

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
FEBRUARY 20, 2019**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on February 20, 2019, commencing at 9:01 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Chair Diane Gutierrez-Scaccetti (via video conference)
Deputy Commissioner Joseph D. Bertoni (via video conference)
Vice Chair Jeffery A. April, Esq. (via teleconference)
Commissioner Bryan J. Bush
Commissioner Maurice B. Hill, Jr., DMD
Commissioner James J. McCullough (via Video conference)
Commissioner C. Robert McDevitt
Commissioner Christopher M. Milam
Commissioner Joseph Ripa (via teleconference)
Lauren R. Staiger, Esq., General Counsel
Edmund Caulfield, Esq., GAU
Stephen F. Dougherty, Executive Director
Cynthia Blasberg, Board Secretary
Debra Murphy, Alternate Board Secretary

Absent

Commissioner Christina Fuentes, EDA

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

Roll Call

Commissioner	Present	Absent
*Chair Diane Gutierrez-Scaccetti		X
Deputy Commissioner Joseph D. Bertoni	X	
Vice Chair Jeffery A. April, Esq.	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

**Chair Diane Gutierrez-Scaccetti called in at 9:20 a.m. during the Executive Session.*

One member of the public attended this meeting.

Approval of the Agenda

Deputy Commissioner Bertoni called for a motion to approve the February 20, 2019 agenda. Whereupon, a motion was made by Commissioner Bush and seconded by Commissioner Milam approving said agenda. Deputy Commissioner Bertoni asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Deputy Commissioner Bertoni called for a motion to approve the January 17, 2019 meeting minutes. Whereupon, a motion was made by Commissioner Bush and seconded by Commissioner Milam approving

the January 17, 2019 meeting minutes. Deputy Commissioner Bertoni asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

Executive Session

Deputy Commissioner Bertoni asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2019-13 to the Commissioners for the exclusion of the public to discuss contractual matters concerning the New Jersey Pinelands Commission Grassland Conservation Area, rebid of the Atlantic City International Airport Terminal Roof and the Airport Rescue Fire Fighting (ARFF) HVAC Upgrade Project and personnel matters pertaining to the Schedule "A" associated with Resolution 2019-07.

Whereupon, the motion was made by Commissioner McDevitt and seconded by Vice Chair April approving Resolution 2019-13. A unanimous vote was taken approving the resolution, adjourning the public portion of the meeting at 9:04 a.m. The public was advised the minutes of this Executive Session would be disclosed to the public in accordance with State Law. A copy of Resolution 2019-13 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Chair Diane Gutierrez-Scaccetti called for a motion to return to the public portion of the meeting. Whereupon, a motion was made by Commissioner McDevitt and seconded by Commissioner Hill. The public portion of the meeting reconvened at 9:49 a.m. Chair Diane Gutierrez-Scaccetti then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
*Chair Diane Gutierrez-Scaccetti	X	
Deputy Commissioner Bertoni	X	
Vice Chairman Jeffery A. April, Esq.	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

**Chair Diane Gutierrez-Scaccetti called in at 9:20 a.m. during the Executive Session*

Executive Report

Chair Diane Gutierrez-Scaccetti asked for the presentation of the Executive Report. Mr. Dougherty presented the February 20, 2019 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Chair Diane Gutierrez-Scaccetti asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on February 6, 2019. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as a briefing on the Employee Assistance Program contract. Commissioners received the schedule of upcoming projects, the EO-8 Report, and Airport statistics.

Public Response to Agenda Items

Chair Diane Gutierrez-Scaccetti asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Chair Diane Gutierrez-Scaccetti asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chair Diane Gutierrez-Scaccetti called for a motion to approve the bill list. Whereupon the motion was made by Commissioner McDevitt and seconded by Commissioner Hill, approving said bill list. Chair Diane Gutierrez-Scaccetti asked the Commissioners for questions on the motion. Being none, Chair Diane Gutierrez-Scaccetti requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Deputy Commissioner Joseph D. Bertoni			X				
Vice Chair Jeffery A. April, Esq.			X				
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD		X	X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt	X		X				
Commissioner Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Chair Diane Gutierrez-Scaccetti asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chair and Commissioners he would be presenting a total of seven (7) resolutions for their consideration. Mr. Dougherty presented Resolutions 2019-06 through 2019-12. Chair Diane Gutierrez-Scaccetti called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner Hill and seconded by Commissioner McDevitt, approving said resolutions.

Chair Diane Gutierrez-Scaccetti asked for questions on the motion. There being no comments or discussion, Chair Diane Gutierrez-Scaccetti asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Deputy Commissioner Joseph D. Bertoni			X				
Vice Chair Jeffery A. April, Esq.			X				
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

RESOLUTION 2019-06 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF CERTAIN SOLE SOURCE CONTRACTS TO VARIOUS VENDORS FOR ESSENTIAL OPERATIONS OF THE ATLANTIC CITY EXPRESSWAY AND ATLANTIC CITY INTERNATIONAL AIRPORT

The purpose of this resolution is to consolidate all known “Sole Source” vendors who provide goods and or services that exceed the Authority’s current bid threshold of \$40,000. On an annual basis, the Purchasing division creates a matrix that details all sole source Purchase Orders (POs) issued the previous year to determine the Authority-wide usage of its Sole Source vendors. Based on the information obtained, the Purchasing division makes initial recommendations for each Sole Source vendor. The matrix is then forwarded to executive management for review and additional recommendations or changes. For the purposes of the Sole Source Resolution, if a recommendation of \$40,000 or more is made, then that vendor is added to the resolution. Sole Source vendors that do not meet the \$40,000 threshold are issued POs and are not subject to inclusion on the Sole Source Resolution. These POs will be issued on an as needed basis and all proper sole source documentation will be attached to the PO. A list of the identified sole source vendors, the product or service they provide and the estimated cost for same has been attached to the resolution entitled Exhibit “A.”

RESOLUTION 2019-07 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2019-08 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO TRAFFIC TECHNOLOGIES, INC., OF RHINEBECK, NEW YORK TO PROVIDE ELECTRONIC TOLL SYSTEM CONSULTANT SERVICES (ETS) TO THE AUTHORITY

On November 1st, 2018 and November 2nd, 2018, the Authority publicly advertised a Request for Proposals for an Electronic Toll System Consultant. In response to said advertisement, on November 30th, 2018, the Authority received two (2) responses. The Consultant Selection Committee met on December 12, 2018 to review the proposals. The Consultant Selection Committee met again on January 24th, 2019 to interview both vendors, score and rank the proposals; and determined that Traffic Technologies, Inc. of Rhinebeck, New York was the most qualified firm to perform the required services. The term of this contract shall be five (5) years. Consultant services fees are task order based with no minimum guarantee. The Director of Information & Tolls Technology has determined that it is in the best interests of the Authority and recommends entering into a service agreement with Traffic Technologies, Inc.

RESOLUTION 2019-09 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO A.E. STONE INC., OF EGG HARBOR TOWNSHIP, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY 2019 RESURFACING PROGRAM

On January 10th and January 11th, 2019, the Authority publicly advertised for bids for the Atlantic City Expressway 2019 Resurfacing Program. As part of this solicitation, the Authority sought three separate Base Bids, wherein the work limits for each varied and the selection of the base bid is contingent upon available funds. Work consists of milling and resurfacing the Atlantic City Expressway Eastbound, including both shoulders with the following limits: Base Bid #1: Eastbound Atlantic City Expressway from Milepost 25.1 to Milepost 21.0. Base Bid #2: Eastbound Atlantic City Expressway from Milepost 25.6 to Milepost 21.0; Base Bid 3: Eastbound Atlantic City Expressway from Milepost 24.6 to 21.0. On January 24, 2019, two (2) bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that the Base Bid No. 2, of which limits are indicated above, represented the best value for the Authority. A.E. Stone, Inc., of Egg Harbor Township, New Jersey was deemed to have submitted the lowest responsible bid for the desired Base Bid #2. The Authority desires to enter into a contract with A. E. Stone, Inc., for the Atlantic City Expressway 2019 Resurfacing Program, Base Bid No. 2, in an amount not to exceed \$1,733,000.00.

RESOLUTION 2019-10 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE CONTRACT WITH WASTE MANAGEMENT OF EWING, NEW JERSEY FOR REFUSE REMOVAL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS

The Authority, via Resolution 2018-09, authorized an award of a contract to Waste Management of Ewing, New Jersey, for refuse removal services for several Authority locations, including the Farley Service Plaza in Elwood, New Jersey, the Authority's office location at the New York Avenue Garage in Atlantic City, New Jersey, East Maintenance Yard at milepost 5.8 westbound on the Atlantic City Expressway, the West Maintenance Yard, located at milepost 39.0 eastbound on the Atlantic City Expressway, the Atlantic City International Airport, Egg Harbor Township, New Jersey, and on-call locations on an emergency basis. The term of the contract, which commenced on or about April 1, 2018, is set to expire on or about March 31, 2019, was for a one (1) year period, with a one (1) year extension option at the sole discretion of the Authority. The Authority now desires to exercise this option and extend the agreement with Waste Management of Ewing, New Jersey for the sole one-year renewal period. The Director of Operations believes it to be in the best interest of the Authority to exercise its option and extend the existing contract with Waste Management.

RESOLUTION 2019-11 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PROVISION OF EMERGENCY SNOW RESPONSE SERVICES

Emergent circumstances, particularly hazardous road conditions, can arise where it may be necessary to temporarily prohibit nonessential travel on selected State roadways. Under New Jersey Law, the Governor has the authority to declare a State of Emergency and to exercise emergency powers during such weather events. Travel restrictions, in a blizzard situation, expedite snow removal and reduce the hazards to authorized emergency personnel traveling the roadways. The prompt, full and effective utilization of State transportation resources is essential to the safety, care, and welfare of the people of the State of New Jersey. A precedence exists where the Department of Transportation of the State of New Jersey (the State) has utilized the Authority and its resources during emergent circumstances caused by extraordinary snow storms. In order to secure reimbursement for costs incurred by the Authority for carrying out Emergency Snow Response services it is necessary for the Authority to execute an agreement with the State. It is also mutually advantageous to establish the responsibilities of the State and the Authority with respect to the terms and conditions which will apply during the winter seasons of 2019-2020 and 2020-2021 for all Emergency Snow Response provided by the Authority. Via this resolution, the Authority and the State wish to formally memorialize the terms and conditions of the Agreement attached hereto as Exhibit "A". The term of this agreement shall have an initial term effective October 1, 2019 through April 30, 2021. The Executive Director finds that it is in the best interests of the Authority and the State to provide Emergency Snow Response Services for the State when the need arises for the safety, care, and welfare of the people of the State of New Jersey and shall do so under the terms and conditions provided in the Agreement.

RESOLUTION OF 2019-12 THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A PARKING AGREEMENT WITH THE COUNTY OF ATLANTIC AT THE NEW YORK AVENUE PARKING GARAGE IN ATLANTIC CITY, NEW JERSEY

The County of Atlantic operates a public facility in close proximity to the New York Avenue Garage and desires to provide additional parking for its employees and guests. Atlantic County does not have sufficient on-site parking for its tenants at 1300 Atlantic Avenue and is in need of additional off-site parking. Via Resolution 2016-06, the Authority entered into an agreement for parking at the New York Avenue Garage that permitted parking of up to 100 vehicles per day for a term of 3 years which is set to expire on February 28, 2019. Atlantic County has requested that the Authority enter into another agreement for parking at the New York Avenue Garage that would permit parking of up to 100 vehicles per day for a term of 2 years beginning March 1, 2019 through February 28, 2021. The proposed daily parking rate shall be \$3.45 per space which shall be paid regardless of whether all spaces are used. The Authority believes that there is adequate parking capacity to accommodate the parking requirements requested by Atlantic County and that entering into the parking agreement will create additional revenue for the Authority. The Director of Transportation Services recommends entering into this agreement

Petitions or Communications, Unfinished Business and New Business

Chair Diane Gutierrez-Scaccetti asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting or are at the Commissioners' place. Further, he stated he has no new business to discuss

General Comment

Chair Diane Gutierrez-Scaccetti asked the public for any general comments. No comments were made by the public.

Adjournment

There being no further business, Chair Diane Gutierrez-Scaccetti called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Hill and seconded by Commissioner McDevitt to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:59 a.m.

Submitted by:

Cynthia A. Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.