

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
NOVEMBER 20, 2013**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on November 20, 2013, commencing at 9:06 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Commissioner Jeffery A. April, Esq.  
Commissioner Peter C. Elco  
Commissioner Maurice B. Hill  
Commissioner C. Robert McDevitt \*  
Deputy Commissioner Joseph W. Mrozek (via video conference)  
Commissioner Joseph Ripa  
Commissioner Christine A. Roberts, EDA  
Samuel L. Donelson, Acting Executive Director  
Kerstin Sundstrom, Assistant Counsel, Governor's Authorities Unit  
Lauren Staiger, Esq., General Counsel  
Susan Lubrano, Authority Board Secretary

**Absent**

Chairman James S. Simpson  
Commissioner Joseph W. Devine

As Chairman Simpson was unable to participate, the Secretary requested a motion nominating another member of the Board to chair the meeting. Whereupon, Commissioner April was nominated to chair the meeting by motion of Commissioner Hill, which motion was seconded by Commissioner Ripa, with all Commissioners present being in favor.

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey of the time, date and place of convening. Notice was posted at the Farley Service Plaza, the Atlantic City International Airport and the Authority's Atlantic City, New Jersey office as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine		X
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt		X
Deputy Commissioner Joseph W. Mrozek	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

Two (2) members of the public attended this meeting.

\*Commissioner McDevitt arrived at 9:16 a.m.

**Approval of the Agenda**

Commissioner April called for a motion to approve the November 20, 2013 Agenda. Whereupon, motion was made by Commissioner Hill, seconded by Commissioner Elco, approving the agenda. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

**Approval of Meeting Minutes**

Commissioner April called for a motion to approve the October 16, 2013 Meeting Minutes. Whereupon, a motion was made by Commissioner Elco and seconded by Commissioner Hill, approving the October 16, 2013 minutes. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the minutes.

### **Executive Session**

Commissioner April asked General Counsel if an Executive Session was needed to which General Counsel responded affirmatively.

Mr. Donelson then presented Resolution 2013-157 to the Commissioners for the exclusion of the public to discuss a litigation matter. The public was advised that the minutes of this Executive Session will be disclosed to the public in accordance with State Law. Commissioner April called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Hill approving Resolution 2013-157. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:08 a.m. A copy of Resolution 2013-157 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Commissioner April called for a motion to return to the open portion of the meeting.

Whereupon, motion was made by Commissioner Elco and seconded by Commissioner Hill. The open portion of the meeting reconvened at 9:13 a.m. Commissioner April requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine		X
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt		X
Deputy Commissioner Joseph W. Mrozek	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

### **Executive Report**

Commissioner April asked for the presentation of the Executive Report. Mr. Donelson presented the November 20, 2013 Executive Report. A copy of the November 20, 2013 Executive Report is attached hereto and made a permanent part of these official Authority minutes.

### **Committee Reports**

Commissioner April asked Mr. Donelson to present the Committee Reports. Mr. Donelson reported that all Committees met on November 6<sup>th</sup>. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as the Authority's 3<sup>rd</sup> Quarter financial results, Capital and Operating budgets and the Authority's banking services contract. Updates were also provided on the Billboard Strategic Plan, Atlantic City Expressway Rules & Regulations and the Transportation Block Grant. Commissioners were provided with the schedules of upcoming projects, the EO-8 Report and Airport statistics.

### **Public Response to Agenda Items**

Commissioner April then asked the public for comments on any of the agenda items. No comments were made.

### **Approval of Bills**

Commissioner April asked Mr. Donelson for the presentation of bills. Mr. Donelson stated that the bills had been sent to the Commissioners previously for their review and are being presented for their approval. Commissioner April called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Ripa and seconded by Commissioner Hill, approving said bill list. Commissioner April asked the Commissioners for questions on the motion. There being none, Commissioner April requested that the Secretary call the roll.

## Roll Call

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X*				
Commissioner Joseph Devine							X
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill		X	X				
Deputy Commissioner Joseph W. Mrozek			X				
Commissioner C. Robert McDevitt			X**				
Commissioner Joseph Ripa	X		X				

\*Commissioner April approved all bills but abstained from voting on the bills from the firm Cooper, Levenson, April, Niedelman & Wagenheim.

\*\* Commissioner McDevitt arrived prior to approval of the bills.

## Resolutions and Motions:

Commissioner April asked Mr. Donelson to present the resolutions. Mr. Donelson advised the Commissioners that he will be presenting a total of twelve (12) resolutions for their consideration. Mr. Donelson presented Resolutions 2013-145 through 2013-156. Commissioner April then called for a motion to approve Resolutions 2013-145 through 2013-156, the motion as presented, was moved by Commissioner Hill and seconded by Commissioner McDevitt, approving said resolutions. Commissioner April asked for questions on the motion. No questions were asked. There being no further comment or discussion, Commissioner April asked the Secretary to call the roll.

## Roll Call

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X				
Commissioner Joseph Devine							X
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill	X		X				
Commissioner C. Robert McDevitt		X	X				
Deputy Commissioner Joseph W. Mrozek			X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2013-145 through 2013-156 are attached hereto and made a permanent part of these official Authority minutes.

## **RESOLUTION 2013-145 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF VARIOUS INSURANCE POLICIES NEGOTIATED AND RECOMMENDED BY BROWN & BROWN CONSULTING**

Resolution 2010-51 authorized a consulting Agreement with Brown & Brown Consulting to serve as a professional consultant/broker for Medical Insurance. The term of the contract was two years with two one-year options to renew. At the conclusion of the initial two year contract, the Authority, via Resolution 2012-56, authorized the first one year renewal option and subsequently thereafter, the second and final one year renewal option was authorized via Resolution 2013-61. Brown & Brown Consulting has negotiated, on behalf of the Authority, and recommended annual insurance policies with Benistar, of Simsbury, Connecticut, to provide various insurance policies for Authority Medicare retirees. Benistar currently provides these policies to the Authority's satisfaction, and the Authority now wishes to enter into a new agreement with Benistar for the 2014 calendar year.

## **RESOLUTION 2013-146 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE NEW JERSEY MOTOR VEHICLE COMMISSION FOR INCLUSION IN THE NEW JERSEY MOTOR VEHICLE COMMISSION'S STANDARD DATA FILE PROGRAM**

The New Jersey Motor Vehicle Commission (NJMVC) makes, maintains or keeps on file, as required by law, certain records pertaining to vehicles registered in this State. The Authority desires to enter into an Agreement with the NJMVC to use the registration records strictly for the purposes of marketing and data analysis. This information will aid in determining our customer base and/or catchment area for the Atlantic City Expressway and Atlantic City International Airport and will assist in targeted advertising. The NJMVC has established a program to provide motor vehicle registration records contained in a database, via an

electronic Secure File Transfer, to program participants that have demonstrated a beneficial interest in and legitimate business use of the data. The provision of such data to the Authority is consistent with the laws of the State and with the NJMVC's policy to balance the needs of the business community with the privacy needs of the public when providing information from the NJMVC database. The Authority has demonstrated a beneficial interest in and legitimate business use of motor vehicle data and seeks to be a program participant.

**RESOLUTION 2013-147 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH SUNOCO, INC., OF LESTER, PENNSYLVANIA, FOR THE MANAGEMENT, OPERATIONS AND MAINTENANCE OF FUELING SERVICES AT MILEPOST 21.3**

On June 27<sup>th</sup> and June 28<sup>th</sup>, 2013 the Authority publicly advertised a Request for Proposals for the Management, Operations and Maintenance of Fueling Services at the Frank S. Farley Service Plaza, located on the Atlantic City Expressway at Milepost 21.3. On July 30, 2013, the Authority received one (1) proposal from Sunoco, Inc., of Lester, Pennsylvania. On August 7<sup>th</sup>, 2013, the Consultant Selection Committee met to review and score the proposal. Sunoco, Inc., was deemed qualified and their proposal met all of the requirements of the Request for Proposals. Sunoco, Inc., is the current provider of such services at the Frank S. Farley Service Plaza. The Authority wishes to enter into an agreement, in a similar form as "Schedule A" attached to the Resolution, with Sunoco, Inc., for a term of fifteen years with two additional five year options to renew at the Authority's sole discretion.

**RESOLUTION 2013-148 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRY INTO AN OUTDOOR ADVERTISING LEASE AND MANAGEMENT AGREEMENT WITH SHORE SIGN SERVICE, INC., OF NORTHFIELD, NEW JERSEY FOR THE BILLBOARD LOCATED AT MILEPOST 7.0 EASTBOUND**

Pursuant to N.J.S.A. 52:31-1.1a, the SJTA is required to publicly advertise for bids for the lease of portions of the SJTA's right-of-way along the Expressway for the placement of billboards. On June 27<sup>th</sup> and June 28<sup>th</sup>, 2013, the Authority publicly advertised for a Request for Proposal, in part, for the development and management of billboard/outdoor advertising. Proposals were due on August 2, 2013. The RFP was related to four forms of out-of-home advertising: relocation, conversion to digital, new permits for billboard development, and operation and management of existing billboards whose terms are expiring. The billboard at MP 7.0 Eastbound was expiring on October 9, 2013. Shore Sign Service, Inc., of Northfield, New Jersey submitted a proposal to manage the billboard at MP 7.0 Eastbound that was deemed responsive to the RFP. On August 7, 2013, the Consultant Selection Committee determined that the proposal of Shore Sign met the requirements of the RFP and authorized negotiations to finalize the terms of an agreement. On October 8, 2013, the Authority and Shore Sign met and agreed to terms for the management of said billboard as detailed on the Fact Sheet. It is estimated the Authority will receive approximately \$1,552,790 in rent over the 20 year term of the lease.

**RESOLUTION 2013-149 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH A&R ENTERPRISES, LP OF ATLANTIC CITY, NEW JERSEY FOR THE PROVISION OF OFFICE SPACE**

Pursuant to Section 7(n) of the Act, the Authority has the power to lease the use of any project, facility or property owned and controlled by the Authority to any person for the consideration and for the period or periods of time and upon terms and conditions as are agreed upon. The Authority currently leases office space at its New York Avenue offices. A&R Enterprises, LP ("A&R") currently leases approximately 524 sq. ft. of office space in the public parking garage owned by the Authority and located at 25 South New York Avenue, Atlantic City, New Jersey. Said agreement includes provisions for A&R to use 5 parking spaces for employees and guests for the term of this agreement. As A&R's current lease is set to expire on December 31, 2013, A&R desires to enter into a new lease agreement for a term of 5 years for an annual rent of \$7,228.56, with yearly adjustments based upon the Consumer Price Index (CPI). Said agreement shall also include provisions for A&R to use 5 parking spaces for employees and guests in said parking garage for the term of this agreement. Resolution 2008-147 previously authorized entrance into a lease agreement with A&R for an annual rent of \$6,812.00, with yearly adjustments based upon the CPI, which also included the provisions for A&R's use of 5 parking spaces. The Authority deems it beneficial to enter into this lease agreement with A&R Enterprises.

**RESOLUTION 2013-150 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AWARDED A CONTRACT TO CHAMMINGS ELECTRIC, INC., OF VINELAND, NEW JERSEY FOR ATLANTIC CITY INTERNATIONAL AIRPORT SURFACE LIGHTING**

## UPGRADES

On September 20, 2013 and September 21, 2013 the Authority publicly advertised for bids for the Atlantic City International Airport Surface Lighting Upgrades. On October 17, 2013, eleven bids were received, opened and tabulated. Chamblings Electric, Inc., of Vineland, New Jersey was deemed to have submitted the lowest responsible, responsive bid in an amount not to exceed \$257,215.93. This project encompasses work on the Atlantic City International Airport grounds and includes, but is not limited to providing all labor, equipment and materials to replace selected roadway and parking lot lighting fixtures and poles. Existing lighting fixtures will be upgraded to more efficient LED-type fixtures. Work will also include electrical feeder modifications to place parking lot fixtures onto an existing standby generator circuit.

### **RESOLUTION 2013-151 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, ANIMAL PLANT HEALTH INSPECTION SERVICE AND WILDLIFE SERVICES (USDA-APHIS-WS) FOR THE PROVISION OF PROFESSIONAL SERVICES TO REDUCE WILDLIFE HAZARDS AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

This Intergovernmental Agreement is an agreement with United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (USDA-APISWS). This agreement will reduce wildlife hazards to aircraft using the Atlantic City International Airport and the critical airspace surrounding the Airport. This Agreement allows for the direct assistance by APISWS personnel to conduct wildlife hazard management and technical assistance operations for the protection of human and aviation safety. Additionally objectives include providing wildlife damage information and assistance on other SJTA projects and/or lands. The term of the agreement shall be five years.

### **RESOLUTION 2013-152 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO A BASIC AIRLINE AGREEMENT WITH REPUBLIC AIRLINES, INC., OF INDIANAPOLIS, INDIANA, FOR CHARTER AIR SERVICE TO AND FROM ATLANTIC CITY INTERNATIONAL AIRPORT AND A MONTH TO MONTH LEASE AGREEMENT FOR OFFICE SPACE AT THE AIRPORT**

The Authority is seeking to enter into the second Basic Airline Agreement as well as a revised month-to-month office lease with Republic Airlines. Republic Airlines is a qualified commercial passenger air service carrier that will provide Charter Service from and to the Atlantic City International Airport for various organizations desiring to provide air transportation for their customer base. The Authority wishes to continue to allow this charter air service from the Airport to and from various destinations. Both agreements begin on January 1, 2014; therefore the Authority seeks a delegation of authority that will enable the execution of both contracts with the above Airline.

### **RESOLUTION 2013-153 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO NACHURS ALPINE SOLUTION INDUSTRIAL OF MARION, OHIO FOR THE PURCHASE AND DELIVERY OF LIQUID POTASSIUM ACETATE, A CONTRACT TO SCHOENBERG SALT COMPANY OF LYNBROOK, NEW YORK FOR THE PURCHASE AND DELIVERY OF SOLID SODIUM FORMATE, AND A CONTRACT TO PETERS CHEMICAL COMPANY OF HAWTHORNE, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF SOLID SODIUM ACETATE, FOR USE AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

On September 19<sup>th</sup> 20<sup>th</sup>, 2013, the Authority publicly advertised for bids for the Purchase and Delivery of Liquid Potassium Acetate, Solid Sodium Formate and Solid Sodium Acetate for the Atlantic City International Airport. On October 10, 2013 two (2) bids were received, opened and tabulated for the Liquid Potassium Acetate, one (1) bid for the Solid Sodium Formate, and one (1) bid for the Solid Sodium Acetate. Based on a review of the bids, it was determined that the lowest responsible bid for Liquid Potassium Acetate was submitted by Nachurs Alpine Solutions, of Marion, Ohio, in the amount of Seventeen Thousand Six Hundred and Forty Dollars (\$17,640.00) per delivery; the lowest responsible bid for Solid Sodium Formate was submitted by Schoenberg Salt, of Lynbrook, New York in the amount of Thirty Two Thousand One Hundred and Ninety Three Dollars (\$32,193.00) per delivery for Twenty (20) Super Sacks and Four Thousand Eight Hundred and Forty Dollars (\$4,840.00) per delivery for 80 Poly Bags; and the lowest responsible bid for Solid Sodium Acetate was submitted by Peters Chemical Company of Hawthorne, New Jersey in the amount of Forty-Eight Thousand Five Hundred Dollars ( \$48,500.00) per delivery for Twenty (20) Super Sacks and Six Thousand Eight Hundred and Fifty Two Dollars (\$6,852.00) per delivery for 80 Poly Bags. The runway winter chemicals will primarily be utilized on the runways, taxiways and ramps during winter snow and ice storms. These chemicals are necessary to maintain a safe

operation and keep the Atlantic City International Airport open during the 2013/2014 winter season.

**RESOLUTION 2013-154 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE FIFTH MODIFICATION TO THE USE AND OCCUPANCY AGREEMENT WITH MIDLANTIC JET AVIATION, INC.**

On June 17, 1988 Midlantic and Pan Am Management Systems, Inc., predecessor to American Port Services, Inc., and predecessor to the Authority entered into a certain Use and Occupancy Agreement, which, among other things, granted Midlantic the right to use and occupy certain areas of the Atlantic City International Airport for certain approved purposes. The Parties executed a Modification and Second Modification to the Agreement to ultimately ensure that it would be co-terminus with the Lease Agreement between the Authority and Midlantic for the operation of a fuel farm at the Airport. The Parties executed a Third Modification to the Agreement on May 8, 2004, which permitted Midlantic to expand its facilities into the Option Space and an additional Modification on June 28, 2006, which among other things, granted Midlantic the right to use, occupy and lease certain facilities formerly leased to Raytheon Aircraft Services, Inc. The Parties now desire to enter into a Fifth Modification Agreement, in similar form as attached hereto as Schedule "A", to include provisions that provide for rate abatement by the Authority for Midlantic's lease and or purchase of Ground Support Equipment to benefit the Airport.

**RESOLUTION 2013-155 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A LEASE OF PREMISES FROM STUFFO ENTERPRISES, OF DELRAN, NEW JERSEY, IN CONNECTION WITH THE PROVISION OF TRANSPORTATION SERVICES TO THE COUNTY OF BURLINGTON FOR THE COUNTY'S BURLINK FIXED ROUTE SYSTEM**

Since 2000 the County of Burlington has provided a Deviated Fixed Route System ("BurLink") that serves the areas of the County that do not have regular NJ Transit service with the routes designed to serve the needs of area workers to get to employers or to other regional transportation services. The County publicly advertised a request for bids for an operator of this service in 2011. The Authority responded and subsequently awarded the contract, via Resolution 2011-130, which expires on December 31, 2013. The County desired that the Authority continue to provide these services, therefore Resolution 2013-142, authorized the Authority to enter into a Shared Services Agreement with Burlington County effective November 15, 2013 to December 31, 2015 with a one year renewal option in order to continue operating the Burlink Shuttle Services. The Agreement requires that the Authority utilize a facility located in Burlington County for the dispatching and storing of vehicles used for the BurLink service. Previously, pursuant to Resolution 2011-131, the Authority entered into a sub-lease agreement with the Senior Citizens United Community Services of Camden County, Inc. ("SCUCS") for a portion of a facility located at 3007 Bridgeboro Road, Delran, New Jersey, for \$1,875.00 per month. A one-year renewal option was exercised and is set to expire on December 31, 2013. The Authority now has the opportunity to enter into a proposed lease directly with Stuffo Enterprises, owner of the premises and the Storage Facility and relocate to a vacant section of the Storage Facility which will provide a larger office space for the Authority to perform its obligations under the Shared Services Agreement. The proposed lease shall be for a term of one year from January 1, 2014 to December 31, 2014 with two one year mutually agreed upon renewal options. The proposed rent is \$2,015.00 per month and includes use of the office space, a twenty foot storage container and exclusive use of fifteen (15) parking spaces.

**RESOLUTION 2013-156 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE AUTHORITY AND THE STATE OF NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT RELATING TO APPLICATION FOR GRANTS UNDER THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)**

Under the current information provided, FEMA has determined that the Authority, as a Sub-grantee, is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant. As a Sub-grantee, the Authority is required to enter into the Memorandum of Understanding ("MOU") with the NJOEM as part of the application process for disaster assistance. Completion of this MOU provides the Authority's designee access the MB3 Grants Management System located on the New Jersey's Management's Grant website. This system is the method for which Sub-grantee's file grant applications under the Federal Emergency Management Agency (FEMA) Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters; in this case, Superstorm Sandy. Upon execution and submission of the MOU, the Authority shall be provided access to the MB3 Grants Management System and subsequently receive the training necessary to utilize the system. All State and Federal financial assistance under the Robert T. Stafford Disaster Relief and Emergency

Assistance Act are received through applications submitted by way of this system.

**Petitions or Communications, Unfinished Business and New Business**

Commissioner April asked if there were any petitions or communications, unfinished or new business. Mr. Donelson responded that all petitions and communications were either mailed prior to the meeting or are at their places and there is no unfinished or new business to discuss.

**General Comment**

Commissioner April asked for general comments. No comments were made.

**Adjournment**

There being no further business, Commissioner April called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Hill and seconded by Commissioner McDevitt to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:23 a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary

**Note: An Executive Session was held at this meeting**