

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
DECEMBER 19, 2018
AGENDA**

The December 19, 2018 Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the December 19, 2018 Agenda
4. Approval of the November 21, 2018 Meeting Minutes
5. Executive Session
6. Executive Report
7. Committee Reports
8. Public Response to Agenda Items
9. Presentation and Approval of Bills
10. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2018-107 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE 2019 OPERATING BUDGET FOR THE AUTHORITY

This Resolution authorizes the adoption of the 2019 Operating Budget. The budget will cover all operating expenses, debt service, all other required payments and meet all bond ratio coverage tests.

RESOLUTION 2018-108 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE 2019 CAPITAL BUDGET AND THE TEN-YEAR CAPITAL PLAN FOR THE AUTHORITY

The adoption of the 2019 Capital Budget and Ten-Year Capital Plan is necessary for planning and implementing future projects. The Chief Financial Officer has presented to the Board of Commissioners both the Capital Budget for the fiscal year 2019 and the Ten-Year Capital Plan. All 2018 open commitments payable and encumbered resources will be carried forward to the 2019 Capital Budget.

RESOLUTION 2018-109 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING THE TERMS OF THE COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 196, CHAPTER 2, I.F.P.T.E., AFL-CIO

Certain Authority employees are covered under the terms of a Collective Bargaining Agreement (the "Collective Bargaining Agreement"). The Authority has previously negotiated a Collective Bargaining Agreement with Local 196, Chapter 2, I.F.P.T.E., AFL-CIO ("Local 196, Chapter 2") that expired on July 31, 2011. The Authority and Local 196, Chapter 2 have engaged in negotiations for a successor Collective Bargaining Agreement that would cover the period of August 1, 2011 through July 31, 2019. The Personnel Committee has been advised of the terms tentatively agreed to through such negotiations, outlined in the attached Fact Sheet entitled Exhibit "A;". The Director of Business Administration recommends approving the terms of the Collective Bargaining Agreement with Local 196, Chapter 2 for the period of August 1, 2011 through July 31, 2019.

RESOLUTION 2018-110 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING THE TERMS OF THE COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 193, CHAPTER A, I.F.P.T.E., AFL-CIO

Certain Authority employees are covered under the terms of a Collective Bargaining Agreement (the "Collective Bargaining Agreement"). The Authority has previously negotiated a Collective Bargaining Agreement with Local 193, Chapter A, I.F.P.T.E., AFL-CIO ("Local 193, Chapter A") that expired on August 31, 2011. The Authority and Local 193, Chapter A have engaged in negotiations for a successor

Collective Bargaining Agreement that would cover the period of September 1, 2011 through August 31, 2019. The Personnel Committee has been advised of the terms tentatively agreed to through such negotiations, outlined in the attached Fact Sheet entitled Exhibit "A;". The Director of Business Administration recommends approving the terms of the Collective Bargaining Agreement with Local 193, Chapter A for the period of September 1, 2011 through August 31, 2019.

RESOLUTION 2018-111 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF REVISIONS TO THE PERSONNEL POLICIES MANUAL

The Authority has established by-laws, policies and procedures governing its employment actions. Pursuant to Resolution 1993-02, the Authority adopted a Personnel Policy Manual establishing employee policies and procedures. Article II, Section 13(e) of the by-laws require changes to employment practices and personnel actions be approved by the Board of Commissioners in order to take effect. In accordance with such by-laws and personnel policies, the Authority has determined the need to revise certain policies within the Personnel Policy Manual so to comply with federal and state laws. The Authority desires to adopt the revised policies within the Personnel Policy Manual as outlined in the attached Fact Sheet entitled Exhibit "A." The Director of Business Administration recommends adopting the revisions, of which copies of the revised policies in their entirety are attached to the resolution entitled Exhibit "B."

RESOLUTION 2018-112 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE DOCUMENTS ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION (SJTPO)

As host agency to the SJTPO, the Authority regularly enters into agreements to accept funding on their behalf. This resolution designates the Executive Director to approve, on behalf of the Authority, each Federal Aid Agreement issued, to request reimbursement of eligible costs under each Federal Aid Agreement, to accept reimbursement thereof and execute sub-contracts with sub-regions, consultants or other parties as may be provided for in an approved Federal Aid Agreement for the period of January 1, 2019 through December 31, 2019. The Executive Director's execution of any documents required in connection therewith is conclusive evidence of such authorization and approval.

RESOLUTION 2018-113 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE CHIEF ENGINEER TO EXECUTE PROJECT APPLICATIONS, PERMITS AND GRANTS WITH AGENCIES SUCH AS THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE PINELANDS COMMISSION ON BEHALF OF THE AUTHORITY

The Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. the Authority identifies necessary projects to carry out its purposes under the Act. Many of these projects are led by or overseen by the Chief Engineer of the Authority. In order to pursue these projects, the Authority must complete various permit applications, project applications, grant applications and the like with agencies such as, but not limited to, the New Jersey Department of Environmental Protection, the Pinelands Commission, the New Jersey Department of Transportation, the New Jersey Department of Community Affairs, and the Federal Aviation Administration. The Chief Engineer is responsible for completing these various applications. It is the desire of the Authority to grant the Chief Engineer the authority to execute such applications on behalf of the Authority, provided these applications are part of approved projects (i.e., are identified within an adopted budget or capital project plan) or are at no cost to the Authority or will require future approvals from the Board of Commissioners. The Commissioners of the Authority do hereby authorize the Chief Engineer, during the period of January 1, 2019 through December 31, 2019, to complete and submit permit applications, project applications, grant applications and the like with agencies such as, but not limited to, the New Jersey Department of Environmental Protection, the Pinelands Commission, the New Jersey Department of Transportation, the New Jersey Department of Community Affairs, and the Federal Aviation Administration in connection with the purposes outlined herein and consistent with the Authority's enabling legislation, N.J.S.A. 27:25A-1 et seq.

RESOLUTION 2018-114 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ATLANTIC COUNTY FOR THE MAINTENANCE OF TRAFFIC SIGNALS AT AMELIA EARHART BOULEVARD

The Authority owns a traffic signal and related equipment at the intersection of Amelia Earhart Boulevard and Airport Road in Egg Harbor Township. The County of Atlantic has the capability of performing routine maintenance upon traffic signals and equipment on behalf of the Authority. It is the desire of the Authority to authorize the execution of an agreement with the County of Atlantic for routine maintenance of the traffic signals and equipment owned by the Authority at Amelia Earhart Boulevard and Airport Road, in a form similar to that which is attached as Schedule "A" for a term of seven (7) years.

RESOLUTION 2018-115 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A LICENSE TO CROSS TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO COMPLETE THE INSTALLATION AND MAINTENANCE OF A FIBER OPTIC COMMUNICATIONS NETWORK FROM ROUTE US 40/322 TO THE ATLANTIC CITY EXPRESSWAY EXIT 12 TOLL PLAZA IN HAMILTON TOWNSHIP

The License to Cross grants the New Jersey Department of Transportation permission to install and conduct maintenance of junction boxes, fiber optic conduit, and fiber optic cable along Wrangleboro Road (Access Road) from Route 40/322 to the Atlantic City Expressway Exit 12 Toll Plaza in Hamilton Township across the Atlantic City Expressway's right-of-way. New Jersey Department of Transportation will be required to pay a \$900.00 application fee for each license which is non-refundable.

RESOLUTION 2018-116 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO ALLRISK PROPERTY DAMAGE EXPERTS, OF SOMERDALE, NEW JERSEY FOR THE MANAGEMENT OF EMERGENCY MAINTENANCE AND EMERGENCY STANDBY SERVICES

On October 13th and 14th, 2016, the Authority issued a Request for Proposals (RFP) seeking pre-need, pre-event proposals from qualified firms for the Management of Emergency Maintenance and Emergency Standby Services to support the Authority's efforts in the event of future emergencies which could potentially affect the safety and operations of the Atlantic City Expressway, Atlantic City International Airport or any other Authority facility. On November 10th, 2016, in response to said advertising, the Authority received one proposal. On November 16th, 2016, the Authority's Consultant Selection Committee met to review and ensure the received proposal met all of the requirements of the RFP. Based on the review, it was determined that the sole proposal, submitted by AllRisk Property Damage Experts, of Somerdale, New Jersey met all of the requirements of RFP. The Authority, via Resolution 2016-132, entered into a contract with AllRisk Property Damage Experts of Somerdale, New Jersey for a term of two (2) years with a one (1) year extension option to renew. As the initial term of this contract is set to expire on or about April 30, 2019, the Authority and AllRisk Property Damage Experts desire to exercise the sole one (1) year renewal period commencing on or about March 1, 2019. Work for this contract is on an as needed and task order basis with no minimum guarantee.

RESOLUTION 2018-117 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING ENTRANCE INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF ATLANTIC AND AN AGREEMENT WITH CROSS COUNTY CONNECTION FOR THE OPERATION OF SHUTTLE SERVICES FOR THE ROUTE 40 AND ROUTE 54 COMMUNITY SHUTTLE AND FEEDER SERVICE TO THE TO THE EXISTING NEW JERSEY TRANSIT BUS AND RAIL SERVICE

The Authority and the County of Atlantic (the "County") will continue to meet the needs of a Community Shuttle project in the western part of the County along the Route 40 and Route 54 corridors, and to provide a "feeder" service to the existing NJ Transit bus and rail service in the region. This route fills the gaps currently not covered by public transportation and improves accessibility to work locations and other destinations for people traveling within Atlantic County. The Authority and the County entered into a one-year term Shared Services Agreement defined as "Pilot" for the provision

of these services, which commenced on January 1, 2016 and expired on December 31, 2016. The Authority and the County entered into a new Agreement, via Resolution 2016-124, for a term on two (2) years, commencing on January 1, 2016 through December 31, 2018. As ridership on this route continues to grow, both parties now desire to enter into a new Shared Services Agreement for continued operations. The term of said agreement shall be three (3) years, commencing on January 1, 2019 through December 31, 2021, contingent upon the approval of grant funds. The Pascale Sykes Foundation (the "Foundation"), a nonprofit organization devoted to providing programs and supporting families of low-income, has offered to continue to provide additional funding as required to support the community shuttle project. By funding this project, the Pascale Sykes Foundation will be furthering its South Jersey Strengthening Families initiative. Due to self-imposed restrictions on the Pascale Sykes Foundation's ability to conduct business with governmental entities, the Authority's Transportation Management Association, Cross County Connection ("Cross County"), a nonprofit organization, will enter into an Agreement with Pascale Sykes, as well as one with the Authority, to transfer the money donated by the foundation to the Authority. Cross County will enter into an Agreement detailing this arrangement similar to that attached to the resolution as an Exhibit. Cross County will be the Lead Agency for the Atlantic County community shuttles and responsible for marketing the project in the service region and for all the operating expenses that are in excess of the Section 5311 Innovative Grant funding.

RESOLUTION 2018-118 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING ENTERING INTO AN AGREEMENT WITH UNITED PARCEL SERVICE FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

The Authority and UPS entered into an Agreement, via Resolution 2015-115, for a term of two (2) years, beginning January 1, 2016 through December 31, 2017, with one (1) mutually agreeable one-year renewal option expiring December 31, 2018. Both the Authority and UPS now desire to enter into a new Agreement. The new agreement would be for a term of three (3) years for the provision of transportation service for UPS employees from the Camden Transportation Center in Camden, New Jersey to the UPS facilities located in Philadelphia, Pennsylvania and the surrounding area as well as additional compensable shuttle services as requested by UPS. The term of the new Agreement shall begin on or January 1, 2019 and continue through December 31, 2021. In exchange for the Authority providing transportation services to UPS, UPS shall pay the Authority \$7,000.00 per month and \$50.00 per hour for additional shuttle services as requested by UPS. The Director of Transportation Services believes it to be in the best interest of the Authority and recommends entering into this contract as the Authority has the necessary vehicles and personnel to provide the requested service.

11. Petitions and Communications, Unfinished Business, New Business
12. General Comment
13. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Thursday, January 17, 2019 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT