

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
FEBRUARY 17, 2021**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on February 17, 2021, via teleconference commencing at 9:02 a.m.

Vice Chairman Milam called the meeting to order stating as Chair Gutierrez-Scaccetti is unable to participate today, he is chairing this meeting on her behalf.

Present

Commissioner Jeffery A. April, Esq.
 Commissioner Maurice B. Hill, Jr., DMD
 Commissioner James J. McCullough
 Vice Chairman Christopher M. Milam
 Commissioner C. Robert McDevitt (*called in at 9:12*)
 Commissioner Joseph Ripa
 Deputy Commissioner Joseph Bertoni
 Joy Johnson, Governor’s Authorities Unit
 Stephen F. Dougherty, Executive Director
 Robert Damminger Deputy Executive Director
 Sandra Dierolf, Comptroller
 David Zappariello, Chief of Staff
 Paul Heck, Director of Business Admin.
 Nicholas Sullivan, Esq. General Counsel
 Cynthia Blasberg, Board Secretary
 Debra Murphy, Alternate Board Secretary

Absent

Chair Diane Gutierrez-Scaccetti
 Commissioner Bryan J. Bush
 Commissioner Christina Fuentes, EDA

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, the Newark Star Ledger and with the Secretary of the State of New Jersey as to the time and date of convening. Notice has also been posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City and Blackwood Offices as prescribed by law.

Vice Chairman Milam called for a moment of silence for those who continue to be impacted by the coronavirus pandemic.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti		X
Commissioner Jeffery A. April, Esq.		
Deputy Commissioner Joseph Bertoni	X	
Commissioner Bryan J. Bush		X
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt (<i>called in at 9:12 am</i>)	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

Three (3) members of the public called into this meeting.

Approval of the Agenda

Vice Chairman Milam called for a motion to approve the February 17, 2021 agenda. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner April approving said agenda. Vice Chairman Milam asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Vice Chairman Milam called for a motion to approve the January 20, 2021 meeting minutes. Whereupon, a motion was made by Deputy Commissioner Bertoni and seconded by Commissioner April approving said minutes. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

Executive Session

Vice Chairman Milam asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2021-15 to the Vice Chairman and Commissioners for the exclusion of the public to discuss personnel matters pertaining to Schedule “A” associated with Resolution 2021-13. Whereupon, the motion was made by Commissioner April and seconded by Commissioner Hill approving Resolution 2021-15. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:05 a.m.

At the close of Executive Session, Vice Chairman Milam called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Hill. The open portion of the meeting reconvened at 9:09 a.m.

Vice Chairman Milam then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti		X
Commissioner Jeffery A. April, Esq.	X	
Deputy Commissioner Joseph Bertoni	X	
Commissioner Bryan J. Bush		X
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt (<i>called in at 9:12 am</i>)		X
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

Executive Report

Vice Chairman Milam asked for the presentation of the Executive Report. Mr. Dougherty presented the February 17, 2021 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Vice Chairman Milam asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on February 3, 2021. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as an update on Local 196 contract negotiations and a Shared Services Agreement with Camden County. Commissioners were also provided the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Vice Chairman Milam asked the public for comments on any of the agenda items.

The Operator instructed the public to enter the queue for public comments related to the agenda. No public comments were made.

Approval of Bills

Vice Chairman Milam asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Vice Chairman Milam called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Deputy Commissioner Bertoni and seconded by Commissioner McDevitt, approving said bill list. Vice Chairman Milam asked the Commissioners for questions on the motion. Being none, Vice Chairman Milam requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti							X
Commissioner Jeffery A. April, Esq.			X				
Deputy Commissioner Joseph Bertoni	X		X				
Commissioner Bryan J. Bush							X
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Vice Chairman Milam asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of eight (8) resolutions for their consideration. Mr. Dougherty presented Resolutions 2021-07 through 2021-14. Vice Chairman Milam called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner April and seconded by Commissioner Hill approving said resolutions. Vice Chairman Milam asked for questions on the motion. There being no further comments or discussion, Vice Chairman Milam asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti							X
Commissioner Jeffery A. April, Esq.	X		X				
Deputy Commissioner Bertoni							
Commissioner Bryan J. Bush			X				X
Commissioner Maurice B. Hill, Jr., DMD		X	X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2021-07 through 2021-14 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2021-07 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND ATLANTIC CITY INTERNATIONAL AIRPORT

The purpose of this resolution is to consolidate all known “Sole Source” vendors who provide goods and or services that exceed the Authority’s current bid threshold of \$40,000. On an annual basis, the Purchasing division creates a matrix that details all sole source Purchase Orders (POs) issued the

previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing division makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to executive management for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$40,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$40,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution entitled Exhibit "A."

RESOLUTION 2021-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CONNER STRONG & BUCKELEW COMPANIES, LLC OF CAMDEN, NEW JERSEY FOR PROFESSIONAL CONSULTANT/BROKER SERVICES FOR GENERAL LIABILITY INSURANCE

On December 18th, 2020 and December 19th, 2020, the Authority publicly advertised for Request for Proposals for Professional Consultant/Broker Services for General Liability Insurance to assist the Authority in the selection of appropriate Liability Insurance programs. On January 12, 2021, in response to said advertising one (1) proposal was received for Professional Consultant/Broker Services for General Liability Insurance. On January 20th, 2021, the Consultant Selection Committee met to review the proposal and determined that Conner Strong & Buckelew Companies, LLC of Camden, New Jersey to have met all the requirements of the specifications and instructions to proposer. The Authority desires to enter into a contract with Conner Strong & Buckelew Companies, LLC, of Camden, New Jersey for Professional Consultant/Broker Services for General Liability Insurance, whereby Conner Strong & Buckelew Companies, LLC shall be compensated via commission for a contract term of four (4) years commencing on or about April 12, 2021.

RESOLUTION 2021-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ARAWAK PAVING COMPANY OF HAMMONTON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2021 SPRING RESURFACING PROGRAM

On January 7th and January 8th, 2021, the Authority publicly advertised for bids for the Atlantic City Expressway 2021 Spring Resurfacing Program. As part of this solicitation, the Authority sought three separate Base Bids. The Atlantic City Expressway 2021 Spring Resurfacing Program consists of furnishing all labor, equipment, and materials and performing all work required to resurface the Eastbound and Westbound Atlantic City Expressway including both shoulders and resurfacing to the existing concrete median barrier and steel beam guide rail. The resurfacing of all base bids includes the Interchange 17 Westbound On-Ramp, Interchange 17 Westbound Off-Ramp and Mainline Toll Plaza Westbound Express Lanes at Egg Harbor Toll Plaza (MP 17.0). Toll Loop Detection shall be removed and replaced at the Westbound Egg Harbor Toll Plaza Express Lanes as well as at Interchange 17 Westbound Off-Ramp for all base bids. The areas to be resurfaced for the three (3) base bid as follows:

Base Bid 1: Westbound Atlantic City Expressway Resurfacing from Milepost 14.3 to Milepost 20.9

Base Bid 2: Westbound Atlantic City Expressway Resurfacing from Milepost 14.3 to Milepost 21.2 including Farley Service Plaza Off-Ramp

Base Bid 3: Westbound Atlantic City Expressway Resurfacing from Milepost 14.3 to Milepost 21.7 including Farley Plaza Off- Ramp and On-Ramp

The Authority's selection of the Base Bid is contingent upon available funds. On January 27, 2021, three (3) bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that the Base Bid 3, of which limits are indicated above, represented the best value for the Authority. Arawak Paving Company of Hammonton, New Jersey was deemed to have submitted the lowest responsible bid for the desired Base Bid 3. The Authority desires to enter into a contract with Arawak Paving Company, for the Atlantic City Expressway 2021 Spring Resurfacing Program, Base Bid No.3, in an amount not to exceed \$3,464,000.00.

RESOLUTION 2021-10 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE PERMIT AGREEMENT WITH GATE SERVE, LLC OF RESTON, VIRGINIA FOR AIRCRAFT IN-FLIGHT CABIN SERVICES AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

It is necessary for airlines occupying the Airport to secure certain services for cleaning and to stock their aircrafts with snacks. The Authority must grant a permit to any company involved in providing such services to Airlines. The Authority, pursuant to Resolution 2017-34, authorized a permit to Gate Serve, LLC of Reston, Virginia (“Gate Serve”) to provide in-flight cabin services to Spirit Airlines, including, but not limited to, cleaning and providing and stocking the aircrafts with snacks, beverages and food. The term of this agreement was three (3) years, with two (2) mutually agreeable one (1) year renewal options. As initial term of the agreement expired on or about June 30, 2020, the Authority via Resolution 2020-15 exercised its first one (1) year option to renew the Agreement. As the first extension term of the agreement is set to expire on or about June 30, 2021, both parties now desire to exercise its second and final one (1) year option to renew the Agreement for the period beginning July 1, 2021 through June 30, 2022 (pursuant to the same terms as the initial agreement). In exchange for the services permit, the Airport will receive 3% of the monthly gross receipts of Gate Serve up to \$800,000.00 and 4% of the monthly gross receipts over \$800,000.00.

RESOLUTION 2021-11 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING THE TERMS OF THE COLLECTIVE NEGOTIATIONS AGREEMENT WITH LOCAL 196, CHAPTER 2, I.F.P.T.E., AFL-CIO

The Authority and Local 196, Chapter 2 have engaged in negotiations regarding the terms of a Collective Negotiations Agreement (the “Collective Negotiations Agreement”) covering the period August 1, 2019 through December 31, 2023. The Executive Director has reported to the Board Chair and the Vice Chairman regarding the results of such negotiations with the Union and the terms tentatively agreed to through such negotiations. The Board Chair and Vice Chairman have recommended that the Board approve the terms of the Collective Negotiations Agreement as presented by the Executive Director and to be prepared by the Authority’s Labor Counsel. The Board of Commissioners desires to accept the recommendation of the Board Chair and Vice Chairman and approve the terms of the Collective Negotiations Agreement with the Union. The negotiated terms of the Collective Negotiations Agreement are memorialized by the Memorandum of Agreement (“MOA”) attached hereto as “Exhibit A”, the Memorandum of Agreement dated January 22, 2021. The majority of the Union membership voted to ratify the terms and conditions of the MOA on February 15, 2021. The Authority hereby approves the terms of the Collective Negotiations Agreement with the Union set forth in Exhibit A.

RESOLUTION 2021-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION SERVICES

Pursuant to Resolutions 2014-46 and subsequent resolutions 2015-56 and 2016-55 the Authority provides transportation services for residents of the County of Camden (the "County") through Shared Services Agreements. Such service meets the needs of the Work Force New Jersey and Temporary Assistance to Needy Families (“TANF”) recipients, post TANF recipients, welfare clients, low-income individuals, and other transit dependents for whom public transit services are otherwise unavailable. Pursuant to Resolution 2020-93 the Authority entered into the Amended Shared Services Agreement dated January 29, 2020 with the County for funding for the period of January 1, 2020 through December 31, 2020 in the amount of \$456,800.00 provided through a Transportation Block Grant. On December 17, 2020 the County, by Resolution No. 79, authorized the execution of a new shared services operating agreement with the South Jersey Transportation Authority to continue to provide a Transportation System for active Temporary Assistance to Needy Families (TANF) recipients, for the period of January 1, 2021 through December 31, 2021. The County may in its sole discretion extend this Agreement for additional one-year terms. The Authority now wishes to enter into a Shared Services Agreement with the County for the purpose of continuing the above-mentioned service for the

period of January 1, 2021 through December 31, 2021 as outlined in the attached Exhibit A, which funding will be provided through a Transportation Block Grant in the amount of \$456,800.00.

RESOLUTION 2021-13 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2021-14 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A PRE-DEVELOPMENT AGREEMENT AND ADDITIONAL ACTIONS REGARDING THE GLASSBORO-CAMDEN LINE PROJECT

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. Pursuant to Resolution DRPA-17-118, the Delaware River Port Authority ("DRPA") is authorized to act as the project manager on behalf of New Jersey Transit to oversee the project management of the Glassboro-Camden Line. The Glassboro-Camden Light Project is an 18-mile light rail transit system that will operate on an existing right-of-way from the Walter Rand Transportation Center, located in the City of Camden, through Camden and Gloucester County with the last stop located in Glassboro, New Jersey. Upon the completion of the Glassboro-Camden Light Project, New Jersey Transit will become the owner and operator of the Glassboro-Camden Light line. In order to facilitate the project management of the Glassboro-Camden Line, the Authority, DRPA, New Jersey Department of Transportation, New Jersey Transit, and/or other relevant State and local agencies seek to enter into a Project Pre-Development Agreement. The Project Pre-Development Agreement is for the purpose of implementing pre-development, design, procurement and construction activities in connection with the Glassboro-Camden Line Project.

Petitions or Communications, Unfinished Business and New Business

Vice Chairman Milam asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting. We have no new business to discuss this morning.

General Comment

Vice Chairman Milam asked the public for any general comments. Whereas, the Operator instructed the public to enter the queue for any public for General Comments. No comments from the General Public were made.

Commissioner April stated he has two comments. First, in reviewing this month's list of billings, specifically Brown and Connery, he noticed 27 open workers compensation files. Commissioner April ask Stephen Dougherty to review the open files to determine why there are so many open matters and report back to the Board. Stephen Dougherty responded affirmably.

Secondly, Commissioner April noted on January 31st during winter storm Orleana, he encountered certain sections of the Garden State Parkway which were not plowed for snow. Commissioner April recommended, if the Authority has not already done so, assign personnel to act as liaison to address and coordinate such matters with the other Highway Authorities especially where the Expressway intersects with the Parkway. A discussion on the matter ensued. Stephen Dougherty noted he will address this matter with members of the Board at a later work session.

Adjournment

There being no further business, Vice Chairman Milam announced the next meeting will be held on March 17, 2021 via teleconference at 9:00 a.m.

Vice Chairman Milam called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner April to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:32 a.m.

Submitted by: _____
Cynthia A. Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.