

SOUTH JERSEY TRANSPORTATION AUTHORITY Revised 4/20/2021

BOARD OF COMMISSIONERS MEETING

APRIL 21, 2021

AGENDA

The April 21, 2021 Board of Commissioners Meeting will be held at 9:00 a.m. via Teleconference. Opportunity for public participation by telephone will be available by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the April 21, 2021 Agenda
4. Approval of the March 17, 2021 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2021-31 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACCEPTING CONDITIONAL APPROVAL OF THE 2020 FINANCIAL AUDIT

The Audit Committee met on March 24, 2021, via teleconference, in accordance with Executive Order No. 122 and have reviewed the 2020 Financial Audit Report with the independent auditor. The 2020 Financial Audit Report is in draft format pending GASB 68 information from the Division of Pension and Benefits. The Audit Committee recommends that the Board of Commissioners conditionally accept the 2020 Financial Audit and hereby directs the Executive Director to file a copy of the audit with the Treasurer of the State of New Jersey.

~~**RESOLUTION 2021-32 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**~~

~~Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.~~

RESOLUTION 2021-33 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN OUT-OF-HOME ADVERTISING MANAGEMENT LEASE AGREEMENT WITH CAMDEN OUTDOOR, L.L.C. OF ATLANTIC CITY, NEW JERSEY FOR CERTAIN BILLBOARDS ALONG THE ATLANTIC CITY EXPRESSWAY

Pursuant to *N.J.S.A.* 52:31-1.1a, the Authority is required to publicly advertise for bids for the lease of real property owned by the Authority for the purpose of displaying any advertisement. On February 25, 2021 and February 26, 2021, the Authority publicly advertised a Request for Proposals ("RFP"), for Out-of-Home Advertising Management. The Authority sought responses from qualified Out-of-Home advertising organizations to manage two existing 14' x 48' static billboards located along the Expressway Right of Way at Milepost 4.82 (NJDOT Permit #70323) and Milepost 4.96 (NJDOT Permit #69714). In response to said advertising on February 25, 2021 and February 26, 2021, on March 18, 2021 Camden Outdoor, L.L.C. of Atlantic City, New Jersey submitted the sole responsive proposal. The Authority's Consultant Selection Committee met on March 24, 2021 and concluded that Camden Outdoor, L.L.C., met the requirements of the RFP and recommended awarding a contract to Camden Outdoor, L.L.C. The Authority and Camden Outdoor, L.L.C. shall agree to enter into a Lease Agreement to defined the terms required for Camden Outdoor, L.L.C., to manage the two billboards located at Milepost 4.82 and Milepost 4.96.

RESOLUTION 2021-34 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO JULIANO'S ATM SERVICES, OF LINWOOD, NEW JERSEY FOR AUTOMATIC TELLER MACHINES (ATMS) FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT AND THE TRAVEL PLAZA AT THE FARLEY SERVICE AREA

On February 14 and February 15, 2019, the Authority advertised a Request for Proposals for Automatic Teller Machines (ATMs) at the Atlantic City International Airport and the Travel Plaza at the Farley Service Area. On March 7, 2019, the Authority received one (1) proposal in response to said advertisement. On March 12, 2019, the Authority's Consultant Selection Committee met to review the proposal and determined that Juliano's ATM Services of Linwood, New Jersey to have met the criteria as outlined in the request for proposal. The Authority, via Resolution 2019-24, entered into an agreement with Juliano's ATM Services of Linwood, New Jersey for a term of one (1) year with two (2) mutually agreeable one (1) year options to renew. On April 15, 2020, the Authority, via Resolution 2020-32 authorized the first one (1) year renewal option which term is set to expire on or about May 31, 2021. The Authority now desires to exercise the second and final one (1) year renewal option commencing on or about June 1, 2021.

RESOLUTION 2021-35 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT BETWEEN THE AUTHORITY AND PFM GROUP CONSULTING LLC OF PHILADELPHIA, PENNSYLVANIA TO CONDUCT THE MANAGEMENT AUDIT OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY

Pursuant to N.J.S.A. 27:25A-36(b) not less than once every five (5) years the Authority shall cause a Management Audit of its operational effectiveness and efficiency. On March 4, 2021 and March 5, 2021, the Authority advertised a Request for Proposals to procure a firm for the purposes of conducting a Management Audit of the South Jersey Transportation Authority. In response to said advertising, one (1) proposal was received by the Authority on March 25, 2021. In accordance with the Authority's Policy and Procedures, the Consultant Selection Committee (CSC) met on April 30, 2021 and has determined PFM Group Consulting LLC of Philadelphia, Pennsylvania to have met the criteria as outlined in the request for proposal. The Authority's Director of Business Administration recommends the Authority award a contract to PFM Group Consulting LLC of Philadelphia, Pennsylvania in an amount not to exceed \$104,500.00 for the purposes of conducting a Management Audit of the South Jersey Transportation Authority.

RESOLUTION 2021-36 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO J. FLETCHER CREAMER & SON, INC. OF HACKENSACK, NEW JERSEY FOR EMERGENCY REPAIRS TO THE SANITARY SEWER FORCE MAIN, ATLANTIC CITY EXPRESSWAY AT MILEPOST 20.0 EASTBOUND (CONFIRMING)

On December 19, 2020 a leak was discovered at a sanitary sewer force main manhole at milepost 20.0 eastbound on the Expressway. Rehabilitation work on the force main had been completed by J. Fletcher Creamer & Son, Inc. in 2019. The Engineering Department dispatched J. Fletcher Creamer & Son, Inc. to the site with the expectation by all parties that the leak was a maintenance bond issue under the prior contract; however, upon further investigation by J. Fletcher Creamer & Son, Inc., Authority Staff, and the Authority's engineering consultant Maser Consulting (now Colliers Engineering & Design), it was jointly determined that the leak was not a maintenance bond claim. It was the opinion of all parties including the Chief Engineer that immediate contractor response was required to temporarily repair the force main leak and to expedite the permanent repairs to the force main to ensure normal operation of the Farley Service Plaza and the safety of both the public and the environment. On December 21, 2020, pursuant to the deficiencies and N.J.A.C. 19:2-7.7, which states "when an emergency declared by the Executive Director or his designee exists of a nature requiring immediate services, the Authority shall, by such solicitation as it considers advisable, obtain whatever is necessary to meet the emergency on the most advantageous

terms possible under the circumstances,” thus the Executive Director has declared the sanitary sewer force main leak emergent, and as such authorized an emergency procurement for the priority repairs. In the interest of safety to the traveling public and the environment, and in accordance with N.J.A.C. 19:2-7, the Executive Director authorized J. Fletcher Creamer & Son, Inc. of Hackensack, New Jersey conducted the emergency repair to the sanitary sewer force main, Atlantic City Expressway at milepost 20.0 eastbound at a cost of \$61,462.41.

RESOLUTION 2021-37 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO LEVY CONSTRUCTION COMPANY, INC. OF AUDUBON, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT PARKING GARAGE BALLISTIC WINDOW AND DOOR UPGRADES PROJECT

On March 3rd and March 4th, 2021, consistent with Section 8(a) of the Act, the Authority publicly advertised for bids for the Atlantic City International Airport Parking Garage Ballistic Window and Door Upgrades Project, which includes, but is not limited to, the purchase, delivery and installation of ballistic rated materials (windows and doors) and the installation of an opaque film on an existing storefront window system at a portion of the Airport Parking Garage office area located on Ground Floor. On March 24, 2021, three (3) bids were received, opened and tabulated with Levy Construction Company, Inc. of Audubon, New Jersey being deemed the lowest responsive, responsible bidder in an amount not to exceed \$202,600.14. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Levy Construction Company, Inc. of Audubon, New Jersey for the Atlantic City International Airport Parking Garage Ballistic Window and Door Upgrades Project in an amount not to exceed \$202,600.14.

RESOLUTION 2021-38 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SOLE SOURCE CONTRACT TO KAPSCH TRAFFICCOM USA, INC. OF MCLEAN, VIRGINIA FOR UPGRADES TO THE DYNAC SOFTWARE AS PART OF THE ATLANTIC CITY CONNECTOR TUNNEL COMMUNICATIONS SYSTEM PROJECT

Pursuant to Section 8(b)(3) of the Act, the Authority is authorized to make, negotiate, and award an agreement or contract without public advertisement when only one source of supply is available. The Authority, pursuant to Resolution No. 2020-116, awarded a contract for the Atlantic City Expressway (ACE) Connector Tunnel Communication Systems Project, which consists of complete replacement of the existing Programmable Logic Controller (PLC) with a new upgraded system and the integration of tunnel control systems with the existing DYNAC system to make improvements to communication between SCADA and the generator, uninterruptible power supply (UPS, HVAC automation panel, and switchgear. in the Atlantic City Expressway Connector Tunnel within the jurisdiction of the Authority in Atlantic City (“Project”). The Authority seeks to obtain proprietary services for the Project from Kapsch TrafficCom USA, Inc. (“Kapsch”) related to the existing DYNAC System, specifically, to establish communication between the DYNAC System and the new PLC cabinet; configure and program DYNAC with an updated registered objects and database for the new PLC registers; and to modify existing DYNAC graphics and configuration as necessary to accommodate new subsystems for the Project (“Software and Services”). Kapsch submitted a proposal for the Software and Services for the Project in the amount of \$166,500.00. DYNAC is sole source, proprietary software created by Kapsch to monitor and control traffic, life safety, and facilities management assets and processes. The Authority believes it is in its best interest and recommends entering into an agreement with Kapsch for the Software and Services in an amount not to exceed One Hundred and Sixty-Six Thousand Five Hundred Dollars \$166,500.00 in furtherance of the Project.

RESOLUTION 2021-39 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE MODIFICATION OF PARKING RATES AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

The South Jersey Transportation Authority seeks to modify the rates for the use of Short Term Parking, Garage Parking and Economy/Surface Parking Lots at the Atlantic City International Airport. The Authority is authorized to fix and revise from time to time, charge and collect tolls, fares, passenger

facility charges or other charges to establish fees for all of its projects, including transportation projects such as the Airport and the parking facilities at the Airport. The Authority has direct control of parking operation at the Airport and desires to revise the fees applicable to the use of the parking facilities at the Airport in order to provide a more uniform rate structure across all of the parking facilities at the Airport. The proposed parking rates for parking facilities at the Airport are as indicated below and shall become effective on June 1, 2021, and shall remain in effect thereafter until changed by action of the Authority: The rate for the parking garage at the Airport shall be Two Dollars (\$2.00) for the first hour and One (\$1.00) for each additional hour up to Four (4) hours. After Four (4) hours the daily maximum garage rate would apply at Thirteen Dollars (\$13) per day. The rate for the economy parking lots at the Airport shall be Two Dollars (\$2.00) for the first hour and One (\$1.00) for each additional hour up to Four (4) hours. After Four (4) hours the daily maximum economy lot rate would apply at Ten Dollars (\$10) per day. The fifteen (15) minute grace period for all parking facilities at the Airport is eliminated.

RESOLUTION 2021-40 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO HOFFMAN SERVICES, INC. OF NEWARK, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF STERTIL-KONI ST1085-3FWA E BRIGHT MOBILE COLUMN LIFTS OR EQUAL

On March 9, 2021 and March 10, 2021, the Authority publicly advertised for bids for the Purchase and Delivery of Stertil-Koni ST1085-3FWA E Bright Mobile Column Lifts or Equal. On March 26, 2021, one (1) bid was received, opened and tabulated. Hoffman Services, Inc. of Newark, New Jersey was deemed the sole, responsive, responsible bidder in an amount not to exceed \$94,091.75 for eight (8) units. The Authority desires to enter into a contract with Hoffman Services, Inc. of Newark, New Jersey for the Purchase and Delivery of eight (8) Stertil-Koni ST1085-3FWA E Bright Mobile Column Lifts or Equal in an amount not to exceed \$94,091.75.

RESOLUTION 2020-41 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACCEPTANCE AND EXECUTION OF AN AGREEMENT AND RELATED DOCUMENTS WITH THE FEDERAL AVIATION ADMINISTRATION

Pursuant to Section 7(r) of the Act, the Authority has the power to apply for, receive and accept from any federal agency, any bi-State agency or the State or subdivision thereof, grants for or in aid of the planning or acquisition of any project and to receive and accept aid or contributions from any other public or private source, of either money, property, labor or other things of value, to be held, used and applied only for the purposes for which those grants and contributions may be made. The Federal Aviation Administration (“FAA”) has been delegated authority by the Federal government to award Federal financial assistance for aviation projects at the Airport. The Authority has received notification from the FAA of a grant offering for the following grant program: Airport Coronavirus Response Grant Program Grant Offer Grant Number 3-34-0002-106-2021 (the “Grant”). The FAA requires Board approval to accept the Grant on behalf of the Authority. It is the desire of the Board of Commissioners to authorize the Executive Director, or his designee, to accept the Grant and execute any project proposals, modifications, amendments, certifications and assurances, cooperative agreements and related documents in connection with the Grant on behalf of the Authority.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, May 19, 2021 at 9:00 a.m.** via teleconference.

ADJOURNMENT