

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
APRIL 18, 2018
AGENDA**

REVISED

The April 18, 2018 Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the April 18, 2018 Agenda
4. Approval of the March 20, 2018 Meeting Minutes
5. Employee Recognition Award
6. Executive Session
7. Roll Call upon return to Open Session
8. Executive Report
9. Committee Reports
10. Public Response to Agenda Items
11. Presentation and Approval of Bills
12. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2018-16 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE STATE OF NEW JERSEY FOR THE PROVISION OF FEEDER ROAD MAINTENANCE COST SHARING

The State of New Jersey (the "State") provides road and bridge maintenance on State Highway which intersect with six interchanges for the Atlantic City Expressway. These portions of the State Highways which intersect and interconnect with Authority interchanges support the efficient and effective ingress and egress of vehicles using the Authority facilities, hereinafter referred to as "Feeder Roads". Pursuant to Resolution 2009-120, the Authority executed an agreement with the State dated December 14, 2009, entitled Feeder Road Maintenance Cost Sharing Agreement (the "Cost Sharing Agreement") to provide for reimbursement by the Authority to the State for the reconstruction, maintenance and repair of the six feeder road segments that interconnect and intersect Authority interchanges. The Authority, via subsequent resolutions extended this Cost Sharing Agreement through the State fiscal year 2018, which is set to expire on June 30, 2018. Language in the extension amendment to the December 14, 2009 Cost Sharing Agreement specified that a new Cost Sharing Agreement must be executed for State fiscal year 2019. The Authority and the State now desire to enter into a new Cost Sharing Agreement for the period beginning July 1, 2018 and ending June 30, 2019 (State Fiscal Year 2019.)

RESOLUTION 2018-17 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A SOLE SOURCE CONTRACT TO CM3 BUILDING SOLUTIONS, INC. FOR MAINTENANCE/SERVICE, PARTS AND REPAIRS OF THE AMAG ACCESS CONTROL SYSTEM INSTALLED AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Pursuant to Section 8 (b), (3) of the Act, the Authority is not required to bid under the circumstances described in Section 5 of Public Law 1954, Chapter 48, N.J.S.A. 52:34-10, one of which circumstances is where the provider of such service is the "sole source" of such service. The Authority has been informed by ADT, LLC, the current Certified AMAG Reseller and maintenance provider for the AMAG Access Control installed at the Atlantic City International Airport, that they will no longer comply with certain mandatory procurement requirements. The AMAG Access Control System currently installed at the Atlantic City International Airport must be maintained and serviced by fully-trained, Certified AMAG Resellers. To ensure airport security access control systems protocol as defined and mandated in TSA

Regulations Title 49, Code of Federal Regulations, Chapter XII, Part 1542 Airport Security, Section (1542).207 Access Control Systems, there is an immediate need to name a replacement sole source vendor that is duly authorized and fully-trained as a Certified AMAG Reseller and is also in full compliance with all mandatory procurement requirements. CM3 Building Solutions Inc., in the next closest, fully-trained Certified AMAG Reseller to the Airport, that is also in compliance with all mandatory procurement requirements. The Director of the Airport believes it is in the best interest of the Authority and recommends authorizing the award of such sole source contract to CM3 Building Solutions Inc., in the amount of \$31,000.00 for the remainder of 2018, with services to commence on or about June 1, 2018.

RESOLUTION 2018-18 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO CONTRACTS AWARDED BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) WHEN IN THE BEST INTEREST OF THE AUTHORITY

The New Jersey Department of Transportation (NJDOT), as a sister agency with similar procurement processes, is in agreement with allowing SJTA to benefit from their significant buying power by “piggybacking” on existing contracts. The Director of Finance advises that this is similar to the present program of purchase under New Jersey State contract and will be an effective way to save time and money through the use of joint purchasing power to obtain the best pricing and terms. The Director of Finance recommends that the Authority be permitted to purchase from the New Jersey Department of Transportation contracts without the necessity of bidding and without the necessity of Authority Commissioners authorizing each such transaction, regardless of the dollar amount, when in the best interest of the Authority to do so.

RESOLUTION 2018-19 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACCEPTING THE 2017 FINANCIAL AUDIT

The Audit Committee met on December 6, 2017 and March 28, 2018, in accordance with Executive Order No. 122. The Audit Committee has reviewed the 2017 Financial Audit Report with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2017 Financial Audit and hereby directs the Executive Director to file a copy of the Audit with the Treasurer of the State of New Jersey.

RESOLUTION 2018-20 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING AN AUDITOR EVALUATION COMMITTEE

Pursuant to Resolution 2004-65, the Authority created an Audit Committee in accordance with the requirements of Executive Order No. 122 attached hereto as Exhibit “A”. Pursuant to Resolution 2008-31, the Authority adopted an Audit Committee Charter to set forth the composition, duties and specific responsibilities of the Committee and the procedures to be followed by the Committee in connection therewith. Pursuant to Resolution 2015-23, the Authority readopted the Audit Committee Charter. In accordance with EO 122 (6) (a), the Board of Commissioners shall establish an Auditor Evaluation Committee to conduct the solicitation and evaluation of eligible auditors. The Auditor Evaluation Committee shall consist of no less than three (3) Board members. The Audit Committee annually reviews the Audit Committee Charter. The Audit Committee met on March 28th, 2018 to recommend members for the Auditor Evaluation Committee. The Audit Committee believes it to be in the best interest of the Authority to approve members of the Auditor Evaluation Committee as attached hereto as Exhibit “B” to conduct the solicitation of evaluation of eligible auditors

RESOLUTION 2018-21 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2018-22 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF THE 2017 ANNUAL REPORT OUTLINING THE AUTHORITY'S PROJECTS AND ACHIEVEMENTS FOR THE YEAR 2017

Pursuant to N.J.S.A. 27:25-20, the Authority is required to promulgate an Annual Report. The Authority's Annual Report outlines Authority projects and achievements for the year 2017. The Annual Report includes the 2017 Financial Audit Report that is being presented via Resolution 2018-19, also at the April 18, 2018 Board Meeting. The Authority desires to adopt the 2017 Annual Report presented by the Authority's Marketing & Communications Division.

RESOLUTION 2018-23 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRY INTO AN AGREEMENT WITH OUTSTANDING HOSPITALITY MANAGEMENT OF SAINT LOUIS, MISSOURI FOR THE MANAGEMENT AND OPERATION OF A FOOD AND BEVERAGE CONCESSION WITHIN THE ATLANTIC CITY INTERNATIONAL AIRPORT (2ND REISSUE)

On March 5, 2018 and March 6, 2018, the Authority publicly advertised for Request for Proposals (RFP's) for the Management and Operation of a Food and Beverage Concession within the Atlantic City International Airport 2nd reissue with the intention to grant to the qualified and responsible Proposer ("the Concessionaire") the non-exclusive right, with certain exceptions and privileges to finance, design, construct, operate and manage at its sole cost and expense, a high-quality Food and Beverage Concession in the locations that are listed in the RFP. On March 20, 2018, the Authority received five (5) responses to the advertisement for the Management and Operation of a Food and Beverage Concession within the Atlantic City International Airport (2nd reissue). On March 27, 2018, the Authority's Consultant Selection Committee met to review and rank the proposals and determined that Outstanding Hospitality Management of Saint Louis, Missouri was deemed to have submitted the highest ranked proposal which best serve the interests of the Authority. The Authority desires to enter into an agreement with Outstanding Hospitality Management for the Management and Operation of a Food and Beverage Concession within the Atlantic City International Airport similar to that which is attached in Schedule "A" for a term of ten (10) years with one (1) five-year renewal option that can be executed at the Authority's discretion.

RESOLUTION 2018-24 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO HUNTER TRUCK SALES & SERVICE OF SWEDESBORO, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A 2017 OR CURRENT YEAR SINGLE AXLE DUMP TRUCK WITH CENTRAL HYDRAULIC SYSTEM SPREADER AND PLOW OR EQUAL

On February 27th and February 28th, 2018, the Authority publicly advertised for bids for the Purchase and Delivery of a 2017 or Current Year Single Axle Dump Truck with Central Hydraulic System Spreader and Plow or Equal. On March 22, 2018, one (1) bid was received, opened and tabulated with Hunter Truck Sales & Service, of Swedesboro, New Jersey deemed the sole responsive, responsible bidder in an amount not to exceed \$191,825.00 per unit. The Authority desires to enter into a contract with Hunter Truck Sales & Service for the Purchase and Delivery of one (1) 2017 or Current Year Single Axle Dump Truck with Central Hydraulic System Spreader and Plow or Equal in an amount not to exceed \$191,825.00.

RESOLUTION 2018-25 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY SUPPORTING THE AMERICAN CANCER SOCIETY'S 46TH ANNUAL BIKE-A-THON

The American Cancer Society has contacted the Authority with a request to utilize portions of the Atlantic City Expressway in support of their 46th Annual Bike-A-Thon, scheduled for Sunday, June 10, 2018 between the hours of 6:30 a.m. and 4:00 p.m. The event begins at the base of the Ben Franklin Bridge in Philadelphia and concludes at Boardwalk Hall in Atlantic City. The Authority anticipates this event will assist in promoting a positive image and showcase the region's many tourist attractions. The 46th Annual American Cancer Society Bike-A-Thon will also assist in bringing Atlantic City and its surroundings a healthful, non-gaming, family-friendly event. It is further anticipated that the 46th Annual

American Cancer Society Bike-A-Thon will have a significant economic impact to the City of Atlantic City and the surrounding region as participation is currently estimated at 2,400 athletes. The Authority will be reimbursed by the American Cancer Society for documented Authority related expenses in connection with its support, in an amount as estimated on the attached agreement entitled Schedule "A." In addition, all participants of the Bike-A-Thon will be required to sign an application discharging the Authority, sponsors of this event, their agents, officers, employees, volunteers, event directors and event holders and anyone associated in any way with the event, from all liabilities, actions, claims, demands and damages.

RESOLUTION 2018-26 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A PARKING AGREEMENT WITH ATLANTICARE REGIONAL MEDICAL CENTER, OF POMONA, NEW JERSEY FOR PARKING AT THE NEW YORK AVENUE PARKING GARAGE IN ATLANTIC CITY, NEW JERSEY

The Authority via Resolution 2016-41 entered into an agreement with AtlantiCare Regional Medical Center ("AtlantiCare") for parking at its New York Avenue Parking Garage for a term of two (2) years. As the agreement is set to expire on or about May 31, 2018, AtlantiCare has requested to enter into a new agreement with the Authority for parking at the New York Avenue Garage. AtlantiCare has requested parking for seventy (70) vehicles, with AtlantiCare having the right to modify the number of vehicles parked, from a minimum of fifty (50) vehicles per month, up to a maximum of one-hundred (100) vehicles per month. The term of this agreement shall be three years beginning on or about June 1, 2018 at a monthly rate of \$42.00 per vehicle per month for year one beginning on June 1, 2018 through May 31, 2019 and Forty-Five Dollars (\$45.00) per month, per vehicle for years two and three beginning on June 1, 2019 through May 31, 2021.

13. Petitions and Communications, Unfinished Business, New Business
14. General Comment
15. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, May 16, 2018 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT