

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
DECEMBER 21, 2016
AGENDA**

The December 21, 2016 Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the December 21, 2016 Agenda
4. Approval of the November 16, 2016 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2016-127 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2016-128 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE DOCUMENTS ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION (SJTPO)

As host agency to the SJTPO, the Authority regularly enters into agreements to accept funding on their behalf. This resolution designates the Executive Director to approve, on behalf of the Authority, each Federal Aid Agreement issued, to request reimbursement of eligible costs under each Federal Aid Agreement, to accept reimbursement thereof and execute sub-contracts with sub-regions, consultants or other parties as may be provided for in an approved Federal Aid Agreement for the period of January 1, 2017 through December 31, 2017. The Executive Director's execution of any documents required in connection therewith is conclusive evidence of such authorization and approval.

RESOLUTION 2016-129 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT WITH PC NETWORK, INC., OF PHILADELPHIA, PA., AND PRO COMPUTER SERVICES, OF MOORESTOWN, NEW JERSEY FOR INFORMATION TECHNOLOGY SYSTEMS & NETWORK SUPPORT SERVICES

On October 13th and 14th, 2016 the Authority publicly advertised a Request for Proposals (RFP) for Information Technology Systems & Network Support Services. In response to said advertising, on November 10, 2016 the Authority received three proposals. On November 18, 2016, said proposals were reviewed by the Consultant Selection Committee. PC Network, Inc., of Philadelphia, Pennsylvania and Pro Computer Services, of Moorestown, New Jersey were deemed the highest ranked proposers, each scoring similarly and significantly higher than the other proposer. Both firms demonstrated an understanding of the fundamental services being requested through the solicitation, as well as provided competitive rates for regular and off hour emergency service efforts. Due to the complex nature of the work, the Authority desires to award a contract to both PC Network, Inc. and Pro Computer Services for

Information Technology Systems & Network Support Services. This will position the Authority to seek competitive task proposals. It will also allow the Authority to continue its mission despite any conflicts in schedule, interest or otherwise that may arise. The Authority desires to enter into an Agreement with PC Network, Inc. and Pro Computer Services for a term of three years with two mutually agreeable one-year extensions in accordance with the fee schedules set forth in each respective proposal. Work shall be on an as needed and task order basis with no minimum guarantee.

RESOLUTION 2016-130 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN INCENTIVE PROGRAM FOR AIR SERVICE DEVELOPMENT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

The Authority, via Resolution 2013-172, 2015-05 and 2016-05 revised its former Airline Incentive Program, with a new Airline Incentive Program. The program was developed in conjunction with the Port Authority of New York and New Jersey with the goal of mitigating start up risks for domestic & international service and provide a realistic outbound per seat marketing support. The Authority seeks approval to offer incentives as outlined in the Air Service Incentive Program attached to the resolution entitled Exhibit "A" and Exhibit "B." The Incentive Program enrollment is open to airlines for a period of one year beginning January 1, 2017 through December 31, 2017. However, once an airline is enrolled, the incentives themselves as outlined in the exhibits will be provided for a period of two years.

RESOLUTION 2016-131 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH STOCKTON AVIATION RESEARCH & TECHNOLOGY PARK OF NEW JERSEY FOR OFFICE SPACE AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Pursuant to *N.J.A.C. 19:2-7.1* (b) a purchase, contract, or agreement may be made, negotiated, or awarded by the Authority without public bid or advertising for the lease of office space, or real property as may be required by the Authority. The Authority, via Resolution 2011-05 and 2016-03, formally established a collaborative Memorandum of Understanding with Stockton Aviation Research & Technology Park of New Jersey (SARTP) with respect to the conduct of aviation research involving the Atlantic City International Airport and the Next Generation Air Transportation System (NextGen). The MOU includes all of the activities required to support the conduct of aviation research activities that require the expertise, personnel, and/or facilities and operations of the Authority. The SARTP has expressed an interest in leasing office space located in the Airport Administration offices, during the construction of their new facility, located on the Airport campus. The Authority has office space available and desires to enter into an agreement for the lease of 464 square feet of office space to the SARTP, commencing on or about February 1, 2017. The term of this lease shall be one year with a one-year option to renew by mutual agreement at a rate of \$32.15 per sq. ft.

RESOLUTION 2016-132 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ALLRISK PROPERTY DAMAGE EXPERTS, OF SOMERDALE, NEW JERSEY FOR THE MANAGEMENT OF EMERGENCY MAINTENANCE AND EMERGENCY STANDBY SERVICES

On October 13th and 14th, 2016, the Authority issued a Request for Proposals (RFP) seeking pre-need, pre-event proposals from qualified firms for the Management of Emergency Maintenance and Emergency Standby Services to support the Authority's efforts in the event of future emergencies which could potentially affect the safety and operations of the Atlantic City Expressway, Atlantic City International Airport or any other Authority facility. On November 10th, 2016, in response to said advertising, the Authority received one proposal. On November 16th, 2016, the Authority's Consultant Selection Committee met to review and ensure the received proposal met all of the requirements of the RFP. Based on the review, it was determined that the sole proposal, submitted by AllRisk Property Damage Experts, of Somerdale, New Jersey met all of the requirements of RFP. The Authority desires to enter into a contract with AllRisk Property Damage Experts, of Somerdale, New Jersey for the Management of Emergency Maintenance and Emergency Standby Services for a term of two years with a one-year extension option in accordance with the fee schedule set forth in their proposal. Work shall be on an as needed and task order basis with no minimum guarantee.

RESOLUTION 2016-133 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

The Transportation Services Division is currently operating a comprehensive transportation system acquired from the Camden County Improvement Authority. Pursuant to Resolutions 2014-46 and 2015-57, the Authority provides transportation services for residents of the County of Camden (the "County") through Shared Services Agreements. Such services meet the needs of the Work Force New Jersey and Temporary Assistance to Needy Families ("TANF") recipients, post TANF recipients, welfare clients, low-income individuals, and other transit dependents for whom public transit services are otherwise unavailable, as well as providing additional transportation services to County residents through the Department of Health and Senior Services. The County has now expressed the need for additional transportation services to meet the needs of its residents through the Department of Health and Senior Services, requesting that the Authority operate the

County's Meals on Wheels program. The Authority wishes to provide such services and to enter into an amended Shared Services Agreement with the County to provide transportation services for this program. The County has agreed to pay the Authority \$36.00 per vehicle per hour, which shall run coterminous with the original Agreement. The Director of Transportation Services believes it to be in the best interest of the Authority and the public within its jurisdiction to amend the Shared Services Agreement as such.

RESOLUTION 2016-134 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE PROJECT PROPOSALS, AWARDS, GRANTS, COOPERATIVE AGREEMENTS AND RELATED DOCUMENTS FOR NJ TRANSIT ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE AUTHORITY'S TRANSPORTATION SERVICES DEPARTMENT

The Federal Transit Administration (FTA) and the State of New Jersey have been delegated authority to award Federal Financial Assistance and State Assistance for Transportation Projects. NJ Transit serves as the administrator of FTA and State of New Jersey funding programs such as the Job Access and Reverse Commute or "JARC". The Grants or Cooperative Agreements for Federal Financial Assistance will impose certain obligations upon the NJ Transit, which will in turn, be imposed upon all subrecipients. SJTA, as a subrecipient, will provide all annual certifications and assurances for the awarded projects to NJ Transit, as required by the FTA and the State of New Jersey's policies governing pass through agreements. This resolution authorizes the Executive Director to approve and execute grant proposals, awards, certifications and assurances, cooperative agreements and other related documents with respect to the Transportation Services Department during the period of January 1, 2017 through December 31, 2017.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, January 18, 2017 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT