

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
MAY 20, 2015**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on May 20, 2015, commencing at 9:05 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Chairman Jamie Fox (via video conference)  
Vice Chairman Jeffery A. April, Esq. (via teleconference) \*  
Commissioner Maurice B. Hill, Jr., DMD  
Commissioner James J. McCullough (via teleconference)  
Commissioner C. Robert McDevitt  
Commissioner Joseph Ripa  
Commissioner Christine A. Roberts, EDA  
Christopher Howard, Governor's Authorities Unit  
Frank F. Frankowski, Interim Executive Director  
Stephen F. Dougherty, Chief of Staff  
Lauren Staiger, Esq., General Counsel  
Susan Lubrano, Authority Board Secretary

**Absent**

Commissioner Joseph W. Devine  
Commissioner Peter C. Elco

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Camden Office, as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman Jamie Fox	X	
Vice Chairman Jeffery A. April, Esq.		X*
Deputy Commissioner Joseph D. Bertoni		X
Commissioner Joseph W. Devine		X
Commissioner Peter C. Elco		X
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

\*Vice Chairman April joined the meeting via teleconference at 9:08 a.m., following the initial roll call. Three (3) members of the public attended this meeting.

As Chairman Fox was unable to participate in person, the Secretary requested a motion nominating another member of the Board to chair the meeting. Whereupon, Commissioner Ripa was nominated to chair the meeting by motion of Commissioner Hill, which motion was seconded by Commissioner McDevitt, with all Commissioners present being in favor.

**Approval of the Agenda**

Commissioner Ripa called for a motion to approve the May 20, 2015 Agenda. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner McDevitt, approving the agenda. Commissioner Ripa asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### Approval of Meeting Minutes

Commissioner Ripa called for a motion to approve the April 15, 2015 Meeting Minutes. Whereupon, a motion was made by Commissioner McDevitt and seconded by Commissioner Hill, approving the April 15, 2015 Meeting Minutes. Commissioner Ripa asked for questions on the motion. No questions were asked. All other Commissioners in attendance voted, approving and adopting the minutes.

### Executive Session

Commissioner Ripa asked General Counsel if an Executive Session was needed to which General Counsel responded that one was not needed.

### Executive Report

Commissioner Ripa asked for the presentation of the Executive Report. Mr. Frankowski presented the May 20, 2015 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes.

### Committee Reports

Commissioner Ripa asked Mr. Frankowski to present the Committee Reports. Mr. Frankowski reported that all Committees met on May 6, 2015. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as 1<sup>st</sup> Quarter Budget to Actual, Marina Parking Fee Revenues, Financial Disclosure filings and the FAA Part 139 Inspection. Commissioners were also provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

### Public Response to Agenda Items

Commissioner Ripa asked the public for comments on any of the agenda items. No comments were made.

### Approval of Bills

Commissioner Ripa asked Mr. Frankowski for the presentation of bills. Mr. Frankowski stated that the bills have been sent to the Commissioners previously for their review and are being recommended for their approval. Commissioner Ripa called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Hill and seconded by Commissioner McDevitt, approving said bill list. Commissioner Ripa asked the Commissioners for questions on the motion. There being none, Commissioner Ripa requested that the Secretary call the roll.

### Roll Call

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Jamie Fox			X				
Vice Chairman Jeffery A. April, Esq.			X*				
Deputy Commissioner Joseph D. Bertoni							X
Commissioner Joseph Devine							X
Commissioner Peter C. Elco							X
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Joseph Ripa			X				

\*Commissioner April approved all bills; however, abstained from voting on the bills from the firm Cooper Levenson.

### Resolutions and Motions:

Commissioner Ripa asked Mr. Frankowski to present the resolutions. Mr. Frankowski advised the Commissioners that he would be presenting a total of seven (7) resolutions for their consideration. Mr. Frankowski presented Resolutions 2015-37 through 2015-43. Commissioner Ripa called for a motion to approve Resolutions 2015-37 through 2015-43, the motion as presented, was moved by Commissioner Hill and seconded by Commissioner McDevitt, approving said resolutions. Commissioner Ripa asked for questions on the motion. There being no further comments or discussion, Commissioner Ripa asked the Secretary to call the roll.

### Roll Call

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Jamie Fox			X				
Vice Chairman Jeffery A. April, Esq.			X				
Deputy Commissioner Joseph D. Bertoni							X
Commissioner Joseph Devine							X
Commissioner Peter C. Elco							X
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2015-37 through 2015-43 are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2015-37 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE CONTRACT WITH ATLANTICARE PHYSICIAN GROUP, PA., OF EGG HARBOR TOWNSHIP, NEW JERSEY FOR SUCH SERVICES AS PRE-EMPLOYMENT PHYSICALS, CDL TESTING AND HAZMAT TESTING**

In May 2013, the Authority sought a qualified healthcare provider to perform occupational medical testing, including Pre-Employment physicals, CDL testing and HazMat testing for SJTA employees. A Request for Proposals was issued on May 1, 2013 and in response to said advertising, on May 21, 2013, one Proposal was received. AtlantiCare Physician Group, of Egg Harbor Township, New Jersey was deemed to have submitted the sole responsive, responsible proposal and was awarded a contract pursuant to Resolution 2013-75. The term of this contract was two years with two, one year renewal options at the sole discretion of the Authority. As the initial term of the agreement is set to expire on or about August 1, 2015, the Authority desires to exercise its option to extend the contract for the first one year renewal and shall negotiate rates for such service in an amount not to exceed 4% percent of the current costs.

**RESOLUTION 2015-38 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO J.H. WILLIAMS ENTERPRISES, OF MOORESTOWN, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT GATE FOUR PASSENGER BOARDING BRIDGE REPLACEMENT PROJECT**

On April 8<sup>th</sup> & 9<sup>th</sup>, 2015, the Authority publicly advertised for bids for the Atlantic City International Airport Gate Four Passenger Boarding Bridge Replacement Project. Work consists of the removal and disposal of the existing Gate Four Passenger Boarding Bridge and the installation of a new Passenger Boarding Bridge at Gate Four. This includes the excavation and demolition of the existing concrete pile cap, installation of six new timber piles, the construction of a new cast-in-place concrete pile cap and pedestal and removal and installation of new apron striping. This project also includes electrical, software and design components as identified in the Scope of Work. As part of the solicitation, the Authority sought bids for the Base Bid as described above, and one add alternate. Add Alternate #1 consists of the purchase and installation of a Pre-Conditioned Air Direct-Expansion Air Handling Unit and a 180 KVA 400HZ Solid State Frequency Converter for the new Passenger Boarding Bridge. The Authority's selection of the Base Bid and/or Add Alternate is contingent upon available funds. On May 1, 2015, 3 bids were received, opened and tabulated. J.H. Williams Enterprises, Inc., of Moorestown, New Jersey was deemed the lowest responsible bidder for the Base Bid, plus Add Alternate, in an amount not to exceed \$1,138,000.00.

**RESOLUTION 2015-39 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO SOUTH STATE, INC., OF BRIDGETON, NEW JERSEY FOR THE PRIORITY REPAIR FOR STRUCTURE NO. 13, COLOGNE AVENUE OVER THE ATLANTIC CITY EXPRESSWAY, LOCATED AT MILEPOST 14.0**

On April 7, 2015 and April 14, 2015, Structure No. 13 at Cologne Avenue over the Atlantic City Expressway received impact damage to the pre-stressed concrete beams above the westbound right lane and ramp acceleration lane. Results of an inspection conducted by the Authority's Engineering Consultants warranted a "Priority Repair" to the impact damage within a timeframe which is not sufficient to conduct the public bidding process. On April 16, 2015, pursuant to the recommendation of the Engineering Consultant, Chief Engineer and N.J.A.C. 19:2-7.7, the Interim Executive Director declared the damage to Structure No. 13 emergent and as such authorized priority procurement for the repairs. The Scope of Work for this project consists of loose and delaminated concrete removal and patching of concrete spalls in span 2 on five beams total. All exposed steel reinforcement, including reinforcement that becomes exposed from the removal of loose concrete, will also require repair. Repairs shall require lane closures over the Atlantic City Expressway and equipment to access the spalled beams. As part of the solicitation, the Authority sought two separate Base Bids. Base Bid #1 included the cost of labor, materials, access vehicles, mobilization, traffic control, clearing, demobilizations, and all other necessary work to complete the above Scope of Work. Base Bid #2 included the above Scope of Work, but no traffic control measures. On April 21, 2015, the Authority solicited bids from three qualified vendors. On April 29, 2015, 3 bids were received and tabulated. South State, Inc., of Bridgeton, New Jersey was deemed to have submitted the lowest responsible bid in an amount not to exceed \$47,000.00 for the desired Base Bid #1.

**RESOLUTION 2015-40 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE PERMIT AGREEMENT WITH GATE SERVE, LLC OF RESTON, VIRGINIA FOR AIRCRAFT IN-FLIGHT CABIN SERVICES AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

It is necessary for airlines occupying the Airport to secure certain cleaning services and to stock aircrafts with snacks and beverages. The Authority must grant a permit to any company involved in providing such services to an Airline. The Authority, pursuant to Resolution 2012-27, authorized a permit to Gate Serve, LLC of Reston, Virginia to provide in-flight cabin services to Spirit Airlines, including but not limited to providing and stocking aircrafts with snacks, beverages and food, for a term of three years, effective July 1, 2012, with two mutually agreeable one year renewal options. Resolution 2013-21, extended the permit agreement with Gate Serve to other Airlines serving the Airport. In exchange for the services permit, the Airport receives 3% of Gate Serve's monthly gross receipts up to \$800,000.00 and 4% of monthly gross receipts over \$800,000.00. The Authority and Gate Serve, now desire to extend the permit agreement, under the same terms as the initial agreement, for the first one year renewal option.

**RESOLUTION 2015-41 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION OF THE PRICE AGREEMENT WITH ROAD SAFETY SYSTEMS, OF VINCENTOWN, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF GUIDE RAIL TREATMENT ENDS, PARTS AND SUPPLIES**

On April 21<sup>st</sup> and April 22<sup>nd</sup>, 2014, the Authority publicly advertised a Request for Bids for the Purchase and Delivery of Guide Rail Treatment Ends, Parts and Supplies. On April 30, 2014, one bid was received, opened and tabulated. Road Safety Systems, of Vincentown, New Jersey was deemed to have submitted the sole responsive bid. The Authority, pursuant to Resolution 2014-42, entered into a price agreement with Road Safety Systems for a term of one year with an option to renew for an additional one year period, at the Authority's discretion. As the initial term of the agreement is set to expire on or about June 30, 2015, the Authority desires to extend the agreement at the same rates as the initial term, for the one year renewal option. Road Safety Systems also desires to extend the agreement and has agreed to hold their initial pricing for the one year renewal option. This contract is an open-ended price agreement whereby items are ordered as needed, contingent upon the availability of funds in the applicable budget year.

**RESOLUTION 2015-42 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE USE OF THE ATLANTIC CITY EXPRESSWAY INTERCEPT LOT FOR MOTOR VEHICLE PARKING AND THE ESTABLISHMENT OF AN APPROPRIATE FEE (CONFIRMING)**

Bass Pro Shops Outdoor World, LLC ("Bass Pro Shops") grand opening for their first Bass Pro Shops in the State of New Jersey, was held on April 15, 2015. As the Bass Pro Shops anticipated attendance of over 5,000 visitors, and as motor vehicle parking in the City was a concern, the Bass Pro Shops contacted the Authority with a request to utilize its Atlantic City Expressway Intercept Lot to accommodate motor vehicle parking. As the use of the lot requires the establishment of an appropriate fee, the Deputy Executive Director of Operations recommended a fee of \$1,000.00 for motor vehicle parking. The use of the Authority's parking facility during the grand opening event offered the Authority an opportunity to raise revenue as well as assist in promoting a successful event for the benefit of the City and the region. The Bass Pro Shop furnished a Certificate of Insurance for the premises specifically naming the South Jersey Transportation Authority as a certificate holder and as additional insured, providing general liability, bodily injury and property damage coverage with minimum limits of liability not less than one million dollars. This is a confirming resolution.

**RESOLUTION 2015-43 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF AN AGREEMENT WITH GOBIS & COMPANY, LLC FOR OUT OF HOME ADVERTISING PROGRAM CONSULTING SERVICES**

On March 19 & 20, 2012, the Authority publicly advertised a Request for Proposals ("RFP") for Out of Home Advertising Program Consulting Services. In response to the RFP, one proposal was received from Gobis & Company, LLC, of Newport, Rhode Island. Based on a review of the proposal, it was determined that Gobis & Company, LLC, had the technical and professional expertise required to serve the Authority. The Authority, pursuant to Resolution 2012-39, authorized entrance into an agreement with Gobis & Company, LLC, for Billboard Consultant Services for a period of two years with two one year renewal options. In June 2014, the initial two year term expired and the Authority, via Resolution 2014-24, authorized the first one year extension, which is set to expire on or about June 30, 2015. The Authority now desires to extend the agreement for the second and final one year renewal period at the same terms and conditions as the original term. The Director of Business Administration recommends the Authority exercise the above extension.

**Petitions or Communications, Unfinished Business and New Business**

Commissioner Ripa asked if there were any petitions or communications, unfinished or new business. Mr. Frankowski responded that all petitions & communications have been mailed to the Commissioners prior to the meeting. He stated that there is no new or unfinished business to discuss this morning.

### **General Comment**

Commissioner Ripa asked the public for any general comments. Ms. Carole Miller requested to speak on behalf of United We Ride, regarding two Shared Services resolutions for the provision of transportation services to residents from multiple counties. She briefly discussed the need for the services, advising that the resolutions were submitted timely for inclusion on today's agenda; her request was that they be added and voted on as part of the consent agenda. As the Commissioners did not have an opportunity to review the resolutions, they requested copies and deferred approval for a future date, either during a special meeting or the next regularly scheduled Board Meeting. Commissioner Ripa thanked Ms. Miller for her comments.

### **Adjournment**

There being no further business, Commissioner Ripa called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Hill and seconded by Commissioner McDevitt to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:23 a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary

**Note: No Executive Session was held during this meeting.**