

SOUTH JERSEY TRANSPORTATION AUTHORITY
EXECUTIVE SESSION MINUTES
April 17, 2019

Chair Diane Gutierrez-Scaccetti called the Executive Session to order at 9:14 a.m. noting this Executive Session is being conducted in accordance with Resolution 2019-29 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject of this closed session meeting pertains to personnel and contractual matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

Present

Chair Diane Gutierrez-Scaccetti
Vice Chairman Jeffery A. April, Esq.
Commissioner Bryan J. Bush (via teleconference)
Commissioner Maurice B. Hill, Jr., DMD
Commissioner James J. McCullough
Commissioner Christopher M. Milam
Commissioner Joseph Ripa (via teleconference)
Commissioner Christina Fuentes, EDA
Daniel Kelly, Esq., Governor's Authorities Unit
Robert M. Damming, Deputy Executive Director
David Zappariello, Chief of Staff
Karen Davis, Director of Finance
Paul Heck, Director of Business Administration
Cynthia Blasberg, Board Secretary
Debra Murphy, Alternate Board Secretary

Personnel Matter-Schedule A

Chair Diane Gutierrez-Scaccetti asked Mr. Heck to address the personnel matters this morning. Mr. Heck briefly discussed the Authority's current budgeted headcount of 281 and actual staffed headcount of 270. He advised of two Full-Time positions, one being a Firefighter which is a replacement for a current employee who will be retiring shortly. The second Full-Time position, Clerk II, is an internal promotion being a direct replacement for a recent retiree. Mr. Heck then addressed the four Part-Time employees on "Schedule A" noting an Environmental Intern, two On-Call Communications Operators and one Part-Time Driver. Mr. Heck asked for questions on the matter, no questions were asked.

Contractual Matter-Contract for General Counsel

Chair Diane Gutierrez-Scaccetti addressed the Board stating she has recently become aware of legal matters pertaining to the Authority's General Counsel. Chair Diane Gutierrez-Scaccetti stated she will make a motion during public session to dissolve the contract with General Counsel and allow for the Authority's Conflict Counsel, Brown and Connery, to continue to serve the Authority. [REDACTED]

[REDACTED] If approved, the Authority will immediately issue a request for proposal to solicit for General Counsel Services. Chair Diane Gutierrez-Scaccetti stated if the legal matters with Gilmore & Monahan are resolved, they may submit a proposal for their services when the new RFP was issued.

Cynthia A. Blasberg, Board Secretary