

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
APRIL 20, 2022**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on April 20, 2022, at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217 and via teleconference commencing at 9:02 a.m.

After calling the meeting to order Vice Chairman Milam stated as Chair Gutierrez-Scaccetti is unable to participate today, he is chairing this meeting on her behalf. Also, as he is chairing this meeting via teleconference, he asked that the meeting minutes reflect Commissioner McCullough will sign the resolutions approved this morning on his behalf.”

**Present Via Teleconference**

Deputy Commissioner Joseph Bertoni  
Commissioner Bryan J. Bush  
Commissioner Maurice B. Hill, Jr. DMD  
Commissioner James J. McCullough  
Commissioner C. Robert McDevitt  
Vice Chairman Christopher M. Milam  
Commissioner Joseph Ripa  
Deputy Commissioner Joseph Bertoni  
Jeffry Nielsen, Esq., Governor’s Authorities Unit  
Nicholas Sullivan, Esq., General Counsel

**Present in Person**

Stephen F. Dougherty, Executive Director  
Karen Davis, Treasure  
Joel Falk, ITT Director  
David Zappariello, Chief of Staff  
Cynthia Blasberg, Board Secretary  
Debra Murphy, Alternate Board Secretary  
Paul Heck, Director of Business Admin.  
Timothy Kroll, Airport Director  
James Sullivan, Director of Operations  
Stephen Mazur, Chief Engineer

**Absent**

Chair Diane Gutierrez-Scaccetti  
Commissioner Jeffery A. April, Esq.  
Commissioner Christina Fuentes, EDA

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice has also been posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City and Blackwood Offices as prescribed by law.

Vice Chairman Milam called for a moment of silence in support of the people of Ukraine.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti		X
Deputy Commissioner Joseph Bertoni	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD <i>*called in at 9:05</i>		*
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

*\* Three members of the public called into this meeting.*

### **Approval of the Agenda**

Vice Chairman Milam called for a motion to approve the April 20, 2022 agenda. Whereupon a motion was made Commissioner McCullough and seconded by Commissioner Bush approving said agenda. Vice Chairman Milam asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Vice Chairman Milam called for a motion to approve the March 16, 2022 meeting minutes. Whereupon a motion was made by Commissioner McDevitt and seconded by Commissioner Bush approving said minutes. All other Commissioners in attendance voted affirmability adopting the minutes.

### **Executive Session**

Vice Chairman Milam asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2022-38 to the Vice Chair and Commissioners for the exclusion of the public from discussions regarding personnel actions related to the Schedule "A" associated with Resolution 2022-29, litigation matters specific to Fields v. South Jersey Transportation Authority and Reese v. South Jersey Transportation Authority, and a contractual matter specific to Avflight. Whereupon, the motion was made by Commissioner McCullough and seconded by Deputy Commissioner Bertoni approving Resolution 2022-38. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:05 a.m.

Vice Chairman Milam asked the call operator to place the public audience on hold while the Board conducts the Executive Session.

At the close of Executive Session, Vice Chairman Milam asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Hill. The open portion of the meeting reconvened at 9:15 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Vice Chairman Milam then requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti		X
Deputy Commissioner Joseph Bertoni	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

Vice Chairman Milam asked if there is a motion to add two resolutions to the agenda: Authorizing the Settlement of Reese v. South Jersey Transportation Authority, et al and Authorizing the Settlement of Fields v. South Jersey Transportation Authority, et al. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner Bush approving an amendment to the agenda to include two resolutions as described above.

### **Executive Report**

Vice Chairman Milam asked for the presentation of the Executive Report. Mr. Dougherty presented the April 20, 2022 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

**Committee Reports**

Vice Chairman Milam asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on April 6, 2022. During these meetings, briefings were provided on the resolutions being presented this morning as well as a briefing on the March 30, 2022 Audit Committee Meeting. Commissioners were also provided the schedule of upcoming projects, the EO-8 Report and Airport statistics.

**Public Response to Agenda Items**

Vice Chairman Milam asked the public for comments on any of the agenda items. No comments were made.

Vice Chairman Milam welcomed Mr. Jarred Corn from the firm Bowman and Company, LLC and asked if he wanted to say a few words regarding the 2021 Audit.

Mr. Corn stated his firm met with the Authority’s Audit Committee on March 30<sup>th</sup> to review the required communications as independent auditors and to also review the Draft 2021 Financial Statement. Mr. Corn was happy to report they would be issuing an unmodified opinion on the Financials. He further stated the Financial Statement contained no comments or recommendations and noted it is a testament to the good work of the Authority’s Finance Department. Mr. Corn advised his firm anticipates submitting and filing the final report once the pension information is released from the State of New Jersey for use in the Authority’s annual report.

**Approval of Bills**

Vice Chairman Milam asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Vice Chairman Milam called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Hill and seconded by Commissioner Bush approving said bill list. Vice Chairman Milam asked the Commissioners for questions on the motion. Being none, Vice Chairman Milam requested the Secretary call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti							X
Deputy Commissioner Joseph Bertoni			X				
Commissioner Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush		X	X				
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

**Resolutions and Motions:**

Vice Chairman Milam asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of twelve (12) resolutions for their consideration. Mr. Dougherty presented Resolutions 2022-26 through 2022-37. Vice Chairman Milam called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner Hill, and seconded by Deputy Commissioner Bertoni approving said resolutions. Vice Chairman Milam asked for questions or discussions on the motion. There being none, Vice Chairman Milam asked the Secretary to call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti							X

Deputy Commissioner Josph Bertoni		X	X				
Commissioner Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

*Copies of Resolutions 2022-26 through 2022-37 are attached hereto and made a permanent part of these official Authority minutes.*

**RESOLUTION 2022-26 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACCEPTING CONDITIONAL APPROVAL OF THE 2021 FINANCIAL AUDIT**

The Audit Committee met on March 30, 2022, via teleconference, in accordance with Executive Order No. 122 and have reviewed the 2021 Financial Audit Report with the independent auditor. The 2021 Financial Audit Report is in draft format pending GASB 68 information from the Division of Pension and Benefits. The Audit Committee recommends that the Board of Commissioners conditionally accept the 2021 Financial Audit and hereby directs the Executive Director to file a copy of the audit with the Treasurer of the State of New Jersey.

**RESOLUTION 2022-27 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO BOWMAN & COMPANY LLP OF VOORHEES, NEW JERSEY FOR PROFESSIONAL AUDITING SERVICES**

On January 9th and January 10th, 2020, the Authority publicly advertised a Request for Proposals for Professional Auditing Services. On January 30, 2020 the Authority received four (4) proposals. On March 25th, the Audit Evaluation Committee reviewed the proposals and determined that Bowman & Company LLP of Voorhees, New Jersey was deemed the highest responsive, responsible ranked proposer, with a competitively priced proposal. The Audit Committee met on April 1, 2020 and accepted the Audit Evaluation Committee’s recommendation to award a contract to Bowman & Company LLP. The Authority, via Resolution 2020-30 awarded a contract to Bowman & Company LLP of Voorhees, New Jersey for a term of two (2) years, with two (2) mutually agreeable one (1) year options. As the initial contract term is set to expire on or about June 25, 2022, the Authority and Bowman & Company LLP desire to exercise the first one (1) year extension option. Bowman & Company LLP provided a fee schedule in their proposal for providing said service in an amount not to exceed \$52,500.00 for the first one (1) year renewal option. This firm will be expected to provide a thorough audit of the Authority’s comparative financial statements for the purpose of determining whether the financial statements present fairly in all material respects, the respective financial position of the Authority and the changes in its net assets and cash flows in conformity with generally accepted accounting principles.

**RESOLUTION 2022-28 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF CITIGROUP GLOBAL MARKETS, INC. OF NEW YORK, NEW YORK TO PROVIDE INVESTMENT BANKING SERVICES**

On March 2, 2022, and March 3, 2022, the Authority publicly advertised a Request for Proposals (“RFP”) for Investment Banking Services. Pursuant to the RFP, proposals were sought in connection with the issuance of not exceeding \$175 million of the Authority’s transportation system revenue bonds or notes to finance the Authority’s capital plan and to refund certain existing bonds if and as identified by the successful proposer in its response to such RFP as economically beneficial to the Authority. In response the RFP, four (4) proposals were received by the Authority on March 23, 2022. On March 29, 2022, the Consultant Selection Committee (“CSC”) met to review and rank the proposals for Investment Banking Services and recommends Citigroup Global Markets, Inc. of New York, New York as they were determined to have offered the best proposal to serve the interests of the Authority. Based on the CSC’s evaluation and the recommendation, the Authority recommends the award of a contract to Citigroup Global Markets, Inc. of New York, New York for Investment Banking Services.

**RESOLUTION 2022-29 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2022-30 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO JULIANO'S ATM SERVICES, OF LINWOOD, NEW JERSEY FOR AUTOMATIC TELLER MACHINES (ATMS) FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT AND THE TRAVEL PLAZA AT THE FARLEY SERVICE AREA**

On February 17th and February 18th, 2022, the Authority advertised a Request for Proposals (RFP) for Automatic Teller Machines for the Atlantic City International Airport and the Travel Plaza at the Farley Service Area. The Authority desires the contractor to install and maintain automatic teller machines (ATMs) at all of its attendant utilities; three ATMs to be located at the Atlantic City International Airport and one ATM to be located at the Travel Plaza at the Farley Service Area on the Atlantic City Expressway. The Travel Plaza houses a Tourist Information Center, Burger King, Starbucks, Travel Mart, and a seasonal Farmers Market. On March 10th, 2022, the Authority received one proposal in response to the advertisement. On March 15, 2022, the Authority's Consultant Selection Committee met to review the proposal and determined that Juliano's ATM Services of Linwood, New Jersey to have met the criteria as outlined in the request for proposal. The Authority desires to award a contract to Juliano's ATM Services of Linwood, New Jersey for the provision of Automatic Teller Machines (ATMS) for the Atlantic City International Airport and the Travel Plaza at the Farley Service Area for a term of three (3) years, commencing June 1, 2022.

**RESOLUTION 2022-31 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF AN AGREEMENT TO GOBIS & COMPANY, LLC, OF NEWPORT, RHODE ISLAND, FOR OUT OF HOME ADVERTISING PROGRAM CONSULTING SERVICES**

The Authority, via Resolutions 2020-61, entered into an agreement with Gobis & Company, LLC, for Billboard Consultant Services for a term of two (2) years beginning on or about July 1, 2020, and expiring on or about June 30, 2022 with two (2) additional (1) one-year renewal options, in an amount not to exceed \$48,000.0 per year inclusive of all expenses. The initial two (2) year term of said agreement is set to expire on June 30, 2022. The Authority now desires to extend the agreement for the first one (1) year renewal period at the same terms and conditions as the original term. The Director of Business Administration recommends the extension of the contract with Gobis & Company, LLC, of Newport, Rhode Island, and believes contracting with the firm is beneficial to the Authority in assisting with managing and marketing its advertising program.

**RESOLUTION 2022-32 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A LEASE AGREEMENT WITH SHORE SIGN SERVICE, INC. OF NORTHFIELD, NEW JERSEY FOR OUT-OF-HOME ADVERTISING MANAGEMENT OF CERTAIN BILLBOARDS ALONG THE ATLANTIC CITY EXPRESSWAY**

The Authority leases portions of the Expressway Rights-of-Way for the purpose of the placement of advertising structures. Pursuant to *N.J.S.A. 52:31-1.1a*, the Authority is required to publicly advertise for bids for the lease of real property owned by the Authority for the purpose of displaying any advertisement. On August 26, 2021 and August 27, 2021, the Authority publicly advertised a Request for Proposals ("RFP"), for Out-of-Home Advertising Management. The Authority sought responses from qualified Out-of-Home advertising organizations to manage two existing 14' x 48' static, two faced billboards located along the Expressway Right of Way at Milepost 6.15 East (NJDOT Permit #69493) and Milepost 6.3 East (NJDOT Permit #69492). In response to said advertising on August 26, 2021 and August 27, 2021, on September 16, 2021 Shore Sign Service, Inc. of Northfield, New Jersey submitted the sole responsive proposal. The Authority's Consultant Selection Committee met on September 23, 2021 and concluded that Shore Sign Service, Inc., met the requirements of the RFP and

recommended negotiating an agreement with Shore Sign Service, Inc. The Authority's Consultant Selection Committee met again on March 15, 2022 and recommend that the Authority accept the terms of the negotiated proposal of Shore Sign Service, Inc. and award a contract to Shore Sign Service, Inc. for said lease agreement for a term of five (5) years with the Authority's option to renew for an additional five (5) year term, whereas the Authority will receive 51% of the gross revenue. The Authority believes it to be in its best interest of the Authority and in the interest of the users of the Expressway to enter into a Lease Agreement with Shore Sign Service, Inc. to manage the two billboards located at Milepost 6.15 East and Milepost 6.3 East.

**RESOLUTION 2022-33 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO BERENATO CONTRACTORS, INC. OF HAMMONTON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2022 RAMP LIGHTING IMPROVEMENTS PHASE 3**

On March 2, 2022 and March 3, 2022, the Authority publicly advertised for bids for the Atlantic City Expressway 2022 Ramp Lighting Improvements Phase 3. Work for this project consists of the installation of lighting improvements along the Atlantic City Expressway for Interchange 28 Eastbound On and Off Ramps, Interchange 28 Westbound On and Off Ramps, Interchange 31 Westbound Off-Ramp, and Interchange 31 Eastbound On-Ramp. Base Bid primarily involves installation of new lighting standards and the associated wiring and conduit needed for power supply. Major work items for Lighting Improvements include but are not limited to: Installation of new lighting standards, new meter cabinets and providing power to same. On March 22, 2022 five (5) bids were received, opened, and tabulated. Berenato Contractors, Inc. of Hammonton, New Jersey was deemed to have submitted the lowest responsive, responsible bid. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Berenato Contractors, Inc. of Hammonton, New Jersey, for the Atlantic City Expressway 2022 Ramp Lighting Improvements Phase 3, in an amount not to exceed \$788,688.00.

**RESOLUTION 2022-34 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CENTRAL JERSEY EQUIPMENT LLC OF ELMER, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF 2020 OR CURRENT YEAR KUBOTA F2690 FRONT MOUNT MOWERS (OR APPROVED EQUIVALENT)**

On February 16, 2022 and February 17, 2022, the Authority publicly advertised for bids the Purchase and Delivery of 2020 or Current Year Kubota F2690 Front Mount (or Approved Equivalent. On March 17, 2022, two (2) bids were received, opened, and tabulated. Central Jersey Equipment LLC of Elmer, New Jersey was deemed the lowest, responsive, responsible bidder in an amount not to exceed \$21,100.00 per unit. The Authority reserves the right to order up to three (3) units as reflected in the Bid contingent on the availability of funds. The Director of Operations recommends the Purchase and Delivery of three (3) 2020 or Current Year Kubota F2690 Front Mount Mowers (or Approved Equivalent), for a total cost not to exceed \$63,300.00.

**RESOLUTION 2022-35 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO AN AIRLINE USE & LEASE AGREEMENT WITH AMERICAN AIRLINES GROUP INC. OF FORT WORTH, TEXAS**

American Airlines Group, Inc. has expressed an interest in providing airline service to and from the Atlantic City International Airport. They have further expressed a desire to lease terminal space from the Authority in order to conduct its services. The Authority desires to negotiate and enter into an Airline Use and Lease agreement with American Airlines Group, inc. for airline service to and from the Atlantic City International Airport.

**RESOLUTION 2022-36 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SETTLEMENT OF FIELDS V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET. AL.**

On June 15, 2020, counsel for Plaintiff in the matter of Michael Fields v. South Jersey Transportation Authority, et al., Docket No. GLO-L-688-20, filed a Complaint On or about September 25, 2020, Plaintiff Fields' case was consolidated with Aallayeh Saunders v. South Jersey Transportation, et al., Docket No. GLO-L-0617-20 and Courtney Reese v. South Jersey Transportation, et al., Docket No. GLO-L-711-20, under docket number GLO-L-0617-20 (hereinafter the "Consolidated Cases"). The Parties have determined it is in the best interest of all involved to reach a settlement of all outstanding claims which all such claims are to be paid by the Authority's Insurance Carrier. The Authority consents to the Insurance Carrier entering into and paying this settlement agreement on behalf of the Authority. The Executive Director believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this settlement agreement resolving the matter of Fields v. South Jersey Transportation Authority, et al., Docket No. GLO-L-688-20.

#### **RESOLUTION 2022-37 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SETTLEMENT OF REESE V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET. AL.**

On June 22, 2020, counsel for Plaintiff in the matter of Courtney Reese v. South Jersey Transportation Authority, et al., Docket No. GLO-L-711-20, filed a Complaint. On or about September 25, 2020, Plaintiff Reese's case was consolidated with Aallayeh Saunders v. South Jersey Transportation, et al., Docket No. GLO-L-0617-20 and Michael Fields v. South Jersey Transportation, et al., Docket No. GLO-L-0688-20, under docket number GLO-L-0617-20 (hereinafter the "Consolidated Cases"). The Parties have determined it is in the best interest of all involved to reach a settlement of all outstanding claims which all such claims are to be paid by the Authority's Insurance Carrier. The Authority consents to the Insurance Carrier entering into and paying this settlement agreement on behalf of the Authority. The Executive Director believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this settlement agreement resolving the matter of Reese v. South Jersey Transportation Authority, et al., Docket No. GLO-L-711-20.

#### **Petitions or Communications, Unfinished Business and New Business**

Vice Chairman Milam asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting. We have no new business to discuss this morning. however, under unfinished business the Authority recommends the public release of Executive Session Minutes that have been reviewed by the Authority staff and general counsel and are deemed appropriate for release with certain redactions where the need for confidentiality still exists. The Executive Session Meeting Minutes being presented for release this morning are from the January 19, 2022, February 16, 2022, and March 16, 2022 meetings.

Vice Chairman Milam called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Hill and seconded by Commissioner McCullough, approving the release of minutes. Vice Chairman Milam asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

#### **General Comment**

Vice Chairman Milam asked the public for any general comments. The Operator instructed the public to enter the queue for any public for General Comments. No comments were made.

#### **Adjournment**

There being no further business, Vice Chairman Milam announced the next meeting will be held on May 18, 2022, at 9:00 a.m.

Vice Chairman Milam called for a motion to adjourn the meeting. Whereupon the motion was made by Commissioner McCullough and seconded by Commissioner McDevitt to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:32 a.m.

Submitted by:

Cynthia A. Blasberg, Board Secretary

**Note: An Executive Session was held during this meeting.**