

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
JUNE 20, 2018
AGENDA**

The June 20, 2018 Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the June 20, 2018 Agenda
4. Approval of the May 16, 2018 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

RESOLUTIONS TO BE PRESENTED

RESOLUTION 2018-39 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2018-40 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF REVISIONS TO THE PERSONNEL POLICIES MANUAL

The Authority has established by-laws, policies and procedures governing its employment actions. Pursuant to Resolution 1993-02, the Authority adopted a Personnel Policy Manual establishing employee policies and procedures. Article II, Section 13(e) of the by-laws require changes to employment practices and personnel actions be approved by the Board of Commissioners in order to take effect. In accordance with such by-laws and personnel policies, the Authority has determined the need to revise certain policies within the Personnel Policy Manual so to comply with federal and state laws. The Authority desires to adopt the revised policies within the Personnel Policy Manual as outlined in the attached Fact Sheet entitled Exhibit "A." The Director of Business Administration recommends adopting the revisions, of which copies of the revised policies in their entirety are attached to the resolution entitled Exhibit "B."

RESOLUTION 2018-41 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO COMMAND CO. INC. OF EGG HARBOR CITY, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT AMELIA EARHART BOULEVARD LANDSCAPING IMPROVEMENT PROJECT

On April 18th and 19th, 2018, the Authority publicly advertised for bids for the Atlantic City International Airport Amelia Earhart Boulevard Landscaping Improvements project. Work associated with this project involves the installation of landscaping improvements along the outer edges of Amelia Earhart Boulevard from the intersection with Airport Terminal Road to the traffic circle at Delilah Road. The work primarily involves planting trees and shrubs, and constructing vegetative landscaping beds adjacent to the roadway. Major work items for Landscaping Improvements include but are not limited to: 136 Large Deciduous Trees and 16 Evergreen Trees. On May 17, 2018, one bid (1) bid was received, opened and tabulated to determine if same met all the requirements of the Specifications and Instructions to Bidders. Command Co. Inc. of Egg Harbor City, New Jersey was deemed to have submitted the sole responsive, responsible bid in an amount not to exceed \$180,518.00.

RESOLUTION 2018-42 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO SOUTH STATE, INC. OF BRIDGETON, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT AMELIA EARHART BOULEVARD TO TILTON ROAD (CR 563) RAMP

On April 18th and 19th, 2018, the Authority publicly advertised for bids for the Atlantic City International Airport Amelia Earhart Boulevard to Tilton Road (CR 563) Ramp. Work associated with this project involves ramp construction, asphalt paving, pavement marking, earthwork, seeding, drainage installation, concrete curb, highway lighting and electrical wiring. Major work items include but are not limited to: 1,173 tons of asphalt pavement (base and surface HMA courses), 3,651 CY of unclassified excavation, 3,022 SY of dense-graded aggregate base course. Also included are temporary and permanent pavement markings, concrete curb, installation of drainage facilities, highway lighting, and general site grading and seeding. On May 17, 2018, nine (9) bids were received, opened and tabulated. South State, Inc. of Bridgeton, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$668,437.81.

RESOLUTION 2018-43 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EMERGENCY PURCHASE AND INSTALLATION OF AN UNINTERRUPTED POWER SUPPLY (UPS) FOR EXPRESSWAY CONNECTOR (TUNNEL) CONTROL BUILDING (CONFIRMING)

Upon the 2018 Tunnel Inspection performed by the Authority's general engineering consultant, WSP, USA, Inc., it was determined that the Uninterrupted Power Supply (UPS) located in the Tunnel Control Building was not functional and that by FHWA standards, was a life safety issue that required immediate "EMERGENCY REPAIR". The existing Uninterrupted Power Supply (UPS) Unit has outlived its useful life and is not functioning. Based on the aforementioned, the Director of Operations and Chief Engineer deemed it in the best interest of the Authority and the traveling public to immediately secure a quote for the purchase and installation of a replacement UPS for the Tunnel Control Building. On May 21, 2018 the Authority solicited quotes from GenServe, Inc., of Pennsauken, New Jersey for the replacement UPS for the Tunnel Control Building in an amount not to exceed \$65,034.00. In the interest of safety for the traveling public, and in accordance with N.J.A.C. 19:2-7.7, the Executive Director authorized GenServe, to conduct the Purchase and Installation of the UPS located in the Tunnel Control Building (confirming) in an amount of \$65,034.00.

RESOLUTION 2018-44 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY SUPPORTING THE 8TH ANNUAL DELMOSPORTS ATLANTIC CITY TRIATHLON

DelMoSports, LLC has requested permission from the Authority to utilize portions of the Atlantic City Expressway for the 8th Annual Atlantic City Triathlon which will be held on August 11th, 2018, from 6:00 a.m. to 11:00 a.m. The Atlantic City Triathlon is a well-known Olympic event that promotes a positive image and showcases the region's many tourist attractions, as well as brings Atlantic City and its surroundings a healthful, non-gaming, family-friendly event. The Authority is keenly interested in supporting events that promote tourism, and provide economic stimulation to the region. The Authority will be reimbursed by DelMoSports, LLC for documented Authority related expenses in connection with its support of the event and all participants of the Triathlon shall be required to sign an application which discharges the Authority, sponsors of this event, their agents, officers, employees, volunteers, event directors and event holders and anyone associated in any way with the event, from all liabilities, actions, claims, demands and damages. It is estimated the Atlantic City Triathlon will have a significant economic impact to the region, as participation in 2018 is estimated to be 1500 to 2000 registered athletes.

RESOLUTION 2018-45 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AUTHORITY TO ENTER INTO A SHARED SERVICES AGREEMENT WITH ROWAN UNIVERSITY TO OPERATE A SHUTTLE SERVICE FOR THE UNIVERSITY

The Authority currently provides Glassboro to Camden, Campus-to-Campus shuttle service for Rowan University which is set to expire on or about August 31, 2018. Rowan University has requested continued transportation services for its Glassboro to Camden Campus-to-Campus Shuttle as well as the provision of additional shuttle services including the Internal Glassboro Campus Shuttle and Temporary Shuttle, as

needed, for a term of three (3) academic years, including summer sessions, or until the University provides formal notice of termination. The Authority will receive payment from the University for services provided for the 2018-2019 academic year, including the summer session (if necessary) in the amount of \$48,800.00 per month for 9 months, for a total of \$439,200.00. For the subsequent academic years, including the summer sessions (if necessary) the Authority will receive payment from the University in the amount of \$460,800.00 and \$483,300.00, respectively excluding any requests for temporary shuttle services. The Director of Transportation Services believes it is in the best interest of the Authority to continue providing shuttle services to the University.

RESOLUTION 2018-46 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE AND EXECUTE PROJECT PROPOSALS, AWARDS, GRANTS, COOPERATIVE AGREEMENTS AND RELATED DOCUMENTS FOR NJ TRANSIT ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE AUTHORITY'S TRANSPORTATION SERVICES DEPARTMENT

The Federal Transit Administration (FTA) and the State of New Jersey have been delegated authority to award Federal Financial Assistance and State Assistance for Transportation Projects. NJ Transit serves as the administrator of FTA and State of New Jersey funding programs such as the Job Access and Reverse Commute or "JARC" and "NJ-JARC". The Grants or Cooperative Agreements for Federal Financial Assistance will impose certain obligations upon the NJ Transit which will, in turn, be imposed upon all subrecipients. The Authority is responsible to match 50% of the NJ-JARC applications with other sources of revenue. The Authority is submitting three (3) NJ-JARC applications (JARC Camden, JARC English Creek and JARC NextGen) for Rounds 5 and 6, which the term will be July 1, 2018-June 30, 2020. SJTA, as a subrecipient, will provide all annual certifications and assurances for the awarded projects to NJ Transit, as required by the FTA and the State of New Jersey's policies governing pass through agreements. This resolution authorizes the Executive Director to approve and execute grant proposals, awards, certifications and assurances, cooperative agreements and other related documents with respect to the Transportation Services Department during the period of July 1, 2018 – June 30, 2020.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, July 18, 2018 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT