

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
JULY 15, 2020
AGENDA**

The July 15, 2020 Board of Commissioners Annual Reorganization Meeting will be held at 9:00 a.m. via Teleconference. Opportunity for public participation by telephone will be available by dialing: 1 (800) 346-7359 access code: 492851.

1. Statement of Public Notice
2. Roll Call
3. Approval of the July 15, 2020 Agenda
4. Approval of the June 17, 2020 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2020-76 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE ANNUAL NOTICE OF MEETINGS

In accordance with the Authority By-Laws, the adoption of regularly scheduled monthly Board of Commissioners meetings shall be made by the adoption of the Annual Notice of Meetings as required by the "Open Public Meetings Act." This resolution serves to adopt the meeting dates from August 2020 through the Authority's Annual Re-organization Meeting in July 2021.

RESOLUTION 2020-77 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF KAREN DAVIS TO THE POSITION OF TREASURER AND COLLEEN M. HACKETT TO THE POSITION OF DEPUTY TREASURER

An annual reorganization meeting shall be held in July of each year or as soon thereafter as is reasonably possible, at which time the Board shall designate a Treasurer pursuant to N.J.S.A. 27:25A-1 et seq., Section 5(e) and the Authority By-Laws, Article IV, Section 4. Pursuant to Article IV, Section 4.2 of the By-Laws, the Board shall designate a Deputy Treasurer. This resolution serves to appoint Karen Davis as Treasurer and Colleen M. Hackett as Deputy Treasurer of the Authority.

RESOLUTION 2020-78 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACKNOWLEDGING THE ELECTION OF _____ TO SERVE AS VICE CHAIRMAN

Authority By-Laws require an annual appointment of a Vice Chairman to the Authority's Board of Commissioners. The Authority desires to appoint _____ to serve as Vice Chairman to the Board of Commissioners, effective July 15, 2020 and expiring on the date of the July 2021 Annual Re-Organization Meeting or until such time as a successor is elected.

RESOLUTION 2020-79 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF CYNTHIA A. BLASBERG TO THE POSITION OF BOARD SECRETARY AND DEBRA MURPHY TO THE POSITION OF ALTERNATE BOARD SECRETARY OF THE AUTHORITY

An annual reorganization meeting shall be held in July of each year or as soon thereafter as is reasonably possible, at which time the Board shall designate a Board Secretary pursuant to Article II, Section 4b of the By-Laws. Pursuant to Article IV, Section 3.2 of the By-Laws, the Board shall designate an Alternate Board Secretary. This resolution serves to appoint Cynthia Blasberg as Board Secretary and Debra Murphy to the position of Alternate Board Secretary for a term of one (1) year, effective July 15, 2020 and expiring on the date of the July 2021 Annual Re-Organization Meeting.

RESOLUTION 2020-80 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF PAMELA HAYES TO SERVE AS THE ETHICS LIAISON OFFICER AND JONATHAN ROEMER TO SERVE AS THE ALTERNATE ETHICS LIAISON OFFICER OF THE AUTHORITY

On February 28, 2002, the New Jersey Code of Ethics Act, N.J.S.A. 52:13D-23 *et seq.* was enacted into law to assure the strictest conformance with the Conflicts of Interest Law within departments of State government. This Code of Ethics Act required each public agency to designate an individual to serve as Ethics Liaison Officer to act on the behalf of that agency in fulfillment of its obligations. Pursuant to this Act and Executive Order #24 (Chris Christie), the Authority desires to appoint Pamela Hayes to serve as Ethics Liaison Officer. Due to the workload involved in assuring the Authority remains in strictest conformance with the Conflicts of Interest Law, the Authority desires to appoint Jonathan Roemer to serve as Alternate Ethics Liaison Officer. In this capacity, the abovementioned designees shall act on and serve all purposes as set forth in the Code of Ethics Act and to undertake all duties necessary and appropriate in order to discharge on behalf of the Authority its obligations under the Code of Ethics Act. The appointments are effective July 15, 2020 and shall expire on the date of the July 2021 Annual Re-Organization Meeting or until such time as a successor is appointed.

RESOLUTION 2020-81 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF DORIS L. MCCLINTON TO SERVE AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE SOUTH JERSEY TRANSPORTATION AUTHORITY

Pursuant to N.J.S.A. 10:5-31 and N.J.A.C. 17:27-3.2, the Authority shall designate an individual to serve as its Public Agency Compliance Officer. This individual shall serve as the liaison between the State of New Jersey Department of Treasury and the Authority. The Authority desires to appoint Doris L. McClinton to the position of Public Agency Compliance Officer for the term of one (1) year, beginning on July 15, 2020 and expiring on the date of the July 2021 Annual Re-Organization Meeting or until such time as a successor is designated.

RESOLUTION 2020-82 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF COLLEEN M. HACKETT TO THE POSITION OF POST ISSUANCE COMPLIANCE OFFICER FOR GOVERNMENTAL TAX ADVANTAGED BONDS

The Internal Revenue Service strongly recommends that issuers of municipal bonds adopt written policies and procedures intended to assure appropriate compliance measures are implemented by such issuers after their bonds have been issued. The Authority adopted Post-Issuance Compliance Policies and Procedures, via Resolution 2012-54, in July 2012. In accordance with the Post Issuance Compliance Policies and Procedures, the Authority wishes to appoint Colleen M. Hackett to the position of Post Issuance Compliance Officer. This appointment shall be for a period of one (1) year, effective July 15, 2020, and expiring on the date of the July 2021 Annual Reorganization Meeting or until such time as a successor is appointed.

RESOLUTION 2020-83 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF TINA HARVEY TO SERVE AS CERTIFYING OFFICER AND PAUL C. HECK AS SUPERVISOR THEREOF FOR MATTERS RELATING TO THE NEW JERSEY STATE-ADMINISTERED RETIREMENT SYSTEMS

Pursuant to N.J.S.A. 43:3C-15, the Authority shall designate a Certifying Officer to perform duties relating to matters concerning the New Jersey State-administered Retirement Systems. The Authority shall also designate a Supervisor of the Certifying Officer. Pursuant to the above-mentioned statutory requirement, Tina Harvey currently holds the position of Certifying Officer and Paul C. Heck as the Supervisor to the Certifying Officer. Under the provisions of Chapter 52, P.L. 2011 (N.J.S.A. 43:3C-15), the Certifying Officer and the Supervisor of the Certifying Officer must complete required training on eligibility for enrollment in the retirement system(s) and certify eligibility of the enrollment. Both the Certifying Officer and Supervisor thereof have completed such training prior to this designation and are recommended to serve in this capacity.

RESOLUTION 2020-84 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF MARK AMOROSI TO SERVE AS CUSTODIAN OF RECORDS AND KIMBERLY A. TESTA TO SERVE AS ALTERNATE CUSTODIAN OF RECORDS OF THE AUTHORITY PURSUANT TO THE OPEN PUBLIC RECORDS ACT

Under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., (OPRA), the Authority is required to appoint a Custodian of Records, via formal action, to serve as the official officer for the Authority relative to requests for information under OPRA. The Authority desires to appoint Mark Amorosi to the position of Custodian of Records. Due to the workload involved in assuring the Authority remains in compliance to the Act, the Authority has determined the need for an Alternate Custodian of Records to assist with requirements as needed or in the absence of the Custodian of Records. The Authority desires to appoint Kimberly A. Testa to serve as Alternate Custodian of Records. These appointments shall be for a period of one (1) year, effective July 15, 2020, expiring on the date of the July 2021 Annual Reorganization Meeting or until such time a successor is appointed.

RESOLUTION 2020-85 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF VARIOUS LIABILITY INSURANCE POLICIES AS NEGOTIATED AND RECOMMENDED BY CONNER STRONG & BUCKELEW OF CAMDEN, NEW JERSEY

Resolution 2019-15 authorized a Consulting Agreement with Conner Strong & Buckelew, of Camden, New Jersey to provide Professional Consultant/Broker Services for Liability Insurance for a term of one year with an option to renew for one additional year. Resolution 2020-10 authorized the extension of the contract for said services for the one-year renewal option. On behalf of the Authority, Conner Strong & Buckelew, of Camden, New Jersey has negotiated and recommend annual Insurance Liability Policies with certain carriers in similar form as indicated on the Fact Sheet attached to the resolution. The Authority wishes to accept the recommendations of Conner Strong & Buckelew and enter into contracts for such policies effective September 1, 2020 through August 31, 2021.

RESOLUTION 2020-86 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF REVISIONS TO THE PERSONNEL POLICIES MANUAL

The Authority has established by-laws, policies and procedures governing its employment actions. Pursuant to Resolution 1993-02, the Authority adopted a Personnel Policy Manual establishing employee policies and procedures. Article II, Section 13(e) of the by-laws require changes to employment practices and personnel actions be approved by the Board of Commissioners in order to take effect. In accordance with such by-laws and personnel policies, the Authority has determined the need to revise certain policies within the Personnel Policy Manual so to comply with federal and state laws. The Authority desires to adopt the revised policies within the Personnel Policy Manual as outlined in the attached Fact Sheet entitled Exhibit "A." The Director of Business Administration recommends adopting the revisions, of which copies of the revised policies in their entirety are attached to the resolution entitled Exhibit "B."

RESOLUTION 2020-87 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO ENEL X (FORMALLY ENERNOC), OF POWELL, OHIO, TO SERVE AS THIRD-PARTY REVERSE AUCTION SERVICE PROVIDER FOR THE AUTHORITY

The SJTA publicly bid its electric power supply (as opposed to using the default BGS-FP tariff) in an effort to achieve cost savings on its electric utility bills. To achieve the best value, the Authority needed to ensure that the bidding process was designed and implemented in a manner that is consistent with its purchasing rules and regulations, provide for a clear comparison of bids to ascertain the lowest cost and maximize bidder participation to drive down the bid price as low as possible. The Department of Community Affairs' ("DCA") Division of Local Government Services authorized local units to procure energy suppliers through online bidding and reverse auction programs pre-approved by the Division. The SJTA is not a local unit; however, to be consistent with the State and local governments, we follow the rules for online bidding services established by Division. The DCA approved providers of reverse-auctions do not have state contracts for the Authority to utilize. As such, the Authority issued an RFP to

select one of the firms from the DCA approved list to provide reverse auction services. Such firm shall have authorization to act on the Authority's behalf to procure the respective authorized suppliers who provide the Authority with the best price advantage by way of this auction. On April 4th and April 5th, 2017, the Authority advertised a Request for Proposals. On May 9, 2017, two proposals were received. On May 17, 2017, the Consultant Selection Committee met for the purpose of ranking the reviewed proposals. Based on the results of the Consultant Selection Committee meeting, Enel X (formally EnerNOC), of Powell, Ohio, was deemed to have submitted the highest ranked proposal. On June 21, 2017, the Authority, via Resolution 2017-39, entered into an agreement with Enel X of Powell, Ohio, to serve as Third Party Reverse Auction Service Provider for the Authority for a term of two (2) years with two (2) one-year options to renew. On August 22, 2020, the Authority, via Resolution 2019-73, authorized the first one (1) year renewal option with Enel X to service as Third Party Reverse Auction Service Provider for the Authority. The Authority now desires to exercise the second and final one (1) year renewal option; commencing on or about October 17, 2020.

RESOLUTION 2020-88 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO USE AGREEMENTS FOR THE INTERCEPT LOT FOR TEMPORARY USES WITH END USERS AS REQUESTED

The Authority receives varied requests on varied occasions for temporary uses of the Intercept Lot. An example of such use would be to store new motor vehicles during a weather event and such other uses and occasions as requested. The Authority desires to negotiate and enter into Use Agreements with various end users as the requests arise.

RESOLUTION 2020-89 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF THE 2019 ANNUAL REPORT OUTLINING THE AUTHORITY'S PROJECTS AND ACHIEVEMENTS FOR THE YEAR 2019

Pursuant to N.J.S.A. 27:25-20, the Authority is required to promulgate an Annual Report. The Authority's Annual Report outlines Authority projects and achievements for the year 2019. The Annual Report includes the 2019 Financial Audit Report that was approved via Resolution 2020-31, at the April 15, 2020 Board Meeting. The Authority desires to adopt the 2019 Annual Report presented by the Authority's Marketing & Communications Division.

RESOLUTION 2020-90 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ALLIED PAINTING OF CHERRY HILL, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2020 BRIDGE PAINTING PROGRAM

Pursuant to Section 7(x) the Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. Pursuant to Section 8(a) of the Act, the Authority is required to publicly advertise for all contracts and agreements made pursuant to the Act to be awarded by the Authority only after public advertising. On May 19th and May 20th, 2020, the Authority publicly advertised for bids for the Atlantic City Expressway 2020 Bridge Painting Program. Work for this program consists of furnishing all labor, equipment, and materials and performing all work required to provide services for painting of various Atlantic City Expressway Steel Bridges. Work will include blast cleaning, containment, disposal of paint residue and abrasive blast media as required by law, steel repairs and caulking as necessary, and installation and maintenance of traffic control devices as specified in the contract documents. As part of this solicitation, the Authority sought three (3) separate Base Bids, wherein the selection is contingent upon available funds. The following bridges are included in the contract for each of the three (3) base bids: Base Bid 1: Bridges 19, 5WB and 5EB; Base Bid 2: Bridges 19, 5WB, 5EB and 10; Base Bid 3: Bridges 19, 5WB, 5EB, 10 and 14. On June 16th, 2020, four (4) bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that the award of the Base Bid# 2, of which limits are indicated above, represented the best value for the Authority. Allied Painting of Cherry Hill, New Jersey was deemed to have submitted the lowest responsible bid for the desired Base Bid #2 in an amount not to exceed \$1,980,000.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Allied Painting of Cherry Hill, New Jersey, for

the Atlantic City Expressway 2020 Bridge Painting Program, Base Bid #2, in an amount not to exceed \$1,980,000.00.

RESOLUTION 2020-91 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A LAND LEASE AGREEMENT WITH GLOBAL CROSSING AIRLINES FOR THE FINANCE, DESIGN, CONSTRUCTION AND OPERATION OF AN AIRCRAFT HANGAR

Pursuant to Section 7(n) of the Act, the Authority has the power to grant by franchise, lease or otherwise, the use of any project, facility or property owned and controlled by the Authority to any person for the consideration and for the period or periods of time and upon terms and conditions as are agreed upon, including but not limited to, the condition that the lessee may construct or provide any buildings or structures for the project facility or property or portions thereof. The Airport includes real property owned by the Authority that is identified as developable property in the Federal Aviation Administration ("FAA") Approved Master Plan. Global Crossing Airlines ("Global"), a limited liability company of the State of Delaware proposes to enter into project for the development of an aircraft hangar on property owned by the Authority at the Airport that is developable property (the "Project"). The Project would include the development of an aircraft hangar and if space is available, employee parking on an approximately 52,500 square foot parcel that is located between Hanger #1 and Hanger #2. In addition to the above Global would also be responsible for all applicable fees and costs for the use of Airport facilities. Additional terms and conditions for the Project are set forth on Exhibit A that is attached to this resolution. The Director of the Airport believes that the proposed Project would foster economic development in the area, would generate additional revenue for the Airport and would be in the best interests of the Authority and the public that it serves.

RESOLUTION 2020-92 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ROAD SAFETY SYSTEMS, LLC, OF SHAMONG, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF GUIDE RAIL TREATMENT ENDS, PARTS AND SUPPLIES

Pursuant to Section 8(a) of the Act, the Authority is required to publicly advertise for all contracts and agreements made pursuant to the Act to be awarded by the Authority only after public advertising. On July 16th and July 17th, 2019, the Authority publicly advertised a Request for Bids for the Purchase and Delivery of Guide Rail Treatment Ends, Parts and Supplies. On August 7th, 2019 one (1) bid was received, opened and tabulated. Road Safety Systems, LLC, of Shamong, New Jersey was deemed to have submitted the sole responsible, responsive bid as per the Bid Form attached hereto entitled Exhibit "A". The Authority, via Resolution 2019-85, authorized an award of a contract to Road Safety Systems, LLC, of Shamong, New Jersey for Purchase and Delivery of Guide Rail Treatment Ends, Parts and Supplies. This contract is an open-ended price agreement, whereby items are ordered as needed, contingent upon the availability of funds in the applicable budget year. The term of said contract, which commenced on or about September 14th, 2019, is set to expire on or about September 15th, 2020, was for a one (1) year period, with a one (1) year extension option at the sole discretion of the Authority. The Authority now desires to exercise its option and extend the agreement with Road Safety Systems, LLC, of Shamong, New Jersey, for the sole one (1) year renewal period. Said Bid contained language requiring bidders to certify the pricing on their Bid Form will be held through the extension period, September 30, 2021, should the Authority elect to extend the agreement. The Director of Operations believes it to be in the best interest of the Authority and recommends extending the existing contract with Road Safety Systems, LLC, of Shamong, New Jersey, for the Purchase and Delivery of Guide Rail Treatment Ends, Parts and Supplies for a period of one (1) year.

RESOLUTION 2020-93 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

Pursuant to Resolutions 2003-62, 2003-77 and 2004-55, the Authority created a "Transportation Services Division" which allows the Authority to provide for the coordinated development and planning of the

southern New Jersey regions transportation systems by and through the acquisition and operations of transportation projects. The Transportation Services Division is currently operating a comprehensive transportation system acquired from the Camden County Improvement Authority. Pursuant to Resolutions 2014-46, the Authority provides transportation services for residents of the County of Camden (the "County") through Shared Services Agreements. Such service meets the needs of the Work Force New Jersey and Temporary Assistance to Needy Families ("TANF") recipients, post TANF recipients, welfare clients, low-income individuals, and other transit dependents for whom public transit services are otherwise unavailable. Pursuant to a Shared Services Agreement dated March 13, 2019, the Authority entered into a shared services agreement with the County for funding for the period of January 1, 2019 through December 31, 2019 in the amount of \$456,800.00 provided through a Transportation Block Grant. The New Jersey Department of Labor & Workforce Development notified the County that it is increasing the transportation funding in the amount of \$456,800.00 for a revised contract total of \$913,600.00 and an extension to the contract through December 31, 2020. The Authority wishes to provide such services and to enter into an amended Shared Services Agreement with the County for the purpose of increasing transportation funding in the amount of \$456,800.00 for TANF for a revised contract total of \$913,600.00 for the period of January 1, 2019 through December 31, 2020.

RESOLUTION 2020-94 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2020-95 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A MONTH-TO-MONTH EXTENSION OF AN AGREEMENT WITH TELESYSTEM FOR THE PROVISION OF TELECOMMUNICATIONS SERVICES FOR THE AUTHORITY

Pursuant to Section 8(a) of the Act, the Authority is required to publicly advertise for all contracts and agreements made pursuant to the Act to be awarded by the Authority only after public advertising. On or about January 18, 2017, following the receipt of public bids, the Authority passed Resolution 2017-02 authorizing the execution of an agreement with Block Line Systems, LLC, D/B/A Line Systems, of West Chester, Pennsylvania for the provision of Telecommunications Services for the Authority for a three-year term with two (2) mutually agreeable one-year extension options ("Agreement"). The Authority entered into the Agreement with Block Line Systems, LLC on August 8, 2017. Block Line Systems, LLC was acquired by Telesystem and the Agreement assumed by Telesystem. The initial three-year contract term shall expire on August 8, 2020. The Authority believes it is in its best interests to solicit proposals for telecommunication services within the next year. The Authority seeks to extend the term of the Agreement on a month-to-month basis to allow the Authority time to solicit proposals and award a contract for telecommunications services.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Thursday, August 19, 2020 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT