

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
FEBRUARY 15, 2017  
AGENDA**

The February 15, 2017 Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the February 15, 2017 Agenda
4. Approval of the January 18, 2017 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

**RESOLUTIONS TO BE PRESENTED**

**RESOLUTION 2017-04 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND ATLANTIC CITY INTERNATIONAL AIRPORT**

The purpose of this resolution is to consolidate all known "Sole Source" vendors who provide goods and or services that exceed the Authority's current bid threshold of \$40,000. On an annual basis, the Purchasing division creates a matrix that details all sole source Purchase Orders (POs) issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing division makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to executive management for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$40,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$40,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution entitled Exhibit "A."

**RESOLUTION 2017-05 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2017-06 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SECOND ADDENDUM TO THE SERVICES CONTRACT WITH XEROX STATE AND LOCAL SOLUTIONS, INC., OF NEWARK, NEW JERSEY TO PROVIDE SERVICES IN SUPPORT OF THE NEW JERSEY E-ZPASS CUSTOMER SERVICES CENTER**

The South Jersey Transportation Authority ("the Authority"), the New Jersey Turnpike Authority, serving as the lead agency, the Delaware River Port Authority, the Delaware River and Bay Authority, the Burlington County Bridge Commission, and the Delaware River Joint Toll Bridge Commission, collectively "the Agencies" each own and operate toll roads and/or bridges and other facilities within the state of New Jersey. The Agencies currently operate from an existing Services Contract with Xerox State & Local Solutions, Inc. ("Xerox"), of Newark, New Jersey for the operation and maintenance of the New Jersey E-ZPass Customer Services Center. The Agencies and Xerox, collectively "the Parties," entered into a First Addendum to the Services Contract to clarify the rights and obligations of the Parties regarding the invoicing and payment of

fees by the Agencies to Xerox, and the transmittal of revenue to the Agencies by Xerox. The Authority authorized this action via Resolution 2016-111. The Parties now desire to enter into a Second Addendum to the Services Contract to clarify the rights and obligations of the Parties as it relates to the usage of the New Jersey E-ZPass CSC System, adherence to the established cut-over date, adherence to performance standards, the provision of credit card processing services, invoicing of credit card fees, the usage of ORT software and payment processing services. The rights and obligations negotiated are in similar form as the Second Addendum to the Services Contract with Xerox, attached hereto entitled Exhibit "A." The Authority has determined that it is in its best interest to join-in or otherwise authorize entrance into the Second Addendum to the Services Contract with Xerox in similar form as the Exhibit "A" attached hereto.

**RESOLUTION 2017-07 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO HUNTER TRUCK SALES & SERVICE, OF SWEDESBORO, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A 2017 OR CURRENT PRODUCTION YEAR TANDEM AXLE DUMP TRUCK WITH CENTRAL HYDRAULIC SYSTEM, SPREADER AND PLOW OR EQUAL**

On December 20<sup>th</sup> and 21<sup>st</sup>, 2016, the Authority publicly advertised bids for the purchase and delivery of a 2017 or current production year Tandem Axle Dump Truck with Central Hydraulic System, Spreader and Plow or Equal. On January 11, 2017, one bid was received, opened and tabulated. Hunter Truck Sales & Service, of Swedesboro, New Jersey was deemed the sole responsive, responsible bidder in an amount not to exceed \$216,721.00 per unit. The Authority desires to enter into a contract with Hunter Truck Sales & Service for the purchase one 2017 current production year Tandem Axle Dump Truck with Central Hydraulic Systems, Spreader and Plow or Equal in an amount not to exceed \$216,721.00.

**RESOLUTION 2017-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO HUNTER TRUCK SALES & SERVICE, OF SWEDESBORO, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A 2017 OR CURRENT PRODUCTION YEAR SINGLE AXLE DUMP TRUCK WITH CENTRAL HYDRAULIC SYSTEM, SPREADER AND PLOW OR EQUAL**

On December 20<sup>th</sup> and 21<sup>st</sup>, 2016, the Authority publicly advertised for bids for the purchase and delivery of a 2017 or current production year Single Axle Dump Truck with Central Hydraulic System, Spreader and Plow or Equal. On January 11, 2017, one bid was received, opened and tabulated. Hunter Truck Sales Service, of Swedesboro, New Jersey was deemed the sole responsive, responsible bidder in an amount not to exceed \$191,333.00 per unit. The Authority desires to enter into a contract with Hunter Truck Sales & Service for the purchase of one 2017 current production year Single Axle Dump Truck with Central Hydraulic System, Spreader and Plow or Equal in an amount not to exceed \$191,333.00.

**RESOLUTION 2017-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE CONTRACT WITH WASTE MANAGEMENT OF NEW JERSEY, INC., OF EWING, NEW JERSEY FOR REFUSE REMOVAL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS**

The Authority, via Resolution 2016-19, authorized an award of a contract to Waste Management of New Jersey, Inc., of Ewing, New Jersey, for refuse removal services for several Authority locations, including the Farley Service Plaza in Elwood, the Authority's office location at the New York Avenue Garage, in Atlantic City, the Atlantic City International Airport, in Egg Harbor Township, the East Maintenance Yard, at milepost 5.8 westbound on the Atlantic City Expressway, the West Maintenance Yard, located at milepost 39.0 eastbound, as well as on-call locations on an emergency basis. The term of the contract, which commenced on or about April 1, 2016, is set to expire on or about March 31, 2017, was for a one year period, with a one year extension option at the sole discretion of the Authority. The Authority now desires to exercise this option and extend the agreement with Waste Management of New Jersey, Inc., of Ewing, New Jersey for the sole one year renewal period. The Director of Operations believes it to be in the best interest of the Authority to exercise its option and extend the existing contract with Waste Management of New Jersey, Inc. for the sole one year period.

**RESOLUTION 2017-10 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PROVISION OF EMERGENCY SNOW RESPONSE SERVICES**

Emergent circumstances, particularly hazardous road conditions, can arise where it may be necessary to temporarily prohibit nonessential travel on selected State roadways. Under New Jersey Law, the Governor has the authority to declare a State of Emergency and to exercise emergency powers during such weather events. Travel restrictions, in a blizzard situation, expedite snow removal and reduce the hazards to authorized emergency personnel traveling the roadways. The prompt, full and effective utilization of State transportation resources is essential to the safety, care, and welfare of the people of the State of New Jersey. A precedence exists where the Department of Transportation of the State of New Jersey (the State) has utilized the Authority and its resources during emergent circumstances caused by extraordinary snow storms. In order to secure reimbursement for costs incurred by the Authority for carrying out Emergency Snow Response services it is necessary for the Authority to execute an agreement with the State. It is also mutually advantageous to establish the responsibilities of the State and the Authority with respect to the terms and conditions which will apply during the winter seasons of 2017-2018 and 2018-2019 for all Emergency Snow Response provided by the Authority. Via this resolution, the Authority and the State wish to formally memorialize the terms and conditions of the Agreement attached hereto as Exhibit "A". The term of this agreement shall have an initial term effective October 1, 2017 through April 30, 2019. The Executive Director finds that it is in the best interests of the Authority and the State to provide Emergency Snow Response Services for the State when the need arises for the safety, care, and welfare of the people of the State of New Jersey and shall do so under the terms and conditions provided in the Agreement.

**RESOLUTION 2017-11 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT WITH HOME PORT ALLIANCE FOR THE PROVISION OF SHUTTLE SERVICES TO THE BATTLESHIP USS NEW JERSEY DURING SPECIAL EVENTS**

Pursuant to Resolution 2015-12, the Authority entered into an agreement with Home Port Alliance ("HPA"), wherein the Authority provided shuttle service for the HPA patrons, employees and volunteers for the Battleship USS New Jersey, between the Marina Circle on the Camden Waterfront parking garage in the City of Camden during special events. The term of this agreement was three years at a rate of \$42.00 per driver, per hour. As the term of this agreement is set to expire on or about March 31, 2017, the Authority and HPA now desire to enter into a new agreement for this service. The services shall be provided for a term of three years at a proposed rate of \$45.00 per driver, per hour. The rate as indicated in this agreement covers the costs incurred by SJTA to operate this service.

**RESOLUTION 2017-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A LEASE AGREEMENT FOR THE LEASING OF OFFICE SPACE BETWEEN FANEUIL, INC., OF HAMPTON, VIRGINIA AND THE AUTHORITY**

The Authority solicited proposals for the commercial office space located at South New York Avenue, in the New York Avenue Parking Garage building, which consists of approximately 1,156 square feet, and is known as Suite 2 located at 21 South New York Avenue. The Authority, via Resolution 2012-16, entered into a lease agreement with Faneuil, Inc., of Hampton, Virginia, for a term of two (2) years with three (3) one-year extension options at the tenant's discretion. The Authority, via Resolutions 2014-05 and 2015-17 authorized two (2) one-year extension options. The Authority, via Resolution 2016-24 authorized the final one (1) year extension option, which is set to expire on April 30, 2017. As Faneuil, Inc., of Hampton, Virginia's contract to provide Toll Services expires on December 31, 2017, the Authority and Faneuil, Inc. desire to extend the office lease to commence on May 1, 2017 and terminate on December 31, 2017 for a rental amount of \$1,563.92 per month.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, March 15, 2017 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT