

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
EXECUTIVE SESSION MINUTES  
November 15, 2017**

Chairman Hammer called the Executive Session to order at 9:07 a.m. noting this Executive Session is being conducted in accordance with Resolution 2017-102 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject of this closed session meeting pertains to personnel and contractual matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

**Present**

Chairman Richard T. Hammer  
Vice Chairman Jeffery A. April, Esq.  
Commissioner Maurice B. Hill, Jr., DMD  
Commissioner James J. McCullough  
Commissioner C. Robert McDevitt  
Commissioner C. M. Milam  
Commissioner Joseph Ripa (via teleconference)  
Commissioner Donna T. Sullivan  
Tyler Yingling, Governor's Authorities Unit  
Stephen F. Dougherty, Executive Director  
Robert M. Damminger, Deputy Executive Director  
Frank F. Frankowski, Chief Financial Officer  
David Zappariello, Chief of Staff  
Paul C. Heck, Director of Business Administration  
Lauren R. Staiger, Esq., General Counsel  
Cynthia Blasberg, Authority Board Secretary  
Davi S. Nicholson, Alternate Authority Board Secretary

Mr. Dougherty advised Mr. Paul Heck would be briefing the Board on this morning's Schedule "A," associated with Resolution 2017-92.

**Personnel Matter**

Mr. Heck advised of the Authority's current headcount and budgeted headcount. Addressing the Board, he stated that four (4) of the full-time and the one (1) part-time positions are direct replacements. The remaining full-time position in Operations is a new position, however because the Authority is not backfilling a vacant position, the budgeted headcount remains neutral. Stephen Dougherty discussed the recommendation to promote Timothy Kroll to Airport Director stating that Tim has acting in this position for an extended period of time and he recommends approval of Tim's promotion. Vice Chairman April also commented on Tim's the job performance. Stephen asked the Commissioners if they had any additional questions on the recommendations. No questions were asked.

**Contractual Matters**

Vice Chairman April asked for an update on the agreement with the Port Authority. Lauren Staiger, Esq. provided an update as to the current terms and status of the Authority's contractual agreement with the Port Authority.

Vice Chairman April asked about development projects at the Airport, specifically the contract with Fresh Air Logistics. A conversation ensued regarding contract negotiations and development at the Airport.

Ms. Staiger gave a briefing on recent developments pertaining to the Memorandum of Agreement ("MOA") with the NJ Pinelands Commission. She informed the Commissioners that a meeting recently took place with the Pinelands Commission to discuss potential changes to the MOA and identified the next steps to be taken by the Authority.

Lastly, Ms. Staiger discussed a contractual matter concerning Shore Sign Service. She re-briefed the Commissioners about Shore's request to negotiate a change to their agreements for a reduction in its minimum annual guarantee and discussed the terms of their current agreements with the Authority. A discussion ensued regarding the terms of the agreements, Shore's request and the Commissioners' legal and contractual position.

Chairman Hammer called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner Milam and seconded by Commissioner Hill. The motion carried, adjourning the Executive Session at 9:37 a.m.

Submitted by:

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Cynthia A. Blasberg, Board Secretary