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**SOUTH JERSEY TRANSPORTATION AUTHORITY  
EXECUTIVE SESSION MINUTES  
February 21, 2018**

Chair Diane Gutierrez-Scaccetti called the Executive Session to order at 9:05 a.m. noting this Executive Session is being conducted in accordance with Resolution 2018-05 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject of this closed session meeting pertains to personnel and litigation matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

**Present**

Chair Diane Gutierrez-Scaccetti  
Vice Chairman Jeffery A. April, Esq.  
Commissioner Bryan J. Bush  
Commissioner James J. McCullough  
Commissioner Christopher M. Milam  
Commissioner Joseph Ripa  
Lauren LaRusso, Esq., Governor's Authorities Unit (via teleconference)  
Stephen F. Dougherty, Executive Director  
Robert M. Damming, Deputy Executive Director  
Frank F. Frankowski, Chief Financial Officer  
David Zappariello, Chief of Staff  
Paul C. Heck, Director of Business Administration  
Lauren R. Staiger, Esq., General Counsel  
Michael J. Watson, Esq., Special Counsel  
Cynthia Blasberg, Authority Board Secretary  
Davi S. Nicholson, Alternate Authority Board Secretary

**Litigation Matters**

Lauren Staiger briefed the Chair and Commissioners on the facts of the SJTA v. Miller case and advised the case has been settled and is now officially closed.

Michael J. Watson briefed the Chair and Commissioners on the SJTA v. Vega case. He explained that a trial has been scheduled for May 21, 2018. He also noted that at this point the Authority has three options with which to proceed, and he outlined the mechanics and recommendations regarding each option. A discussion ensued regarding these options and Mr. Watson was advised to proceed with filing an interlocutory appeal. Mr. Watson will update the Board on any updates regarding this matter.

**Contractual Matter**

Lauren Staiger updated the Board on the status of the New Jersey Pinelands MOA involving the Bird Sanctuary. Ms. Staiger stated a memo/application is in the process of being prepared which will allow for the relocation of the sanctuary to an alternate site. A discussion ensued regarding the talking points of the memo/application as well as potential negotiation positions.

**Personnel Matter**

Mr. Dougherty advised the Board Mr. Heck would be addressing this morning's Schedule "A." Mr. Heck directed the Chair and Commissioners to Schedule "A". He discussed the Authority's current budgeted headcount and staffed headcount. Addressing the Board, he stated that the Emergency Service Patrol position is a swap with a vacant maintenance four position. The System Analyst position is adjusting for additional responsibilities and the Authority is adding one new position to the Executive Department. The four (4) part-time positions are filling vacancies. Mr. Heck asked for questions on the matter, no questions were asked.

Chair Diane Gutierrez-Scaccetti called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner Bush and seconded by Vice Chairman April. The motion carried, adjourning the Executive Session at 9:56 a.m.

Submitted by:

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Cynthia A. Blasberg, Board Secretary