

SOUTH JERSEY TRANSPORTATION AUTHORITY
EXECUTIVE SESSION MINUTES

NOVEMBER 20, 2012

Commissioner April called the Executive Session Meeting to order at 10:09 a.m. and noted that this Executive Session is being conducted in accordance with Resolution 2012-123 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject matter of this closed session meeting pertained to personnel matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

Present

Commissioner Jeffery A. April, Esq.
Commissioner Joseph W. Devine (via teleconference)
Commissioner Maurice B. Hill
Deputy Commissioner Joseph W. Mrozek (via video conference)
Commissioner Joseph Ripa
Commissioner Christine A. Roberts, EDA
Kerstin Sundstrom, Governor's Authorities Unit
Samuel L. Donelson, Acting Executive Director
Stephen F. Dougherty, Chief of Staff
Sharon Gordon, Deputy Executive Director
Frank F. Frankowski, Director of Finance
Jean Cipriani, Esq., General Counsel
Susan Lubrano, Authority Board Secretary

Personnel Matter

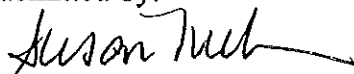
Mr. Dougherty briefed the Commissioners on the personnel actions pertaining to Schedule "A" (Resolution 2012-110). He advised that, as briefed during the Personnel Committee, the Authority is seeking to hire one full-time communications operator, and is recommending Ms. Shanna Abbott. Mr. Dougherty advised that Ms. Abbott, currently a part-time communications operator, holds the qualifications required to fill this position. She has worked for the Authority for the past two years, recently reaching the allowable amount of hours a part-time employee is permitted to work. Mr. Dougherty stated that this is mainly because Ms. Abbott is called often to cover available shifts due to her skills and reliability. He advised that our current employee headcount is currently 288, and that we are budgeted for 293. He stated with this hire, our headcount will be 289. Mr. Dougherty then discussed the part-time hires, advising that five individuals have been selected for the part-time communication operator position due to several communication operators being out on leave. He stated that the hires are based on an hourly rate and not salary; therefore, selecting five part-time hires will not adversely affect the budget.

Mr. Dougherty then advised the Commissioners of recent development, Ms. Carole Miller, Director of Transportation Services has chosen to retire, effective January 1, 2013. He advised that Carole has been with the Authority for quite some time and that the Authority will begin the process to appropriately fill her position. He stated that in the interim, Deputy Director of Transportation Services, Robert Damminger is qualified to handle the responsibilities and operations of the department. Mr. Dougherty asked the Commissioners if they had any question on the matter. No questions were asked.

Commissioner April asked if anyone had any questions on any of the matters discussed. There being none, Commissioner April called for a motion to adjourn the Executive Session.

Motion was moved by Commissioner Hill and seconded by Commissioner Ripa; motion carried adjourning the Executive Session at 10:15a.m.

Submitted by:



Susan Lubrano, Authority Board Secretary