa and seconded by Commissioner Hill, approving the January 21, 2015 minutes. Vice Chairman April asked for questions on the motion. No questions were asked. All other Commissioners in attendance voted, approving and adopting the minutes.

### **Executive Session**

Vice Chairman April asked General Counsel if an Executive Session was needed to which General Counsel responded affirmatively.

Mr. Frankowski then presented Resolution 2015-14 to the Chairman and Commissioners for the exclusion of the public to discuss personnel matters pertaining to Schedule "A" associated with Resolution 2015-08. The public was advised that the minutes of this Executive Session would be disclosed to the public in accordance with State Law. Vice Chairman April called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Hill approving Resolution 2015-14. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:06 a.m. A copy of Resolution 2015-14 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Vice Chairman April called for a motion to return to the open portion of the meeting.

Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner Ripa. The open portion of the meeting reconvened at 9:38 a.m. Vice Chairman April requested the Secretary call the roll.

### **Roll Call**

| <b>Commissioner</b>                 | <b>Present</b> | <b>Absent</b> |
|-------------------------------------|----------------|---------------|
| Chairman Fox                        | X              |               |
| Commissioner Jeffery A. April, Esq. | X              |               |
| Commissioner Joseph W. Devine       |                | X             |
| Commissioner Peter C. Elco          | X              |               |
| Commissioner Maurice B. Hill        | X              |               |
| Commissioner James J. McCullough    | X              |               |
| Commissioner C. Robert McDevitt     |                | X             |
| Commissioner Joseph Ripa            | X              |               |
| Commissioner Christine A. Roberts   | X              |               |

### **Executive Report**

Vice Chairman April asked for the presentation of the Executive Report. Mr. Frankowski presented the February 18, 2015 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes. Commissioner Elco inquired about the Atlantic County Partnership for Regional Economic Development Meeting Mr. Frankowski referenced in his report. He asked if the Authority would be an active participant in future meetings. Mr. Frankowski responded that he along with Mr. Joel Falk attended, as did representatives from numerous agencies. He discussed the main thrust of meeting, indicating a consulting firm was hired to assist in identifying the greatest opportunities for economic development in the County. Mr. Frankowski further indicated that he believed we would be involved, along with the PANYNJ; perhaps in discussions with respect to opportunities that would expand the aviation business through the Stockton Aviation Research & Technology Park. Commissioner Elco thanked Mr. Frankowski and asked that he provide the Board with periodic updates.

### **Public Response to Agenda Items**

Vice Chairman April asked the public for comments on any of the agenda items. No comments were made.

### **Committee Reports**

Vice Chairman April asked Mr. Frankowski to present the Committee Reports. Mr. Frankowski reported that all committees met on February 4<sup>th</sup>. During these meetings the Commissioners were briefed on the resolutions being presented this morning as well as HMS Host operations and an existing Billboard MOU with Harrah's Atlantic City. Commissioners were also provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

### **Approval of Bills**

Vice Chairman April asked Mr. Frankowski for the presentation of bills. Mr. Frankowski stated that the bills have been sent to the Commissioners previously for their review and are being recommended for their approval. Vice Chairman April called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Ripa and seconded by Commissioner Hill, approving said bill list. Vice Chairman April asked the Commissioners for questions on the motion. There being none, Vice Chairman April requested that the Secretary call the roll.

## Roll Call

| Commissioner                           | Motion | 2 <sup>nd</sup> | Yea | Nay | Abstain | Recused | Absent |
|--|--------|-----------------|-----|-----|---------|---------|--------|
| Chairman Jamie Fox                     |        |                 | X   |     |         |         |        |
| Vice Chairman Jeffery A. April, Esq.   |        |                 | X   |     |         |         |        |
| Commissioner Joseph Devine             |        |                 |     |     |         |         | X      |
| Commissioner Peter C. Elco             |        |                 | X   |     |         |         |        |
| Commissioner Maurice B. Hill, Jr., DMD |        | X               | X   |     |         |         |        |
| Commissioner James J. McCullough       |        |                 | X   |     |         |         |        |
| Commissioner C. Robert McDevitt        |        |                 |     |     |         |         | X      |
| Commissioner Joseph Ripa               | X      |                 | X   |     |         |         |        |

\*Commissioner April approved all bills but abstained from voting on the bills from the firm Cooper Levenson.

### **Resolutions and Motions:**

Vice Chairman April asked Mr. Frankowski to present the resolutions with the understanding that the Schedule A associated with Resolution 2015-08 has been amended. Mr. Frankowski advised the Commissioners that he would be presenting a total of seven (7) resolutions for their consideration. Mr. Frankowski presented Resolutions 2015-07 through 2015-13. Vice Chairman April called for a motion to approve Resolutions 2015-07 through 2015-13, the motion as presented, was moved by Commissioner Ripa and seconded by Commissioner Hill, approving said resolution. Vice Chairman April asked for questions on the motion and reiterated for the record that the “amended” Schedule A had been approved. There being no further comments or discussion, Vice Chairman April asked the Secretary to call the roll.

## Roll Call

| Commissioner                           | Motion | 2 <sup>nd</sup> | Yea | Nay | Abstain | Recused | Absent |
|--|--------|-----------------|-----|-----|---------|---------|--------|
| Chairman Jamie Fox                     |        |                 | X   |     |         |         |        |
| Vice Chairman Jeffery A. April, Esq.   |        |                 | X   |     |         |         |        |
| Commissioner Joseph Devine             |        |                 |     |     |         |         | X      |
| Commissioner Peter C. Elco             |        |                 | X   |     |         |         |        |
| Commissioner Maurice B. Hill, Jr., DMD |        | X               | X   |     |         |         |        |
| Commissioner James J. McCullough       |        |                 | X   |     |         |         |        |
| Commissioner C. Robert McDevitt        |        |                 |     |     |         |         | X      |
| Commissioner Joseph Ripa               | X      |                 | X   |     |         |         |        |

Copies of Resolutions 2015-07 through 2015-13 are attached hereto and made a permanent part of these official Authority minutes.

### **RESOLUTION 2015-07 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND THE ATLANTIC CITY INTERNATIONAL AIRPORT**

The purpose of this resolution is to consolidate all known “Sole Source” vendors who provide goods and or services that exceed the Authority’s current bid threshold of \$36,000. On an annual basis, the Purchasing Department creates a matrix that details all sole source Purchase Orders (POs) issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing Department makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to all Directors for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$36,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$36,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution as Exhibit “A”.

### **RESOLUTION 2015-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

### **RESOLUTION 2015-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AMENDMENT OF A LICENSE AGREEMENT WITH SHORE SIGN SERVICE, OF NORTHFIELD, NEW JERSEY**

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. In September 2001, the Authority entered into License Agreement (“Agreement”) with Shore Sign Service, of Northfield, New Jersey to allow for the installation and maintenance of electrical service to a existing billboard located on private property (Milepost 0.5 in the City of Atlantic City), but requiring access to Authority-owned property. Compensation for such access was tied to the performance of the billboard. Over the past five years, the gross value of the billboard has experienced a steady decline. The original Agreement did not contemplate such a sustained decline. In recognition of the changing market value of the billboard, both parties have agreed to amend the original Agreement. The Director of Business Administration recommends amending the Agreement with Shore Sign Service to reestablish a minimum cost for Shore Sign to access their electrical service as well as add a contract term limit of five (5) years.

**RESOLUTION 2015-10 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO STV INCORPORATED, OF TRENTON, NEW JERSEY FOR DESIGN SERVICES FOR THE REHABILITATION OF ATLANTIC CITY EXPRESSWAY (ACE) BRIDGES 20 EB AND 20 WB AT MILEPOST 7.20**

On December 4<sup>th</sup> and 5<sup>th</sup>, 2014, the Authority publicly advertised a Request for Proposals for Design Services for the Rehabilitation of Atlantic City Expressway Bridges 20 EB and 20 WB at Milepost 7.20. In response to said advertising, 4 proposals were received on December 30, 2014 and on December 31, 2014, said proposals were distributed to the Consultant Selection Committee (CSC). On January 7, 2015, the CSC met for the purpose of ranking the reviewed proposals and short listing same. Based on the ranking, the top three highest ranked proposers were asked to submit fee proposals. STV Incorporated, of Trenton, New Jersey was deemed to have submitted the highest ranked proposal; therefore, negotiations on the fee proposal ensued. At the close of the negotiations, a cost proposal in an amount not to exceed \$474,633.91 was agreed upon. This cost includes but is not limited to, structural and roadway design, specification and design report preparation, construction cost and schedule estimating, constructability analysis, construction phasing plan, securing environmental clearances, agency approvals and permits as well as ensuring the project meets NJDOT design standards.

**RESOLUTION 2015-11 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY EXTENDING THE CONTRACT WITH WASTE MANAGEMENT OF NEW JERSEY, INC., OF EWING, NEW JERSEY FOR REFUSE REMOVAL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS**

The Authority, via Resolution 2014-06, authorized an award of a contract to Waste Management of New Jersey, Inc. of Ewing, New Jersey, for refuse removal services for several Authority locations, including the Farley Service Plaza in Elwood, the Authority’s office location at the New York Avenue Garage in Atlantic City, the Atlantic City International Airport, in Egg Harbor Township, the East Maintenance Yard at milepost 5.8 westbound on the Atlantic City Expressway, the West Maintenance, located at milepost 39.0 eastbound, as well as on-call locations on an emergency basis. The term of the contract, which commenced on or about April 1, 2014, and ends on March 31, 2015, was for a one (1) year period, with a one (1) year extension option at the sole discretion of the Authority. The Authority now desires to exercise this option and extend the agreement with Waste Management of New Jersey, Inc. of Ewing, New Jersey for the sole one (1) year renewal period. The Manager of Operations believes it to be in the best interest of the Authority to exercise its option and extend the existing contract with Waste Management of New Jersey, Inc. for the sole one (1) year renewal period.

**RESOLUTION 2015-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT WITH HOME PORT ALLIANCE FOR THE PROVISION OF SHUTTLE SERVICES TO THE BATTLESHIP USS NEW JERSEY DURING SPECIAL EVENTS**

Pursuant to Resolution 2010-34, the Authority entered into an agreement with Home Port Alliance (“HPA”), wherein the Authority provided shuttle service for HPA patrons, employees and volunteers for the Battleship USS New Jersey, between the Marina Circle on the Camden Waterfront parking garage in the City of Camden for a term of two (2) years with the option to renew for three (3) additional one year terms at the mutual agreement of both parties. As the term of this agreement is set to expire on or about April 9, 2015, the Authority and HPA now desire to enter into a new agreement for transportation services, during special events, for HPA patrons, employees and volunteers of the Battleship USS New Jersey, between the Marina Circle and Camden Waterfront parking locations in the City of Camden. The proposed rate for this service shall be \$42.00 per hour for a contract term of two (2) years. The Deputy Executive Director of Operations recommends entering into an agreement with HPA, for the aforementioned services, terms and rates.

**RESOLUTION 2015-13 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE ENROLLMENT OF EMPLOYEE MEDICAL, AND PRESCRIPTION  
COVERAGE THROUGH THE NEW JERSEY STATE HEALTH BENEFITS PLAN**

The Authority offers its employees and its retirees, under certain conditions, medical, prescription, dental, and vision insurance plans. The health benefit plans are self funded by the Authority and administered by third parties. The Authority has merged its pool of employees and retirees with the employees of the New Jersey Turnpike Authority (NJTA) in order to achieve a greater economy of scale due to the size of the NJTA workforce relative to the Authority workforce. The Authority, in a continuing effort to mitigate the ever rising cost of employee health benefits, has investigated the merits of enrolling its employees in the New Jersey State Health Benefits Plan (the "SHBP"). It was determined that the Authority could mitigate the health benefit plan costs going forward by enrolling in the SHBP offering equivalent benefits to Authority employees. A requirement of enrollment in the SHBP is that the Authority must agree to the statutory rules and regulations of the SHBP and the Divisions of Pensions and Benefits through the adoption of the State Health Benefits Program Enrollment Resolution. The Director of Business Administration has reviewed the benefits and requirements of the SHBP and believes it is in best interests of the Authority and its employees to enroll in the health benefit plan consistent with the terms of referenced in the Enrollment Resolution.

**Petitions or Communications, Unfinished Business and New Business**

Vice Chairman April asked if there were any petitions or communications, unfinished or new business. Mr. Frankowski responded that all petitions and communications were either mailed prior to the meeting or are at the Commissioners' place. Mr. Frankowski advised the Vice Chairman that he has no new or unfinished business to discuss.

**General Comment**

Vice Chairman April asked the public for any general comments. No comments were made. The Vice Chairman then referenced an article he read in the paper regarding a request by Senator Van Drew proposing the Authority expand its shuttle services to Cape May, Cumberland and Salem Counties. He asked that he be kept apprised of any developments. Mr. Frankowski indicated that he would.

**Adjournment**

There being no further business, Vice Chairman April called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Hill to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:48 a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary

**Note: An Executive Session was held during this meeting.**