

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
SEPTEMBER 18, 2013**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on September 18, 2013, commencing at 9:01 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Commissioner Jeffery A. April, Esq.  
 Commissioner Joseph W. Devine (via video conference)  
 Commissioner Peter C. Elco  
 Commissioner Maurice B. Hill  
 Commissioner C. Robert McDevitt \*  
 Commissioner Joseph Ripa  
 Commissioner Christine A. Roberts, EDA  
 Samuel L. Donelson, Acting Executive Director  
 Kerstin Sundstrom, Assistant Counsel, Governor's Authorities Unit  
 Lauren Staiger, Esq., General Counsel  
 Susan Lubrano, Authority Board Secretary

*\*Commissioner McDevitt arrived at 9:02 a.m.*

**Absent**

Chairman James S. Simpson

As Chairman Simpson was not able to participate, the Secretary requested a motion nominating another member of the Board to chair the meeting. Whereupon, Commissioner April was nominated to chair the meeting by motion of Commissioner Elco, which motion was seconded by Commissioner Ripa, with all Commissioners present being in favor.

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey of the time, date and place of convening. Notice was posted at the Farley Service Plaza, the Atlantic City International Airport and the Authority's Atlantic City, New Jersey office as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt		X*
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

One (1) members of the public attended this meeting.

*\*Commissioner McDevitt arrived to the meeting at 9:02 a.m. and was not present for the initial role call.*

**Approval of the Agenda**

Commissioner April called for a motion to approve the September 18, 2013 Agenda. Whereupon, motion was made by Commissioner Ripa, seconded by Commissioner Hill, approving the agenda. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

**Approval of Meeting Minutes**

Commissioner April called for a motion to approve the August 21, 2013 Meeting Minutes. Whereupon, a motion was made by Commissioner Ripa and seconded by Commissioner Hill, approving the August 21, 2013 minutes. Commissioner April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the minutes.

## **Executive Session**

Commissioner April asked General Counsel if an Executive Session was needed to which General Counsel responded affirmatively.

Mr. Donelson then presented Resolution 2013-137 to the Commissioners for the exclusion of the public to discuss the Schedule "A" associated with Resolution 2013-132. The public was advised that the minutes of this Executive Session will be disclosed to the public in accordance with State Law. Commissioner April called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Ripa and seconded by Commissioner Hill approving Resolution 2013-137. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:03 a.m. A copy of Resolution 2013-137 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Commissioner April called for a motion to return to the open portion of the meeting.

Whereupon, motion was made by Commissioner McDevitt and seconded by Commissioner Ripa. The open portion of the meeting reconvened at 9:07 a.m. Commissioner April requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson		X
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

### **Executive Report**

Commissioner April asked for the presentation of the Executive Report. Mr. Donelson presented the September 18, 2013 Executive Report. A copy of the September 18, 2013 Executive Report is attached hereto and made a permanent part of these official Authority minutes.

### **Committee Reports**

Commissioner April asked Mr. Donelson to present the Committee Reports. Mr. Donelson reported that all committees met on September 4<sup>th</sup>. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as updates on the NJDOT/SJTPO Audit, Atlantic Avenue Lot and the Air National Guard Joint Use Agreement. In addition, Commissioners were provided with the schedules of upcoming projects, the EO-8 Report and Airport statistics.

### **Public Response to Agenda Items**

Commissioner April then asked the public for comments on any of the agenda items. No comments were made.

### **Approval of Bills**

Commissioner April asked Mr. Donelson for the presentation of bills. Mr. Donelson stated that the bills had been sent to the Commissioners previously for their review and are being presented for their approval. Commissioner April called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Ripa and seconded by Commissioner McDevitt, approving said bill list. Commissioner April asked the Commissioners for questions on the motion. There being none, Commissioner April requested that the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X *				
Commissioner Joseph Devine			X				
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Joseph Ripa	X		X				

\*Commissioner April approved all bills but abstained from voting on the bills from the firm Cooper, Levenson, April, Niedelman & Wagenheim.

## **Resolutions and Motions:**

Commissioner April asked Mr. Donelson to present the resolutions. Mr. Donelson advised the Commissioners that he will be presenting a total of five (5) resolutions for their consideration. Mr. Donelson presented Resolutions 2013-132 through 2013-136. Commissioner April then called for a motion to approve Resolutions 2013-132 through 2013-136, the motion as presented, was moved by Commissioner Ripa and seconded by Commissioner Hill, approving said resolutions. Commissioner April asked for questions on the motion. No questions were asked. There being no further comment or discussion, Commissioner April asked the Secretary to call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson							X
Commissioner Jeffery A. April			X				
Commissioner Joseph Devine			X				
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill		X	X				
Commissioner C. Robert McDevitt			X				
Commissioner Joseph Ripa	X		X				

Copies of Resolutions 2013-132 through 2013-136 are attached hereto and made a permanent part of these official Authority minutes.

### **RESOLUTION 2013-132 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

### **RESOLUTION 2013-133 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH GOOGLE, OF CHELSEA, NEW YORK TO INCLUDE THE ATLANTIC CITY INTERNATIONAL AIRPORT FLOOR PLAN ON GOOGLE MAPS**

Google has contacted the Authority, requesting the authorization to include the Airport's floor plan on its Google Maps website and application, allowing users to navigate through the Airport electronically to locate restrooms, food, gates, etc. The information to be provided by the Authority would be limited to public buildings only and will not include any security sensitive or non-public information. The Authority supports any endeavor to make its traveling public more aware of and familiar with the amenities of the Airport. The Authority will not incur any expenses under this arrangement and will simply provide Google with public information to be utilized on its Google Maps website and applications.

### **RESOLUTION 2013-134 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE CONTRACT WITH CHEMUNG SUPPLY CORPORATION, OF ELMIRA, NEW YORK FOR THE PURCHASE AND DELIVERY OF GUIDE RAIL PARTS AND SUPPLIES**

On July 13<sup>th</sup> and 14<sup>th</sup>, 2012, the Authority publicly advertised a request for bids for the purchase and delivery of guide rail parts and supplies. On August 14<sup>th</sup>, 2012 four bids were received, opened and tabulated. Chemung Supply Corporation of Elmira, New York was deemed the lowest responsible bidder in an amount not to exceed \$109,935.00. The contract consists of the purchase and delivery of guide rail parts and supplies and is an open-ended price agreement with funds being encumbered contingent upon the availability of funds in the applicable budget year. The Deputy Director of Engineering and Operations believes it to be in the best interest of the Authority and recommends exercising this one-year renewal option at the same terms and conditions as in the initial one year contract.

### **RESOLUTION 2013-135 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACQUISITION OF PROPERTY IN EGG HARBOR TOWNSHIP FOR THE ATLANTIC CITY EXPRESSWAY/ATLANTIC CITY INTERNATIONAL AIRPORT DIRECT CONNECTOR PROJECT**

The Authority is proposing access improvements to the Atlantic City International Airport in Egg Harbor Township, Atlantic County, New Jersey known as the Direct Connector project. In order to accomplish

this project, it is necessary for the Authority to acquire certain property. In particular, the Authority must acquire 2.455 acres of land consisting of a portion of lots Lot 1, 3, 4, 5 and 6 in Block 301 in Egg Harbor Township, and the acquisition of one mobile home unit in the Steeple Chase Mobile Home Park development in Egg Harbor Township. Appraisals have been prepared for the above referenced properties by Jerome J. McHale, MAI of J. McHale & Associates and the total estimated cost for property acquisition and residential relocation is \$288,000. The acquisition of these properties by the Authority is consistent with and in furtherance of the initiating the Direct Connector project.

**RESOLUTION 2013-136 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE  
PROJECT PROPOSALS, AWARDS, GRANTS, COOPERATIVE AGREEMENTS AND RELATED  
DOCUMENTS FOR NJ TRANSIT ON BEHALF OF THE AUTHORITY WITH RESPECT TO  
THE AUTHORITY'S TRANSPORTATION SERVICES DEPARTMENT**

The Federal Transit Administration has been delegated authority to award Federal Financial Assistance for Transportation Projects. NJ Transit will pass through funding received through such programs issued currently and in the future under MAP-21 to SJTA. The Grants or Cooperative Agreements for Federal Financial Assistance will impose certain obligations upon the NJ Transit, which will, in turn, be imposed upon all sub-recipients. SJTA, as a sub-recipient, will provide all annual certifications and assurances for the awarded projects to NJ Transit, as required by the FTA's policies governing pass through agreements. This resolution authorizes the Acting Executive Director to approve and execute grant proposals, awards, certifications and assurances, cooperative agreements and other related documents with respect to the Transportation Services Department for the length of the awarded grant or funding issued by the Federal Government, State of New Jersey and the counties or other private sources.

**Petitions or Communications, Unfinished Business and New Business**

Commissioner April asked if there were any petitions or communications, unfinished or new business. Mr. Donelson responded that all previous petitions and communications were either mailed prior to the meeting or are at their places and there is no unfinished or new business to discuss.

**General Comment**

Commissioner April asked for general comments. No comments were made.

**Adjournment**

There being no further business, Commissioner April called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Hill and seconded by Commissioner McDevitt to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:14 a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary