

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
OCTOBER 19, 2010**

AGENDA

The October 19, 2010 Board of Commissioners Meeting of the Authority will be held at 10:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the October 19, 2010 Agenda
4. Approval of the September 21, 2010 Minutes
5. Employee Awards
6. Executive Session
7. Roll Call upon return to Open Session
8. Executive Report
9. Committee Reports
10. Public Response to Agenda Items
11. Presentation and Approval of Bills
12. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTIONS AUTHORIZING AGREEMENTS AND CONTRACTS

RESOLUTION 2010-104 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF HUTCHINS, FARRELL, MEYER & ALLISON, PA, OF TOMS RIVER, NEW JERSEY FOR PROFESSIONAL AUDITING SERVICES

On July 9th and 10th, 2010 the Authority publically advertised for Requests for Proposals for Professional Auditing Services. On July 30, 2010 the Authority received seven (7) proposals. On October 6, 2010, the Audit Evaluation Committee comprised of Authority Commissioners met to rank the reviewed proposals. At this meeting, it was determined that Hutchins, Farrell, Meyer & Allison, PA, of Toms River, New Jersey was the highest ranked proposer, with a competitively priced proposal. The Audit Committee also met on October 6, 2010 and accepted the Audit Evaluation Committee's recommendation to award a contract to Hutchins, Farrell, Meyer & Allison, PA, of Toms River, New Jersey for Professional Auditing Services, in an amount not to exceed \$40,000.00 per year for Auditing Services for the years 2010 and 2011. The term of this contract is for two years with two one-year options to renew. This firm will be expected to provide a thorough audit of the Authority's comparative financial statements for the purpose of determining whether the financial statements present fairly in all material respects, the respective financial position of the Authority and the changes in its net assets and cash flows in conformity with generally accepted accounting principles.

~~RESOLUTION 2010-105 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO INTEGRA REALTY RESOURCES OF TOMS RIVER, NEW JERSEY FOR APPRAISAL SERVICES~~

~~Appraisal Services Request for Proposals were publicly advertised and placed on the SJTA website and the State's OEG Opportunities website on August 4th and August 5th, 2010. This service is to provide general appraisal services as well as appraisal services for the acquisition and sale of land parcels. On August 24, 2010, one (1) proposal was received, opened and tabulated. A recommendation was made that the Appraisal Services be awarded to Integra Realty Resources of Toms River, New Jersey. The term of this contract shall be three (3) years with an option to renew for one (1) additional year.~~

RESOLUTION 2010-106 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO EVERGREEN ENVIRONMENTAL, LLC, OF WAYNE, PENNSYLVANIA, IN ASSOCIATION WITH TRIDENT ENVIRONMENTAL CONSULTANTS OF TOMS RIVER, NEW JERSEY TO PROVIDE RIPARIAN ZONE MITIGATION CONSULTANT SERVICES

Riparian Zone Mitigation Consultant Request for Proposals were publicly advertised and placed on the SJTA website and the State's OEG Opportunities website on August 10th and August 11th, 2010. This service is to provide Riparian Zone Mitigation Services required for the Atlantic City Expressway Third Lane Widening Program. On August 31, 2010, one (1) proposal was received, opened and tabulated. The Consultant will address and complete the requirements for the DEP permit for the Third Lane Widening Project including site investigations, preparation of the final concept plan, site or easement acquisition, final approval from the DEP, installation of specified plants, annual monitoring and maintenance, and filing of the appropriate deed restriction conservation easement. A recommendation was made that the Riparian Zone Mitigation Consultant contract be awarded to Evergreen Environmental LLC of Wayne, Pennsylvania in association with Trident Environmental Consultants of Toms River, New Jersey for a contract amount not to exceed \$1,369,277.00.

RESOLUTION 2010-107 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CHEMUNG SUPPLY CORPORATION, OF ELMIRA, NEW YORK FOR GUIDE RAIL PARTS AND SUPPLIES

On August 2nd and 3rd, 2010, the Authority publicly advertised for bids for the purchase of guide rail parts and supplies. On September 8, 2010 two bids were received, opened and tabulated. Chemung Supply Corp., of Elmira, New York was determined to have submitted the lowest responsible bid. This contract is a price agreement whereby items are ordered as needed, contingent upon the availability of funds in the applicable budget year. The term of this contract shall be one (1) year with an option to renew for one (1) additional year.

RESOLUTION 2010-108 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO R.E. PIERSON CONSTRUCTION COMPANY, OF WOODSTOWN, NEW JERSEY FOR THE JET BRIDGE REINFORCEMENT PROJECT

On September 2nd and September 3rd, 2010, the Authority publicly advertised for bids for the Jet Bridge Reinforcement Project. On September 17, 2010 four (4) bids were received, opened and tabulated. R.E. Pierson Construction Company, of Woodstown, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$226,730.00. This contract includes the installation of six (6) forty (40') foot by nineteen (19") inch deep concrete pads poured in the main landing gear position of the Atlantic City International Airport parked aircraft. Concrete pads will be installed at gates 1 through 6.

RESOLUTION 2010-109 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO MAGUIRE ELECTRICAL CONSTRUCTION, LLC OF EGG HARBOR TWP., NEW JERSEY FOR THE AIRFIELD LIGHTING VAULTS (ALVS) AND GENERATOR BUILDING FIRE ALARM SYSTEM

On August 20th and August 21st, 2010, the Authority publicly advertised for bids for the Airfield Lighting Vaults (ALVS) and Generator Building Fire Alarm System. On September 21, 2010 three (3) bids were received, opened and tabulated. Maguire Electrical Construction, LLC, of Egg Harbor Township, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$112,219.00. This contract includes the installation of new networked peer to peer fire alarm detection and notification system for the primary and secondary airfield lighting vault and generator building.

RESOLUTION 2010-110 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ACCENT FENCE OF EGG HARBOR CITY, NEW JERSEY FOR THE AIR OPERATIONS AREA (AOA) GATE REPLACEMENTS

On August 13th and August 14th, 2010, the Authority publicly advertised for bids for the Air Operations Area (AOA) Gate Replacements. On September 10, 2010, three (3) bids were received, opened and tabulated. Accent Fence of Egg Harbor City, New Jersey was deemed the lowest responsible bidder in an amount not to exceed \$138,261.00. This project consists of the replacement of two existing AOA vehicular access gates. Each gate requires the replacement of an existing sliding gate, hydraulic operator, safety sensors, and vehicle detection loops in addition to testing and troubleshooting existing fiber optic connections, access control equipment, and CCTV equipment.

RESOLUTION 2010-111 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO MODULAR GENIUS, INC. OF BEL AIR, MARYLAND FOR THE PURCHASE AND DELIVERY OF TWO (2) NEW 12' X 60' MOBILE OFFICE TRAILERS

On September 17th and September 18th, 2010, the Authority publicly advertised for bids for the purchase and delivery of two (2) new 12' X 60' Mobile Office Trailers. On October 1, 2010 six (6) bids were received, opened and tabulated. Modular Genius, Inc. of Bel Air, Maryland was deemed the lowest responsible bidder in an amount not to exceed \$57,802.70. This contract includes two (2) new 12'X 60' mobile office trailers, which will provide additional office and storage space as well as rest facilities for workers during snow removal and ice control operations. The trailers will be delivered on-site to the East and West Maintenance Facility locations.

RESOLUTION 2010-112 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO SOUTH JERSEY BOBCAT, OF SEWELL, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF (1) ONE NEW SKID STEER LOADER WITH ATTACHMENTS, (1) ONE NEW COMPACT TRACK LOADER WITH ATTACHMENTS, AND (1) ONE NEW 20 FOOT FLATBED TRAILER, 14,000 LB., FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT

On August 31 and September 1, 2010, the Authority publicly advertised for bids for purchase and delivery of one (1) New Skid Steer Loader with an angle broom, snow blade and bucket, one (1) New Compact Track Loader with an angle broom grader and bucket, and one (1) New 20 foot flatbed trailer with a capacity of 14,000lbs. for the Atlantic City International Airport. On Thursday, September 16, 2010, three (3) bids were received, opened and tabulated. South Jersey Bobcat of Sewell, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$91,251.00 for all three items. This type equipment was specified to be utilized primarily as snow removal equipment in smaller hard to reach areas of the Airport, such as sidewalks, non-public parking areas and walkways on the aircraft apron. The additional attachments will also allow the airport to use this equipment for minor perimeter dirt road grading and airport safety area grading. In the future the airport may purchase additional attachments for this equipment if it proves cost effective.

RESOLUTION 2010-113 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AUTHORITY TO ENTER INTO THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION'S "NJDEP" SITE REMEDIATION PROGRAM WHICH WILL PROVIDE FUNDING FOR THE BUTLER AVIATION FUEL FARM ENVIRONMENTAL REMEDIATION PROJECT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Remington and Vernick Engineers ("R&V") will provide engineering services to the SJTA for the investigation and remediation of the Butler Aviation's fuel farm at the Atlantic City International

Airport. Butler Aviation failed to maintain the on-going remediation and the NJDEP secured the remediation funding. Utilizing the NJDEP's Licensed Site Remediation Professional Program, R&V Engineers will oversee the remediation efforts and act as the NJDEP under this program using their Licensed Site Remediation Professional. R&V will perform additional testing, monitoring well redevelopment, contaminated soil delineation and removal, data analysis and report preparation to provide a clean site and obtain a No Further Action status under a Response Action Outcome document. NJDEP has secured funding for this program in the amount of \$161,838.28.

RESOLUTION 2010-114 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT FOR PARKING WITH THE HOTEL EMPLOYEES AND RESTAURANT EMPLOYEES INTERNATIONAL UNION WELFARE FUND AT THE NEW YORK AVENUE PARKING GARAGE

The Authority operates the New York Avenue Parking Garage, between Atlantic and Pacific Avenues in Atlantic City. The Hotel Employees and Restaurant Employees International Union Welfare Fund ("HEREIUWF") have a need for parking spaces to accommodate their employees, staff and membership, as they have offices located on Pacific and Brighton Avenues in the City of Atlantic City and are presently in an agreement with the Authority for parking spaces at the New York Avenue Garage. As the agreement is due to expire in October 31, 2010, HEREIUWF has requested that the Authority enter into a new agreement to provide parking at the New York Avenue Garage. The proposed term of the new agreement will be for one (1) year beginning November 1, 2010 to October 31, 2011 with an option to extend the term of the agreement for up to two (2) additional one (1) year terms. The proposed rate to be paid by HEREIUWF is a total of \$1,360.00 per month for 20 vehicles, Monday through Friday and 6 vehicles on the weekends which is consistent with their current agreement.

RESOLUTION 2010-115 RESOLUTION OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT WITH ACS, OF CHERRY HILL, NEW JERSEY FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

Resolution approving an agreement between the Authority and ACS, a Xerox Company (ACS) located in Cherry Hill, New Jersey for the Authority to provide transportation services for employees of ACS from the PATCO Woodcrest Station in Cherry Hill, New Jersey to their workplace located at 101 Woodcrest Road in Cherry Hill, New Jersey and back again. The term is for the period August 1, 2010 through July 31, 2011. The amount to be paid by ACS for the service is forty seven dollars and twenty five cents (\$47.25) per hour for the period September 13, 2010 through December 31, 2010 and forty five dollars (\$45.00) per hour for all other periods during the agreement. The Authority previously entered into a similar agreement with Hewlett Packard for the same service for the same or less compensation during the first part of 2010. ACS now occupies the same premises as previously occupied by HP.

POLICY RELATED RESOLUTIONS

RESOLUTION 2010-116 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AFFIRMING PREVIOUS ELIMINATION OF TOLL-FREE PASSAGE ON THE ATLANTIC CITY EXPRESSWAY FOR TRIPS UNRELATED TO OFFICIAL AUTHORITY BUSINESS AND DECLARING THAT COMMUTING TO AND FROM WORK IS OUTSIDE THE SCOPE OF PERMISSIBLE TOLL-FREE PASSAGE

Section 19:2-6.2 (a) (1) and (2) of the New Jersey Administrative Code permits but does not require the Authority to provide toll-free passage for Commissioners, executive staff members, employees of the Authority and members of the State Police assigned to the Authority in the actual course of performance of duties or while traveling to or from the place of performance of such duties. In September 2008, the Authority eliminated all toll-free passage for retirees and specifically limited toll-free passage for employees to Authority business purposes only. In September 2008, the Commissioners voluntarily waived any provision for their toll-free passage on the Expressway. The

Commissioners recognize the persuasive force of the Governor's request that the Authority abolish any and all toll free passage unrelated to official Authority business; and therefore via this resolution, desire to affirm, establish and declare that commuting to and from work is outside the scope of permissible toll-free passage and does not constitute Authority business and therefore is not allowable.

**RESOLUTION 2010-117 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
REVISING SICK AND VACATION LEAVE POLICIES SO AS TO REDUCE MONETARY
COMPENSATION FOR UNUSED LEAVE TIME**

The Authority desires to revise previous Authority policy which provided employees with the opportunity, contingent upon the number of sick and vacation days utilized in a given year, to receive monetary compensation for up to a maximum of ten sick days for most employees and a maximum of fifteen sick days for certain employees under specific circumstances and a maximum of fifteen vacation days. In addition, Authority employees were, upon retirement, entitled to receive monetary compensation for unused sick days up to a maximum of \$17,500.00. The Authority desires to set the maximum for such compensation upon retirement to \$15,000.00 in accordance with changes in the law. The Authority wishes to reduce the number of vacation days previously provided to Authority employees holding the title of Director, or above, from thirty days to twenty days, except as in accordance with the Authority's policy for employees whose terms of employment are covered by a collective bargaining agreement whereby thirty days of vacation is earned only after twenty-eight years of consecutive service. As there are certain collective bargaining agreements currently in place which govern the terms and conditions of certain Authority employees, the changes established by this Resolution shall be addressed through contract negotiations.

13. Petitions and Communications, Unfinished Business, New Business
14. General Comment
15. Time and Place of Next Meeting: The next meeting will be held on November 16, 2010 at 10:00 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey.

ADJOURNMENT