

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
MARCH 18, 2015**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on March 18, 2015, commencing at 9:04 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Vice Chairman Jeffery A. April, Esq.  
Deputy Commissioner Joseph D. Bertoni (via video conference)  
Commissioner Joseph W. Devine\* (via teleconference)  
Commissioner Peter C. Elco  
Commissioner Maurice B. Hill, Jr., DMD  
Commissioner James J. McCullough  
Commissioner C. Robert McDevitt (via teleconference)  
Commissioner Joseph Ripa  
Commissioner Christine A. Roberts, EDA  
Christopher Howard, Governor's Authorities Unit  
Frank F. Frankowski, Interim Executive Director  
Stephen F. Dougherty, Chief of Staff  
Lauren Staiger, Esq., General Counsel  
Susan Lubrano, Authority Board Secretary

**Absent**

Chairman Jamie Fox

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Camden Office, as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman Jamie Fox		X
Vice Chairman Jeffery A. April, Esq.	X	
Deputy Commissioner Joseph D. Bertoni	X	
Commissioner Joseph W. Devine		X*
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

\*Commissioner Devine joined the meeting via teleconference at 9:05 a.m., following the initial roll call. Three (3) members of the public attended this meeting.

**Approval of the Agenda**

Vice Chairman April called for a motion to approve the March 18, 2015 Agenda. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner McCullough, approving the agenda. Vice Chairman April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

**Approval of Meeting Minutes**

Vice Chairman April called for a motion to approve the February 18, 2015 Meeting Minutes. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner Ripa, approving the February 18, 2015 minutes. Vice Chairman April asked for questions on the motion. No questions were asked. All other Commissioners in attendance voted, approving and adopting the minutes.

### **Executive Session**

Vice Chairman April asked General Counsel if an Executive Session was needed to which General Counsel responded affirmatively.

Mr. Frankowski then presented Resolution 2015-21 to the Chairman and Commissioners for the exclusion of the public to discuss personnel matters pertaining to Schedule “A” associated with Resolution 2015-16 and a personnel discussion regarding employee matters. The public was advised that the minutes of this Executive Session would be disclosed to the public in accordance with State Law. Vice Chairman April called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Hill and seconded by Commissioner Elco approving Resolution 2015-21. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:06 a.m. A copy of Resolution 2015-21 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Vice Chairman April called for a motion to return to the open portion of the meeting.

Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Devine. The open portion of the meeting reconvened at 9:21 a.m. Vice Chairman April requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman Fox		X
Commissioner Jeffery A. April, Esq.	X	
Deputy Commissioner Joseph D. Bertoni	X	
Commissioner Joseph W. Devine	X	
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt		X*
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

\*Commissioner McDevitt disconnected from the teleconference at 9:13 a.m., during the Executive Session portion of the meeting.

### **Executive Report**

Vice Chairman April asked for the presentation of the Executive Report. Mr. Frankowski presented the March 18, 2015 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes.

### **Public Response to Agenda Items**

Vice Chairman April asked the public for comments on any of the agenda items. No comments were made.

### **Committee Reports**

Vice Chairman April asked Mr. Frankowski to present the Committee Reports. Mr. Frankowski reported that all committees met on March 4<sup>th</sup>. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as the Budget, an IRS examination of the 2006 Series Transportation System Revenue Bonds, the Financial Audit and a “draft” policy & procedure for the ACE Sponsorship Program. He reported that Commissioners were also briefed on Air Canada’s planned non-stop service between Toronto Pearson & ACY, winter related operational costs, and Atlantic County’s Action Now Project. Commissioners were provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

### **Approval of Bills**

Vice Chairman April asked Mr. Frankowski for the presentation of bills. Mr. Frankowski stated that the bills have been sent to the Commissioners previously for their review and are being recommended for their approval. Vice Chairman April called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Ripa and seconded by Commissioner Devine, approving said bill list. Vice Chairman April asked the Commissioners for questions on the motion. There being none, Vice Chairman April requested that the Secretary call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Jamie Fox							X
Vice Chairman Jeffery A. April, Esq.			X				
Deputy Commissioner Joseph D. Bertoni			X				
Commissioner Joseph Devine		X	X				
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt							X
Commissioner Joseph Ripa	X		X				

**Resolutions and Motions:**

Vice Chairman April asked Mr. Frankowski to present the resolutions. Frankowski advised the Commissioners that he would be presenting a total of five (5) resolutions for their consideration. Mr. Frankowski presented Resolutions 2015-16 through 2015-20. Vice Chairman April called for a motion to approve Resolutions 2015-16 through 2015-20, the motion as presented, was moved by Commissioner Ripa and seconded by Commissioner Hill, approving said resolutions. Vice Chairman April asked for questions on the motion. There being no further comments or discussion, Vice Chairman April asked the Secretary to call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Jamie Fox							X
Vice Chairman Jeffery A. April, Esq.			X				
Deputy Commissioner Joseph D. Bertoni			X				
Commissioner Joseph Devine			X				
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill, Jr., DMD		X	X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt							X
Commissioner Joseph Ripa	X		X				

Copies of Resolutions 2015-16 through 2015-20 are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2015-16 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2015-17 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A LEASE AGREEMENT FOR THE LEASING OF OFFICE SPACE BETWEEN FANEUIL, INC., OF HAMPTON, VIRGINIA, AND THE AUTHORITY**

The Authority owns a certain public parking garage located at 17-29 South New York Avenue in the City of Atlantic City, in which is contained certain office space and certain parking spaces. An RFP for the lease of commercial office space located in the New York Avenue Parking Garage building, which consists of approximately 1,156 sq. ft., known as Suite 2, located at 21 South New York Avenue was issued, and as a result, the Authority via Resolution 2012-16, entered into a lease agreement with Faneuil, Inc., of Hampton, Virginia. The term of this lease was 2 years with 3 one-year extension options at the tenant's discretion. Faneuil, Inc., exercised the first one-year extension, authorized via Resolution 2014-05. They have now expressed their desire to exercise the second one-year extension option, for a rental amount of \$1,554.60 per month, which includes a Consumer Price Index increase, effective May 2015. This is a slight increase of \$9.27 per month when compared to the first extension option.

**RESOLUTION 2015-18 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO A.E. STONE, INC., OF EGG HARBOR TOWNSHIP, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2015 RESURFACING PROGRAM**

On January 20<sup>th</sup> and 21<sup>st</sup>, 2015, the Authority publicly advertised for bids for the 2015 Atlantic City Expressway Resurfacing Program. As part of this solicitation, the Authority sought three separate Base Bids, wherein the work limits for each varied and the selection is contingent upon available funds. Work includes but is not limited to furnishing all labor, equipment, and materials and performing all work required to resurface the following limits: Base Bid #1: Eastbound ACE, from Milepost 9.0 to Milepost 7.4, the Eastbound ACE from Milepost 7.0 to Milepost 5.4, the Interchange 12 Westbound deceleration lane and off-ramp, Interchange 9 Eastbound ramps and Interchange 5 Eastbound off-ramp. The Eastbound Interchange off-ramp shall include ADA curb ramp and inlet casting replacement. The travel lanes, including isolated right shoulders and ramps in the above-referenced limit will all be resurfaced except Interchange 12, of which, will only include the modification of traffic stripes, pavement marking and RPMs. Base Bid #2 is the same as Base Bid 1, except the limits of work along the Eastbound Expressway are extended to Milepost 5.0 and the resurfacing of the Interchange 5 Eastbound on-ramp is included. Base Bid #3 is the same as Base Bid 2, except the limits of work along the Eastbound Expressway are extended to Milepost 4.5 and the resurfacing of the Interchange 4 Eastbound on-ramp is included. On February 11, 2015, 3 bids were received, opened and tabulated. Following a review of the bids, the Authority believed that awarding Base Bid No. 3 represented the best value for the Authority. A.E. Stone, Inc., of Egg Harbor Township, New Jersey was deemed to have submitted the lowest responsible bid for the desired Base Bid #3, in an amount not to exceed \$1,440,000.00.

**RESOLUTION 2015-19 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PROVISION OF EMERGENCY SNOW RESPONSE SERVICES**

Emergent circumstances, particularly hazardous road conditions, can arise where it may be necessary to temporarily prohibit nonessential travel on selected State roadways. Travel restrictions, in blizzard situations, expedite snow removal and reduce the hazards to authorized emergency personnel traveling the roadways. The prompt, full and effective utilization of State transportation resources is essential to the safety, care, and welfare of the people of the State of New Jersey. A precedence exists where NJDOT has utilized the Authority and its resources during emergent circumstances caused by extraordinary snow storms. As NJDOT desires to continue this practice, in order to secure reimbursement for Authority costs incurred while providing such services, both parties wish to enter into an agreement to formalize the terms and conditions for the winter seasons 2015-2016 and 2016-2017, with the initial term effective October 1, 2015 through April 30, 2016.

**RESOLUTION 2015-20 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH UNITED WAY OF GLOUCESTER COUNTY FOR THE OPERATION OF SHUTTLE SERVICES FOR THE PURELAND EAST-WEST COMMUNITY SHUTTLE**

The Pascale Sykes Foundation, a nonprofit organization, committed to providing programs that support low-income families, has awarded a grant, in the amount of \$1,264,200, over a three year period, to the United Way of Gloucester County. This grant will support additional employment transportation services from New Jersey Transit's Avandale Park and Ride Station in Camden County to the Pureland Industrial Park in Gloucester County. United Way, as the lead agency, has asked the Authority to provide the needed services to fill an East to West transportation gap. United Way will manage the program and oversee the financial aspects of the grant. In addition to filling gaps not currently covered by public transportation, the proposed Pureland East-West Community Shuttle will improve accessibility to work locations and other destinations. For providing said services, the United Way will pay the Authority a projected \$284,250.00 in grant funds annually to match the \$94,750.00 in Job Access Reverse Commute (JARC) funds, for a three year period. In addition, the Authority will charge each rider \$1.00 per trip to sustain the shuttle service. This service is an expansion of the Authority's JARC Camden Program.

**Petitions or Communications, Unfinished Business and New Business**

Vice Chairman April asked if there were any petitions or communications, unfinished or new business. Mr. Frankowski responded that all petitions & communications have been mailed to the Commissioners prior to this meeting. He advised that there is no new business; however, under unfinished business, the Authority is recommending the release of Executive Session Minutes that were previously approved but not publicly released at the time of the meeting due to containing matters not yet resolved. He stated that the executive session meeting minutes being presented for release are February 19, 2014, March 19, 2014, May 21, 2014, June 18, 2014, July 16, 2014, October 30, 2014, November 19, 2014 and December 17, 2014. Further, portions of the minutes have been redacted where the need for confidentiality still exists. General Counsel

has reviewed the minutes and they are being recommended for your approval for public release. Vice Chairman April then advised the Commissioners that a set of Executive Session Meeting Minutes (August 20, 2014), included in the original packet they received, has been pulled at his request for the purpose of addressing his comments. These minutes will be released at a later date. Vice Chairman April called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Ripa and seconded by Commissioner Devine, approving the release of minutes. Vice Chairman April asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

**General Comment**

Vice Chairman April asked the public for any general comments. No comments were made.

**Adjournment**

There being no further business, Vice Chairman April called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Hill to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:30 a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary

**Note: An Executive Session was held during this meeting.**