

**SOUTH JERSEY TRANSPORTATION AUTHORITY
EXECUTIVE SESSION MINUTES**

NOVEMBER 19, 2014

Chairman Fox called the Executive Session Meeting to order at 9:08 a.m. and noted that this Executive Session is being conducted in accordance with Resolution 2014-118 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject matter of this closed session meeting pertains to personnel and contractual matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

Present

Chairman Jamie Fox

Vice Chairman Jeffery A. April, Esq.

Commissioner Maurice B. Hill, Jr., DMD

Commissioner C. Robert McDevitt (via teleconference)

Commissioner James J. McCullough

Commissioner Joseph Ripa (via teleconference)

Commissioner Christine A. Roberts, EDA

Christopher Howard, Governor's Authorities Unit

Frank F. Frankowski, Interim Executive Director

Stephen F. Dougherty, Chief of Staff

Sharon L. Gordon, Deputy Executive Director of Administration

Robert Damminger, Deputy Executive Director of Operations

Michael R. Cort, Interim Director of Finance

Paul C. Heck, Director of Business Administration (*for personnel matter relating to Union issue only*)

Timothy Kroll, Deputy Airport Director (*for personnel matter relating to Union issue and contractual matter only*)

Jean Cipriani, Esq., General Counsel

Susan Lubrano, Authority Board Secretary

Personnel Matter (Union Issue)

Ms. Cipriani, Esq. advised that in addition to the personnel action matter, Union representatives, Mr. Phil Pelura and Mr. Thomas Gates, have contacted the Authority requesting to make a brief presentation to the Commissioners. Mr. Pelura and Mr. Gates were then invited into the meeting. Mr. Pelura introduced himself as a President of Local 196, Chapter 2, representing Local 196 Union Workers, which he stated includes maintenance, communication operators and parking lot attendants. He advised that the purpose of his request to appear before the Board was to follow up to a letter provided to the Commissioners on October 24, 2014

He discussed the Union's protest, which led to a proceeding before the New Jersey Public Employment Relations Commission (PERC). He indicated that the proceeding resulted in a settlement. His contention was that the settlement has yet to be honored. Mr. Gates then introduced himself and reiterated Mr. Pelura's concerns. He advised that the issue has caused low morale amongst employees. Ms. Cipriani thanked Mr. Pelura and Mr. Gates for their comments and they exited the meeting room. Ms. Cipriani advised that this matter is being handled by labor counsel. She asked the Commissioners if they had any questions to which Commissioner McCullough advised he would like a briefing from administration or labor counsel. Both Vice Chairman April and Commissioner McCullough requested to see the PERC ruling. Mr. Frankowski advised that labor counsel will be invited to attend a future meeting to discuss the matter and a copy of the PERC ruling will be provided.

Contractual Matter

Mr. Frankowski advised the Commissioners that Mr. Timothy Kroll would be providing an update on the departure of United Airlines as it relates to incentive payments contemplated by the contract between United and the Authority. Mr. Kroll advised that on November 18, 2014, he received official notification from United Airlines indicating that their last day providing air service at the Atlantic City International Airport would be December 2, 2014. They will also terminate their lease effective December 31, 2014.

He advised that Mr. Edward Mullins, from the Port Authority of New York and New Jersey will provide a full update during December's Operating Committee Meeting.

Ms. Cipriani advised an appropriate letter will be drafted an update provided once a response is received.

Personnel Matter (Personnel Action)

Mr. Frankowski advised that Mr. Dougherty would be briefing the Board on the Schedule A. Mr. Dougherty advised that by way of background, in January 2010, the Authority's headcount was 334; it is now 270 with a budgeted headcount of 292. Mr. Dougherty discussed the recommendation for the Mechanic I position, Mr. Clerico, advising he was the most qualified applicant and is coming in as an entry level employee to replace recently retired Mechanic 1. He then discussed the four maintenance positions, Maintenance 1 through 4, advising that the moves stem from the recent retirement of Kieran Glynn, a Maintenance 1. He advised that each person being recommended is moving up one step, with the exception of the Maintenance 4 recommendation, who is an outside hire and the most qualified applicant. Mr. Dougherty then discussed the Electrical Journeyman recommendation indicating as discussed as part of the Schedule A several months ago, Mr. Doran had an electrical journeyman's license but could not locate it and needed to reach out to the state to obtain a copy. He indicated that due to the delay, Mr. Doran did not have the opportunity to be trained by the retiring employee; but, the Authority was able to save several months of salary. Mr. Dougherty then discussed the recommendation for additional responsibilities for Mr. Sabla, advising that Mr. Sabla has been serving as the Asset Management Coordinator in a temporary capacity for several months. He is now being recommended to receive compensation for the additional duties. He then spoke about the Accountant III position recommendation, Ms. Ashley Pace, who will be backfilling Kristin Masilotti. He advised that this position had been vacant for several months with the duties being completed by co-ops and other finance employees. Ms. Pace currently serves as a co-op. He then discussed the Tolls recommendations, advising that Mr. Falk has been overseeing the Toll Services responsibilities since Ms. Pierce's retirement back in July. He indicated that in 2012, there were 37 employees in tolls and since the privatization the number has been brought down to three. He expressed that if the duties are shared, he doesn't believe a full time position is warranted. He indicated that with Mr. Falk's background in tolls technology, Mr. Falk will manage the department along with his current duties. Mr. Goldstein would serve as toll operations manager and oversee the day-to-day operations and Ms. Woods would assist by taking on additional responsibilities; each receiving compensation for the additional duties. Mr. Dougherty stated that if the Schedule is approved as presented, the headcount would be 273, which is what it was earlier in the year, and we would be able to find some savings. Vice Chairman April commented on the importance of budget savings due to the decline in Authority revenue. Mr. Frankowski advised he is very sensitive to the budget issues advising when the Deputy Finance Director resigned, his position was not backfilled, which that in itself was substantial savings to the Authority. Mr. Frankowski advised that by not replacing the Director of Tolls, and splitting the responsibilities, the Authority will save an additional \$75K. In discussing how employees are taking on additional duties, as the headcount has been reduced, Commissioner McCullough commended the work Mr. Sabla has done from Acting Chief Engineer to his current additional duties. Mr. Dougherty asked if there were any questions on the schedule. No questions were asked.

Chairman Fox called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner McCullough and seconded by Commissioner Hill; motion carried adjourning the Executive Session at 9:39 a.m.

Submitted by:



Susan Lubrano, Authority Board Secretary