

SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
FEBRUARY 17, 2021
AGENDA

Revised 2/16/21

The February 17, 2021 Board of Commissioners Meeting will be held at 9:00 a.m. via Teleconference. Opportunity for public participation by telephone will be available by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the February 17, 2021 Agenda
4. Approval of the January 20, 2021 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2021-07 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND ATLANTIC CITY INTERNATIONAL AIRPORT

The purpose of this resolution is to consolidate all known “Sole Source” vendors who provide goods and or services that exceed the Authority’s current bid threshold of \$40,000. On an annual basis, the Purchasing division creates a matrix that details all sole source Purchase Orders (POs) issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing division makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to executive management for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$40,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$40,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution entitled Exhibit “A.”

RESOLUTION 2021-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CONNER STRONG & BUCKELEW COMPANIES, LLC OF CAMDEN, NEW JERSEY FOR PROFESSIONAL CONSULTANT/BROKER SERVICES FOR GENERAL LIABILITY INSURANCE

On December 18th, 2020 and December 19th, 2020, the Authority publicly advertised for Request for Proposals for Professional Consultant/Broker Services for General Liability Insurance to assist the Authority in the selection of appropriate Liability Insurance programs. On January 12, 2021, in response to said advertising one (1) proposal was received for Professional Consultant/Broker Services for General Liability Insurance. On January 20th, 2021, the Consultant Selection Committee met to review the proposal and determined that Conner Strong & Buckelew Companies, LLC of Camden, New Jersey to have met all the requirements of the specifications and instructions to proposer. The Authority desires to enter into a contract with Conner Strong & Buckelew Companies, LLC, of Camden, New Jersey for Professional Consultant/Broker Services for General Liability Insurance, whereby Conner Strong & Buckelew Companies, LLC shall be compensated via commission for a contract term of four (4) years commencing on or about April 12, 2021.

RESOLUTION 2021-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ARAWAK PAVING COMPANY OF HAMMONTON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2021 SPRING RESURFACING PROGRAM

On January 7th and January 8th, 2021, the Authority publicly advertised for bids for the Atlantic City Expressway 2021 Spring Resurfacing Program. As part of this solicitation, the Authority sought three separate Base Bids. The Atlantic City Expressway 2021 Spring Resurfacing Program consists of furnishing all labor, equipment, and materials and performing all work required to resurface the Eastbound and Westbound Atlantic City Expressway including both shoulders and resurfacing to the existing concrete median barrier and steel beam guide rail. The resurfacing of all base bids includes the Interchange 17 Westbound On-Ramp, Interchange 17 Westbound Off-Ramp and Mainline Toll Plaza Westbound Express Lanes at Egg Harbor Toll Plaza (MP 17.0). Toll Loop Detection shall be removed and replaced at the Westbound Egg Harbor Toll Plaza Express Lanes as well as at Interchange 17 Westbound Off-Ramp for all base bids. The areas to be resurfaced for the three (3) base bid as follows:

Base Bid 1: Westbound Atlantic City Expressway Resurfacing from Milepost 14.3 to Milepost 20.9

Base Bid 2: Westbound Atlantic City Expressway Resurfacing from Milepost 14.3 to Milepost 21.2 including Farley Service Plaza Off-Ramp

Base Bid 3: Westbound Atlantic City Expressway Resurfacing from Milepost 14.3 to Milepost 21.7 including Farley Plaza Off- Ramp and On-Ramp

The Authority's selection of the Base Bid is contingent upon available funds. On January 27, 2021, three (3) bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that the Base Bid 3, of which limits are indicated above, represented the best value for the Authority. Arawak Paving Company of Hammonton, New Jersey was deemed to have submitted the lowest responsible bid for the desired Base Bid 3. The Authority desires to enter into a contract with Arawak Paving Company, for the Atlantic City Expressway 2021 Spring Resurfacing Program, Base Bid No.3, in an amount not to exceed \$3,464,000.00.

RESOLUTION 2021-10 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE PERMIT AGREEMENT WITH GATE SERVE, LLC OF RESTON, VIRGINIA FOR AIRCRAFT IN-FLIGHT CABIN SERVICES AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

It is necessary for airlines occupying the Airport to secure certain services for cleaning and to stock their aircrafts with snacks. The Authority must grant a permit to any company involved in providing such services to Airlines. The Authority, pursuant to Resolution 2017-34, authorized a permit to Gate Serve, LLC of Reston, Virginia ("Gate Serve") to provide in-flight cabin services to Spirit Airlines, including, but not limited to, cleaning and providing and stocking the aircrafts with snacks, beverages and food. The term of this agreement was three (3) years, with two (2) mutually agreeable one (1) year renewal options. As initial term of the agreement expired on or about June 30, 2020, the Authority via Resolution 2020-15 exercised its first one (1) year option to renew the Agreement. As the first extension term of the agreement is set to expire on or about June 30, 2021, both parties now desire to exercise its second and final one (1) year option to renew the Agreement for the period beginning July 1, 2021 through June 30, 2022 (pursuant to the same terms as the initial agreement). In exchange for the services permit, the Airport will receive 3% of the monthly gross receipts of Gate Serve up to \$800,000.00 and 4% of the monthly gross receipts over \$800,000.00.

RESOLUTION 2021-11 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING THE TERMS OF THE COLLECTIVE NEGOTIATIONS AGREEMENT WITH LOCAL 196, CHAPTER 2, I.F.P.T.E., AFL-CIO

The Authority and Local 196, Chapter 2 have engaged in negotiations regarding the terms of a Collective Negotiations Agreement (the "Collective Negotiations Agreement") covering the period August 1, 2019 through December 31, 2023. The Executive Director has reported to the Board Chair and the Vice Chairman regarding the results of such negotiations with the Union and the terms tentatively agreed to through such negotiations. The Board Chair and Vice Chairman have recommended that the Board approve the terms of the Collective Negotiations Agreement as presented by the Executive Director and to be prepared by the Authority's Labor Counsel. The Board of Commissioners desires to accept the

recommendation of the Board Chair and Vice Chairman and approve the terms of the Collective Negotiations Agreement with the Union. The negotiated terms of the Collective Negotiations Agreement are memorialized by the Memorandum of Agreement (“MOA”) attached hereto as “Exhibit A”, the Memorandum of Agreement dated January 22, 2021. The majority of the Union membership voted to ratify the terms and conditions of the MOA on February 15, 2021. The Authority hereby approves the terms of the Collective Negotiations Agreement with the Union set forth in Exhibit A.

RESOLUTION 2021-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

Pursuant to Resolutions 2014-46 and subsequent resolutions 2015-56 and 2016-55 the Authority provides transportation services for residents of the County of Camden (the "County") through Shared Services Agreements. Such service meets the needs of the Work Force New Jersey and Temporary Assistance to Needy Families (“TANF”) recipients, post TANF recipients, welfare clients, low-income individuals, and other transit dependents for whom public transit services are otherwise unavailable. Pursuant to Resolution 2020-93 the Authority entered into the Amended Shared Services Agreement dated January 29, 2020 with the County for funding for the period of January 1, 2020 through December 31, 2020 in the amount of \$456,800.00 provided through a Transportation Block Grant. On December 17, 2020 the County, by Resolution No. 79, authorized the execution of a new shared services operating agreement with the South Jersey Transportation Authority to continue to provide a Transportation System for active Temporary Assistance to Needy Families (TANF) recipients, for the period of January 1, 2021 through December 31, 2021. The County may in its sole discretion extend this Agreement for additional one-year terms. The Authority now wishes to enter into a Shared Services Agreement with the County for the purpose of continuing the above-mentioned service for the period of January 1, 2021 through December 31, 2021 as outlined in the attached Exhibit A, which funding will be provided through a Transportation Block Grant in the amount of \$456,800.00.

RESOLUTION 2021-13 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2021-14 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A PRE-DEVELOPMENT AGREEMENT AND ADDITIONAL ACTIONS REGARDING THE GLASSBORO-CAMDEN LINE PROJECT

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. Pursuant to Resolution DRPA-17-118, the Delaware River Port Authority (“DRPA”) is authorized to act as the project manager on behalf of New Jersey Transit to oversee the project management of the Glassboro-Camden Line. The Glassboro-Camden Light Project is an 18-mile light rail transit system that will operate on an existing right-of-way from the Walter Rand Transportation Center, located in the City of Camden, through Camden and Gloucester County with the last stop located in Glassboro, New Jersey. Upon the completion of the Glassboro-Camden Light Project, New Jersey Transit will become the owner and operator of the Glassboro-Camden Light line. In order to facilitate the project management of the Glassboro-Camden Line, the Authority, DRPA, New Jersey Department of Transportation, New Jersey Transit, and/or other relevant State and local agencies seek to enter into a Project Pre-Development Agreement. The Project Pre-Development Agreement is for the purpose of implementing pre-development, design, procurement and construction activities in connection with the Glassboro-Camden Line Project.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, March 17, 2021 at 9:00 a.m.** via teleconference.

ADJOURNMENT