

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
OCTOBER 17, 2012**

The scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on October 17, 2012, commencing at 9:03 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Chairman James S. Simpson (via video conference)  
 Commissioner Jeffery A. April, Esq.  
 Commissioner Joseph W. Devine  
 Commissioner Maurice B. Hill (via teleconference)  
 Commissioner Joseph Ripa  
 Commissioner Christine A. Roberts, EDA  
 Commissioner Dianne Solomon  
 Samuel L. Donelson, Acting Executive Director  
 Kerstin Sundstrom, Governor's Authorities Unit  
 Lauren Staiger, Esq., General Counsel  
 Amy Rudley, Esq., Special Counsel (Firm of Cooper Levenson)  
 Susan Lubrano, Authority Board Secretary

**Absent**

Commissioner C. Robert McDevitt  
 Commissioner Louis Toscano

As Chairman Simpson was not able to participate in person, the Secretary requested a motion nominating another member of the Board to chair the meeting. Whereupon, Commissioner April was nominated to chair the meeting by motion of Commissioner Devine, which motion was seconded by Chairman Simpson, with all Commissioners present being in favor.

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey of the time, date and place of convening. Notice was posted at the Farley Service Plaza, the Atlantic City International Airport and the Authority's Atlantic City, New Jersey office as prescribed by law.

**Roll Call**

Commissioner	Present	Absent
Chairman James S. Simpson	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt		X
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	
Commissioner Dianne Solomon	X	
Commissioner Louis Toscano		X

Three (3) members of the public attended this meeting.

**Approval of the Agenda**

Commissioner April called for a motion to approve the October 17, 2012 Agenda. Whereupon, motion was made by Commissioner Devine, seconded by Commissioner Solomon, approving the October 17, 2012 agenda. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Commissioner April called for a motion to approve the September 18, 2012 Meeting Minutes. Whereupon, a motion was made by Commissioner Devine and seconded by Commissioner Ripa, approving the September 18, 2012 minutes. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the minutes.

### **Employee Awards**

Jeffrey P. Sabla, of the Engineering Department was presented with the quarterly Employee Recognition Award.

### **Executive Session**

Commissioner April asked General Counsel if there was a need for an Executive Session. Ms. Staiger responded affirmatively.

Mr. Donelson then presented Resolution 2012-109 to the Commissioners for the exclusion of the public to discuss pending personnel matters, specifically personnel actions contained in Resolution 2012-104, a litigation matter specific to Conover vs. SJTA and a matter pertaining to the Airport HVAC Project involving attorney client privilege. The public was advised that the minutes of this Executive Session will be disclosed to the public in accordance with State Law. Commissioner April called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Devine and seconded by Commissioner Solomon approving Resolution 2012-109 with the additional topic. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:10a.m. A copy of Resolution 2012-109 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Commissioner April called for a motion to return to the open portion of the meeting.

Whereupon, motion was made by Commissioner Hill and seconded by Commissioner Devine. The open portion of the meeting reconvened at 9:38 a.m. Commissioner April requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt		X
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	
Commissioner Dianne Solomon	X	
Commissioner Louis Toscano		X

### **Executive Report**

Commissioner April asked for the presentation of the Executive Report. Mr. Donelson presented the October 2012 Executive Report. A copy of the October 2012 Executive Report is attached hereto and made a permanent part of these official Authority minutes.

### **Committee Reports**

Commissioner April asked Mr. Donelson to present the Committee Reports. Mr. Donelson reported that all committees met on October 3, 2012. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as updates on the 2012 Bond Refunding, Banking Services, the September 6<sup>th</sup> Audit Committee Meeting, the Single Audit and Authority Healthcare options. Commissioners were also briefed on the Atlantic City Expressway Rules and Regulations, the Expressway/Airport Direct Connector, the Airport Management RFP, and the Terminal Expansion. In addition to the October 3, 2012 Committees, a brief teleconference was held with the Engineering Committee members on October 10, 2012 to discuss Resolutions 2012-107 and 2012-108. Commissioners were also provided with the schedules of upcoming projects, the EO-8 Reports and Airport statistics.

### **Public Response to Agenda Items**

Commissioner April then asked the public for comments on any of the agenda items. No comments were made.

### **Approval of Bills**

Commissioner April asked Mr. Donelson for the presentation of bills. Mr. Donelson stated that the bills had been sent to the Commissioners previously for their review and are being presented for their approval. Commissioner April called for a motion to approve the bills. Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Devine approving said bills. Commissioner April asked the Commissioners for questions on the motion. There being none, Commissioner April requested that the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson			X				
Commissioner Jeffery A. April			X *				
Commissioner Joseph Devine		X	X				
Commissioner Maurice B. Hill			X				
Commissioner C. Robert McDevitt							X
Commissioner Joseph Ripa	X		X				
Commissioner Dianne Solomon			X				
Commissioner Louis Toscano							X

\*Commissioner April approved all bills but abstained from voting on the bills from the firm Cooper, Levenson, April, Niedelman & Wagenheim.

### **Resolutions and Motions:**

Commissioner April asked Mr. Donelson to present the resolutions. Mr. Donelson advised the Chairman and Commissioners that he will be presenting a total of five (5) resolutions for their approval. Mr. Donelson then presented Resolutions 2012-104 through 2012-108. Commissioner April called for a motion to approve Resolutions 2012-104 through 2012-108, the motion as presented, was moved by Commissioner Ripa and seconded by Commissioner Devine, approving said resolutions. Commissioner April asked for questions on the motion. No questions were asked. There being no further comment or discussion, Commissioner April asked the Secretary to call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson			X				
Commissioner Jeffery A. April			X				
Commissioner Joseph Devine		X	X				
Commissioner Maurice B. Hill			X				
Commissioner C. Robert McDevitt							X
Commissioner Joseph Ripa	X		X				
Commissioner Dianne Solomon			X				
Commissioner Louis Toscano							X

Copies of Resolutions 2012-104 through 2012-108 are attached hereto and made a permanent part of these official Authority minutes.

### **RESOLUTION 2012-104 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2012-105 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE SERVICE AGREEMENT WITH TRAFFIC TECHNOLOGIES, INC., OF NEW WINDSOR, NEW YORK, AS ELECTRONIC TOLL SYSTEM CONSULTANT TO THE AUTHORITY**

The Authority publicly advertised a Request for Proposals (RFP) for an Electronic Toll System Consultant on July 15<sup>th</sup> and 16<sup>th</sup>, 2008. On August 14, 2008, two responses to the advertisement were received for Electronic Toll Systems (ETS) Consultant. The Consultant Selection Committee met on September 15, 2008, and determined that Traffic Technologies, Inc. of New Windsor, New York was the most qualified firm to perform the required services for a term of three (3) years with two (2) one-year options to renew upon mutual agreement. The Authority now desires to exercise its option to renew the Service Agreement with Traffic Technologies, Inc. for the second and final one year extension option at the same rates, terms and conditions as provided in Traffic Technologies' August 13, 2008 proposal. Traffic Technologies, Inc. has expressed its desire to renew the Service Agreement with the Authority for the second and final one (1) year extension option at the same rates, terms and conditions. The Director of Information & Tolls Technology recommends exercising our option to renew the Service Agreement with Traffic Technologies, Inc. for the second and final one (1) year extension.

**RESOLUTION 2012-106 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ALIANO BROTHERS, OF VINELAND, NEW JERSEY FOR ACY SECOND FLOOR PUBLIC RESTROOM RENOVATION**

On August 17<sup>th</sup> and 18<sup>th</sup>, 2012, the Authority publicly advertised a request for bids for ACY Second Floor Public Restroom Renovation. On September 12<sup>th</sup>, 2012, seven (7) bids were received, opened and tabulated. Aliano Brothers, of Vineland, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$498,625.00. Work to be completed under this project includes the demolition of the existing second floor public restrooms at the terminal departures level, new flooring, walls, partitions, surfaces, ceiling, devices, sprinkler modifications, ceiling cabinet unit heaters, branch plumbing and fixtures. Work also includes the installation of electric hand dryers at the first floor restrooms to replace the existing paper towel dispensers.

**RESOLUTION 2012-107 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO UNION ROOFING CONTRACTORS, INC. OF PHILADELPHIA, PA., FOR THE EMERGENCY ROOF REPLACEMENT PROJECT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

On June 30, 2012, a destructive and fast-moving storm event (Derecho), which included heavy rain and extremely high winds, caused damage to two EPDM roof surface structures at the Atlantic City International Airport. This damage was realized after a second severe storm, on July 28, 2012, when water infiltration was noticed on the ceiling of the terminal resulting in an inspection. The insurance carrier was called and on August 9, the claims adjuster from Chubb Insurance and an independent full service water proofing firm, James D. Cummins and Company came out to inspect the damage. It was determined that the damage was a result of the earlier storm as extremely high winds were the cause of the damage. There has been significant water infiltration during rains events since this damage occurred. Pursuant to N.J.A.C. 19:2-7.7, when an emergency declared by the Executive Director or his designee exists of a nature requiring immediate services, the Authority shall, by such solicitation as it considers advisable, obtain whatever is necessary to meet the emergency on the most advantageous terms possible under the circumstances. The Acting Executive Director declared the damage to the two roof surface structures at the Atlantic City International Airport emergent and as such authorized an emergency procurement for the repair of same to prevent further damage to equipment within the building and other areas of the building. Therefore, three quotes were solicited for the Emergency Roof Replacement Project at the Atlantic City International Airport. Union Roofing Contractors, Inc. of Philadelphia, Pa. was deemed to have submitted the lowest responsive, responsible quote in an amount not to exceed Two Hundred and Forty-Five Thousand Dollars (\$245,000.00). Work to be completed under this project is to replace two damaged EPDM roof surface structures.

**RESOLUTION 2012-108 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE AUTHORITY TO ENTER INTO A SHARED SERVICES AGREEMENT  
WITH THE BOROUGH OF GLASSBORO FOR THE PROVISION OF FUEL**

The Authority operates shuttle services within the Borough of Glassboro for Rowan University. The Authority currently must refuel its vehicles at various locations in order to provide services to Rowan University. The Borough of Glassboro has offered to provide fuel to the Authority at its Highway Department Facility. The fuel would be provided for the actual costs of the fuel plus five (5) cents per gallon for equipment use, to be tracked via access keys provided to the Authority drivers. The Authority and the Borough desire to enter into an agreement for the provision of these services. The Director of Transportation Services believes it is in the best interest of the Authority to enter into this agreement.

**Petitions or Communications, Unfinished Business and New Business**

Commissioner April asked if there were any petitions or communications, unfinished or new business. Mr. Donelson responded that all petitions & communications have been mailed to the Commissioner prior to this meeting. He stated that we have no new or unfinished business to discuss.

**General Comment**

Commissioner April asked for general comments. No comments were made.

**Adjournment**

There being no further business, Commissioner April called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Solomon to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:55 a.m.

Submitted by:

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**Note: An Executive Session was held at this meeting.**

Susan Lubrano, Authority Board Secretary