

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
EXECUTIVE SESSION MINUTES  
DECEMBER 15, 2021**

Vice Chairman Milam called the Executive Session to order at 9:11 a.m. This Executive Session is conducted in accordance with Resolution 2021-150 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject of this closed session meeting pertains to contractual and personnel matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

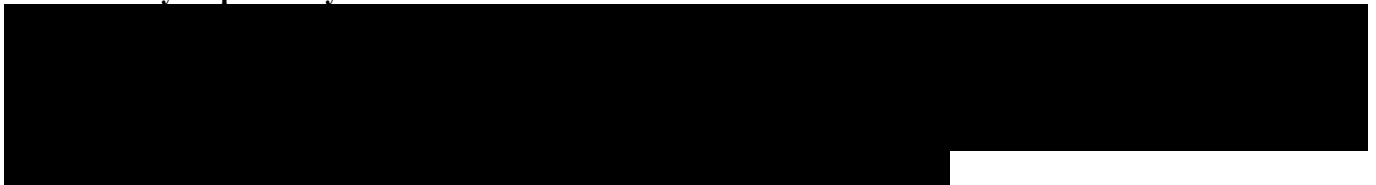
**Present**

Deputy Commissioner Joseph Bertoni  
 Commissioner Bryan J. Bush  
 Commissioner Maurice B. Hill, Jr., DMD  
 Commissioner C. Robert McDevitt  
 Vice Chairman Christopher M. Milam  
 Commissioner Joseph Ripa  
 Jeffry Nielson, Governor’s Authorities Unit  
 Nicholas Sullivan, Esq., General Counsel  
 Michael J. Watson, Esq., Special Counsel  
 Stephen F. Dougherty, Executive Director  
 Paul Heck, Director of Business Administration  
 David Zappariello, Chief of Staff  
 Timothy Kroll, Airport Director  
 Cynthia Blasberg, Board Secretary  
 Debra Murphy, Alternate Board Secretary  
 \*James Sullivan (stepped in at 9:55 a.m.)

**Roll Call of the Board**

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti		X
Commissioner Jeffery A. April, Esq.		X
Deputy Commissioner Joseph Bertoni	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough		X
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

**Atlantic City Expressway Visitor’s Center**



In addition, our Engineering and Operations departments have been out to the site for the purpose of evaluating any repair requirements. Both departments have already begun the rehabilitation process. Mr. Heck further stated the Authority is on target to have the center opened by May 1, 2022.

**Personnel Matter-Schedule A**

Paul Heck addressed the Board to discuss Schedule “A” regarding Personnel Actions. Mr. Heck advised of the Authority’s 2021 budgeted headcount of 298 positions and our current staffed headcount of 290 noting approval of today’s Schedule “A” would result in a drop to 289 positions. [REDACTED]

In additional, [REDACTED]

**Personnel Matter/COVID-19**

Michael Watson updated the Board and provided recommendations regarding the completion of Brown & Connery, LLP’s investigation into a 2021 COVID-19 event. The discussion further included the Authority’s existing polices and recommendations regarding the Authority’s options when responding to various COVID-19 events, such as positive cases and potential exposures.

**Contractual- Air Services Agreement**

Timothy Kroll addressed the Board to introduce the matter of an Air Services Agreement. He noted the Airport had previously received approval of a Small Community Air Services Development Grant from the United States Department of Transportation for the purpose of increase service at the Airport. In the wake of current circumstances, and with the help of Spirit Airlines, Inc., the Authority requested the grant be changed to a Minimum Revenue Guaranteed Grant. Mr. Kroll is pleased to report the request has been approved. Spirit Airlines has proposed service to and from Boston Logan International Airport as this was a desirable location in the past. Mr. Kroll advised of the minimum guaranteed revenue of \$9,989.00 per flight with not to exceed of \$400,000.00 in total.

Mr. Kroll proposed the Board to consider a drop in resolution to today’s agenda to authorize the new service. Mr. Dougherty followed up the matter and asked the Board to consider said resolution.

**Other:**

Commissioner Bush inquired about sole source resolution 2021-146. James Sullivan was asked to step in at 9:55 a.m. to address the Commissioner’s questions. Mr. Sullivan noted our existing weather control system is proprietary. [REDACTED]

Jeffry Nielson representing the Governor’s Authorities Unit made note for the record clarifying no disciplinary action has been taken due to COVID-19 matters at this meeting, the Board has received an overview today as a discussion topic only.

Vice Chairman Milam called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner Bush and seconded by Commissioner Hill. The motion carried adjourning the Executive Session at 9:57 a.m.

Submitted by:

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Cynthia A. Blasberg, Board Secretary