

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
JANUARY 20, 2016**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on January 20, 2016, commencing at 9:04 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Chairman Richard T. Hammer
Vice Chairman Jeffery A. April, Esq.
Commissioner Maurice B. Hill, Jr., DMD
Commissioner James J. McCullough (via teleconference)
Commissioner Joseph Ripa
Commissioner Christine A. Roberts, EDA
Christopher M. Howard, Governor's Authorities Unit
Stephen F. Dougherty, Executive Director
Lauren Staiger, Esq., General Counsel
Susan Lubrano, Authority Board Secretary

Absent

Commissioner Joseph W. Devine
Commissioner Peter C. Elco
Commissioner C. Robert McDevitt

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

Roll Call

| Commissioner | Present | Absent |
|--|----------------|---------------|
| Chairman Richard T. Hammer | X | |
| Vice Chairman Jeffery A. April, Esq. | X | |
| Commissioner Joseph W. Devine | | X |
| Commissioner Peter C. Elco | | X |
| Commissioner Maurice B. Hill, Jr., DMD | X | |
| Commissioner James J. McCullough | X | |
| Commissioner C. Robert McDevitt | | X |
| Commissioner Joseph Ripa | X | |
| Commissioner Christine A. Roberts | X | |

Three (3) members of the public attended this meeting.

Approval of the Agenda

Chairman Hammer called for a motion to approve the January 20, 2016 Agenda. Whereupon, a motion was made by Vice Chairman April and seconded by Commissioner Ripa, approving said agenda. Chairman Hammer asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chairman Hammer called for a motion to approve the December 16, 2015 Meeting Minutes. Whereupon, a motion was made by Commissioner Ripa and seconded by Commissioner Hill, approving the December 16, 2015 Meeting Minutes. Chairman Hammer asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

Employee Awards

Chairman Hammer asked Mr. Dougherty if there is an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Ms. Cheryl Gordon with the January 20, 2016 Quarterly Employee Recognition Award.

Executive Session

Chairman Hammer asked General Counsel if an Executive Session was needed to which General Counsel responded affirmatively.

Mr. Dougherty then presented Resolution 2016-01 to the Chairman, Vice Chairman and Commissioners for the exclusion of the public to discuss personnel matters pertaining to Schedule "A" associated with Resolution 2016-02. The public was advised that the minutes of this Executive Session would be disclosed to the public in accordance with State Law. Chairman Hammer called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Hill approving Resolution 2016-07. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:07 a.m. A copy of Resolution 2016-07 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Chairman Hammer called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner Hill and seconded by Vice Chairman April. The open portion of the meeting reconvened at 9:16 a.m. Chairman Hammer requested the Secretary call the roll.

Roll Call

| Commissioner | Present | Absent |
|-------------------------------------|----------------|---------------|
| Chairman Richard T. Hammer | X | |
| Commissioner Jeffery A. April, Esq. | X | |
| Commissioner Joseph W. Devine | | X |
| Commissioner Peter C. Elco | | X |
| Commissioner Maurice B. Hill | X | |
| Commissioner James J. McCullough | X | |
| Commissioner C. Robert McDevitt | | X |
| Commissioner Joseph Ripa | X | |
| Commissioner Christine A. Roberts | X | |

Executive Report

Chairman Hammer asked for the presentation of the Executive Report. Mr. Dougherty presented the January 20, 2016 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Chairman Hammer asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported that all committees met on January 7th. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as the repairs to the Egg Harbor Toll Plaza, a NJDEP Program supporting electric charging stations, Federal Highway Administration's Bridge Inspection and Signature Flight Support's acquisition of Landmark Aviation. Commissioners were also briefed on the reverse ATM kiosks planned for the Airport, the December Audit Committee meeting, the Authority's December 19th auction and an amendment to the Master License Agreement with Crown Castle. Commissioners were provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Chairman Hammer asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Chairman Hammer asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated that the bills were sent to the Commissioners previously for their review and are being recommended for approval. Chairman Hammer called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Ripa and seconded by Commissioner Hill, approving said bill list. Chairman Hammer asked the Commissioners for questions on the motion. Being none, Chairman Hammer requested that the Secretary call the roll.

Roll Call

| Commissioner | Motion | 2nd | Yea | Nay | Abstain | Recused | Absent |
|--|---------------|-----------------------|------------|------------|----------------|----------------|---------------|
| Chairman Richard T. Hammer | | | X | | | | |
| Vice Chairman Jeffery A. April, Esq. | | | X | | | | |
| Commissioner Joseph Devine | | | | | | | X |
| Commissioner Peter C. Elco | | | | | | | X |
| Commissioner Maurice B. Hill, Jr., DMD | | X | X | | | | |
| Commissioner James J. McCullough | | | X | | | | |
| Commissioner C. Robert McDevitt | | | | | | | X |
| Commissioner Joseph Ripa | X | | X | | | | |

Resolutions and Motions:

Chairman Hammer asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chairman and Commissioners that he would be presenting a total of six (6) resolutions for their consideration. Mr. Dougherty presented Resolutions 2016-01 through 2016-06. Chairman Hammer called for a motion to approve Resolutions 2016-01 through 2016-06. Chairman Hammer then called for a motion to approve Resolutions 2016-01 through 2016-06. The motion as presented, was moved by Commissioner Ripa and seconded by Commissioner Hill, approving said resolutions. Chairman Hammer asked for questions on the motion. There being no further comments or discussion, Chairman Hammer asked the Secretary to call the roll.

Roll Call

| Commissioner | Motion | 2 nd | Yea | Nay | Abstain | Recused | Absent |
|--|--------|-----------------|-----|-----|---------|---------|--------|
| Chairman Hammer | | | X | | | | |
| Vice Chairman Jeffery A. April, Esq. | | | X | | | | |
| Commissioner Joseph Devine | | | | | | | X |
| Commissioner Peter C. Elco | | | | | | | X |
| Commissioner Maurice B. Hill, Jr., DMD | | X | X | | | | |
| Commissioner James J. McCullough | | | X | | | | |
| Commissioner C. Robert McDevitt | | | | | | | X |
| Commissioner Joseph Ripa | X | | X | | | | |

Copies of Resolutions 2016-01 through 2016-06 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2016-01 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING AN AMENDED AND RESTATED INVESTMENT POLICY

The Authority is permitted to invest in various financial instruments under its Third Amended and Restated Resolution Authorizing Revenue Bonds and Other Obligations, adopted on May 19, 2009, as amended and supplemented. Pursuant to Resolution 2005-16, the Authority readopted a formal investment policy by which it chose investments and investment provider. As the most recent Investment Policy was adopted via this resolution in 2005, the Authority desires to adopt an amended policy, which has been revised to reflect the current Bond Resolution under which the South Jersey Transportation Authority operates as well as to update the procedures to reflect the current process. The amended policy is attached to the resolution entitled Exhibit A.

RESOLUTION 2016-02 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2016-03 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE STOCKTON AVIATION RESEARCH AND TECHNOLOGY PARK OF NEW JERSEY, INC., AND THE SOUTH JERSEY TRANSPORTATION AUTHORITY

The Stockton Aviation Research and Technology Park of New Jersey, Inc. (the “Stockton ARTP”) is a not-for-profit auxiliary organization. The Stockton ARTP is a high technology, integrated, dynamic aviation facility that provides the infrastructure for national and international leadership in aviation research and technologies. The proposed Memorandum of Understanding (MOU) is a two (2) year agreement with three one (1) year options between the Authority and the Stockton ARTP to support the conduct of aviation research activities that may, from time to time, require the expertise, personnel, and facilities and operations of the Authority. The objective of the MOU is to continue the collaborative working relationship between the Authority and the Stockton ARTP and to provide a mechanism for effective use of limited resources in supporting aviation research at the Airport.

RESOLUTION 2016-04 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN AFCO/AVPORTS MANAGEMENT LLC, (FORMERLY MACQUARIE AVIATION NORTH AMERICA INC. d/b/a AVPORTS) AND THE SOUTH JERSEY TRANSPORTATION AUTHORITY

In June 2007, the Authority publicly advertised for Request for Proposals for the Management, Operation, Maintenance and Janitorial Services at the Airport. Macquarie Aviation North America, Inc. d/b/a AvPORTS was deemed the most qualified proposer and was subsequently awarded a contract for a term of five years with one five-year extension option, via Resolution 2008-44. In December 2012, the Authority notified AvPORTS of its intent not to exercise the five-year extension, thus concluding the initial term of the agreement in 2013. AvPORTS then offered a one-year extension of its services through June 30, 2014, which the Authority accepted and authorized via Resolution 2013-70. Since the conclusion of the one-year extension, the Authority and AvPORTS have agreed to several short-term extensions, permitting the Authority to conduct its procurement process for Operations, Management and Airfield Lighting Services as well as Janitorial Services and Maintenance Services at the Airport. Due to a variety of reasons, the Authority has been unsuccessful in its procurement of the aforementioned services; however, the Authority has revised its Requests for Proposals and Bid Specifications in anticipation of conducting another round of procurements for these services. In order to ensure continued services at the Airport, the Authority and AvPORTS have agreed to a final one-year extension, to conclude September 30, 2016, which will enable the Authority to complete its procurement of the aforementioned services.

RESOLUTION 2015-05 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN INCENTIVE PROGRAM FOR AIR SERVICE DEVELOPMENT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT FOR 2016

The Authority via Resolutions 2013-172 and 2015-05 revised its former Airline Incentive Program, with a new Airline Incentive Program that was developed in conjunction with the Port Authority of New York and New Jersey. The goal of the program is to mitigate start up risk for domestic & international service and provide a realistic outbound per seat marketing support. The Incentive Program enrollment is open to airlines beginning January 1, 2016 through December 31, 2016. However, once an airline is enrolled, the incentives themselves as outlined in the Exhibit "A" and Exhibit "B" attached to the resolution will be provided to the airline for a period of two years.

RESOLUTION 2015-06 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A PARKING AGREEMENT WITH COUNTY OF ATLANTIC AT THE NEW YORK AVENUE PARKING GARAGE IN ATLANTIC CITY, NEW JERSEY

The County of Atlantic operates a public facility in close proximity to the New York Avenue Garage and desires to provide additional parking for its employees and guests. Atlantic County does not have sufficient on-site parking for its tenants at 1300 Atlantic Avenue and is in need of additional off-site parking. The Authority, via resolution 2013-10, authorized the execution of a parking agreement with Atlantic County to provide 150 parking spaces for a term of three years, which is set to expire on February 29, 2016. Atlantic County has requested that the Authority enter into another agreement for parking at the New York Avenue Garage that would permit parking of up to 100 vehicles per day for a term of three years beginning March 1, 2016 through February 28, 2019. The proposed daily parking rate shall be \$3.25 per space (year one), \$3.35 per space (year two), and \$3.45 per space (year three), which shall be paid regardless of whether all spaces are used. The Authority believes that there is adequate parking capacity to accommodate the parking requirements requested by Atlantic County and that entering into the parking agreement will create additional revenue for the Authority.

Petitions or Communications, Unfinished Business and New Business

Chairman Hammer asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded that all petitions and communications were either mailed prior to the meeting or are at the Commissioners' place. He further advised that he has no new business to discuss this morning; however, under unfinished business the Authority recommends the release of Executive Session Meeting Minutes from the following 2015 Board Meetings: June 17th, July 15th, August 19th, September 16th, October 21st, November 18th, and December 16th. Mr. Dougherty stated that in accordance with State law, the Authority and General Counsel have reviewed the minutes and find them suitable for release, without redactions. Mr. Dougherty recommended the public release of the Executive Session minutes for approval. Chairman Hammer called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Hill and seconded by Vice Chairman April, approving the release of minutes. Chairman Hammer asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

General Comment

Chairman Hammer asked the public for any general comments. Vice Chairman April wished safe travels to the meeting participants as well as safety to all state employees who will be working to keep the roadways clear during a winter storm forecasted for the weekend.

Adjournment

There being no further business, Chairman Hammer called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Ripa and seconded by Vice Chairman April to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:20 a.m.

Submitted by:

Susan Lubrano, Authority Board Secretary

Note: An Executive Session was held during this meeting.