

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
JANUARY 20, 2021**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on January 20, 2021, via teleconference commencing at 9:02 a.m.

After calling the meeting to order Chair Gutierrez-Scaccetti stated due to her chairing the meeting via teleconference, Vice Chair Milam would be signing the approved resolutions on her behalf.

**Present**

Chair Diane Gutierrez-Scaccetti  
 Commissioner Jeffery A. April, Esq.  
 Commissioner Bryan J. Bush  
 Commissioner Maurice B. Hill, Jr., DMD  
 Commissioner James J. McCullough  
 Vice Chairman Christopher M. Milam  
 Commissioner C. Robert McDevitt  
 Commissioner Joseph Ripa  
 Rudy Rodas, Governor’s Authorities Unit  
 Stephen F. Dougherty, Executive Director  
 Sandra Dierolf, Comptroller  
 David Zappariello, Chief of Staff  
 Paul Heck, Director of Business Admin.  
 Nicholas Sullivan, Esq. General Counsel  
 Cynthia Blasberg, Board Secretary  
 Debra Murphy, Alternate Board Secretary

**Absent**

Commissioner Christina Fuentes, EDA

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, the Newark Star Ledger and with the Secretary of the State of New Jersey as to the time and date of convening. Notice has also been posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City and Blackwood Offices as prescribed by law.

Chair Gutierrez-Scaccetti called for a moment of silence for those who continue to be impacted by the coronavirus pandemic as well as for peace in our nation as we begin anew.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.	x	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

*No members of the public called into this meeting.*

**Approval of the Agenda**

Chair Gutierrez-Scaccetti called for a motion to approve the January 20, 2021 agenda. Whereupon, a motion was made by Vice Chairman Milam and seconded by Commissioner Bush approving said agenda. Chair Gutierrez-Scaccetti asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

**Approval of Meeting Minutes**

Chair Gutierrez-Scaccetti called for a motion to approve the December 16, 2020 meeting minutes. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner April approving said minutes. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

**Executive Session**

Chair Gutierrez-Scaccetti asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2021-06 to the Chair and Commissioners for the exclusion of the public to discuss personnel matters pertaining to Schedule “A” associated with Resolution 2021-01. Whereupon, the motion was made by Commissioner Bush and seconded by Commissioner April approving Resolution 2021-06. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:05 a.m.

At the close of Executive Session, Chair Gutierrez-Scaccetti called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Vice Chairman Milam and seconded by Commissioner April. The open portion of the meeting reconvened at 9:11 a.m.

Chair Gutierrez-Scaccetti then requested the Secretary call the roll.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

**Executive Report**

Chair Gutierrez-Scaccetti asked for the presentation of the Executive Report. Mr. Dougherty presented the January 20, 2021 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

**Committee Reports**

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on January 6, 2021. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as updates on the December 2<sup>nd</sup> Audit Committee Meeting, Parking Operations, Bridge 27, Atlantic County/Grasslands, JB Air, LLC, the Airport Health Accreditation and the Temporary Morgue. Commissioners were also provided the schedule of upcoming projects, the EO-8 Report and Airport statistics.

**Public Response to Agenda Items**

Chair Gutierrez-Scaccetti asked the public for comments on any of the agenda items.

The Operator instructed the public to enter the queue for public comments related to the agenda. No public comments were made.

**Approval of Bills**

Chair Gutierrez-Scaccetti asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chair Gutierrez-Scaccetti called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Bush and seconded by Commissioner McCullough, approving said bill list. Chair Gutierrez-Scaccetti asked the Commissioners for questions on the motion. Being none, Chair Gutierrez-Scaccetti requested the Secretary call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.			X				
Commissioner Bryan J. Bush	X		X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough		X	X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

**Resolutions and Motions:**

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of five (5) resolutions for their consideration. Mr. Dougherty presented Resolutions 2021-01 through 2021-05. Chair Gutierrez-Scaccetti called for a motion to approve said resolutions. The motion as presented, was moved by Vice Chairman Milam and seconded by Commissioner McCullough approving said resolutions. Chair Gutierrez-Scaccetti asked for questions on the motion. There being no further comments or discussion, Chair Gutierrez-Scaccetti asked the Secretary to call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.			X				
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough		X	X				
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam	X		X				
Commissioner Joseph Ripa			X				

*Copies of Resolutions 2021-01 through 2021-05 are attached hereto and made a permanent part of these official Authority minutes.*

**RESOLUTION 2021-01 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

**RESOLUTION 2021-02 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AIRPORT INCENTIVE PROGRAMS FOR AIR SERVICE DEVELOPMENT AND AIRLINE MAINTENANCE BASES AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

As part of its ongoing effort to improve the marketability of the Airport, the Authority desires to increase the availability of airline service for the patrons of Atlantic City International Airport and to increase the number of destinations/carriers currently serving the Airport. The Authority also desires to have airlines establish maintenance bases at the Airport. Under the Policy and Procedures Concerning the Use of Airport Revenue issued by the Federal Aviation Administration (FAA), the Airport can offer economic incentives on a nondiscriminatory basis for a promotion period to attract new air service and new Airline maintenance bases to the Airport. The Airport, via Resolution 2020-14 modified its former Incentive Program in order to offer Airlines certain incentives to attract such new air service. The Authority now desires to offer incentives as outlined in the Air Service Incentive Program in the form attached hereto entitled Exhibit “A”.

**RESOLUTION 2021-03 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A PARKING AGREEMENT WITH COUNTY OF ATLANTIC AT THE NEW YORK AVENUE PARKING GARAGE IN ATLANTIC CITY, NEW JERSEY**

The County of Atlantic operates a public facility in close proximity to the New York Avenue Garage and desires to provide additional parking for its employees and guests. Atlantic County does not have sufficient on-site parking for its tenants at 1300 Atlantic Avenue and is in need of additional off-site parking. The Authority, via resolution 2010-30, authorized the execution of a parking agreement with Atlantic County to provide parking spaces to employees and invitees of Atlantic County. The Authority approved subsequent agreements via Resolutions 2013-10; 2016-06 and 2019-12. The current agreement is set to expire on February 28, 2021. Atlantic County has requested that the Authority enter into another parking agreement which rates shall be: Year One (1) \$3.70 per space; Year Two (2) \$3.75 per space; and Year Three (3) \$3.80 per space which shall be paid regardless of whether all spaces are used. The term of said agreement will be for three years commencing on March 1, 2021 through February 29, 2024. The Authority believes that there is adequate parking capacity to accommodate the parking requirements requested by Atlantic County and that entering into the parking agreement will create additional revenue for the Authority. The Director of Transportation Services recommends entering into this agreement.

**CONFIRMING 2021-04 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A LICENSE AGREEMENT BETWEEN THE OFFICE OF THE CHIEF STATE MEDICAL EXAMINER AND THE SOUTH JERSEY TRANSPORTATION AUTHORITY AT THE ATLANTIC CITY INTERNATIONAL AIRPORT FOR STORAGE OF FOUR REFRIGERATED TRAILERS, AS A RESULT OF THE COVID-19 PANDEMIC**

The Authority entered into a Land Lease Agreement (“the Land Lease Agreement”) with the Federal Aviation Administration (“FAA”) for the lease of certain Airport property at the William J. Hughes Technical Center in April 1998. Due to the outbreak of the coronavirus (COVID-19), and recommendations by the federal government, travel has been restricted in the United States. On March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety and welfare of the people of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey due to COVID-19. Pursuant to Executive Order 103, the Public Health Emergency and State of Emergency was extended by Executive Orders 119, 138, 151, 162, 171, 181, 186, 191, and 200. As a result of the Public Health Emergency the New Jersey Office of the Chief State Medical Examiner (“OCSME”) identified the Snow Equipment Building (“SEB”) airfield apron at the Airport, leased by the Airport pursuant to the Land Lease Agreement, as a suitable location for the OCSME to house four (4) refrigerated trailers for 90 days, subject to three (3) additional thirty (30) day periods, and has requested to enter into an agreement (“License Agreement”) with the Authority for this purpose. Pursuant to Article 12 of the Land Lease Agreement, the Authority is authorized to enter into the License Agreement with the OCSME for the premises under the Land Lease Agreement. Due to the exigency of the circumstances created by COVID-19, the Commissioners

of the Authority do hereby confirm the Executive Director's decision to negotiate and enter into a License Agreement, attached hereto as Exhibit A, with OCSME for the limited purposes provided herein.

**RESOLUTION 2020-05 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING THE TERMS OF THE COLLECTIVE NEGOTIATIONS AGREEMENT WITH INTERNATIONAL FEDERATION OF PROFESSIONAL AND TECHNICAL ENGINEERS AFL/CIO, LOCAL 193, CHAPTER A**

The Authority and International Federation of Professional and Technical Engineers, AFL/CIO, representing Authority supervisors ("Union") have engaged in negotiations regarding the terms of a Collective Negotiations Agreement (the "Collective Negotiations Agreement") covering the period August 1, 2019 through December 31, 2023. The Executive Director has reported to the Board Chair and the Vice Chairman regarding the results of such negotiations with the Union and the terms tentatively agreed to through such negotiations. The Board Chair and Vice Chairman have recommended that the Board approve the terms of the Collective Negotiations Agreement as presented by the Executive Director and to be prepared by the Authority's Labor Counsel. The Board of Commissioners desires to accept the recommendation of the Board Chair and Vice Chairman and approve the terms of the Collective Negotiations Agreement with the Union. The negotiated terms of the Collective Negotiations Agreement are memorialized by the Memorandum of Agreement ("MOA") attached hereto as "Exhibit A", the Memorandum of Agreement dated January 14, 2021. The majority of the Union membership voted to ratify the terms and conditions of the MOA on January 15, 2021. The Authority hereby approves the terms of the Collective Negotiations Agreement with the Union set forth in Exhibit A.

**Petitions or Communications, Unfinished Business and New Business**

Chair Gutierrez-Scaccetti asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting. We have no new business to discuss this morning; however, under unfinished business the Authority recommends the public release of Executive Session Minutes that have been reviewed by the Authority staff and general counsel and are deemed appropriate for release with certain redactions where the need for confidentiality still exists. The Executive Session Meeting Minutes being presented for release this morning are from the September 16, 2020, October 21, 2020, November 18, 2020 and December 16 2020, meetings.

Chair Gutierrez-Scaccetti called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Hill and seconded by Commissioner Bush, approving the release of minutes. Chair Gutierrez-Scaccetti asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

**General Comment**

Chair Gutierrez-Scaccetti asked the public for any general comments. Whereas, the Operator instructed the public to enter the queue for any public for General Comments. No comments were made.

**Adjournment**

There being no further business, Chair Gutierrez-Scaccetti announced the next meeting will be held on February 17, 2021 via teleconference at 9:00 a.m.

Chair Gutierrez-Scaccetti called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner McDevitt and seconded by Commissioner McCullough to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:23 a.m.

Submitted by: \_\_\_\_\_  
Cynthia A. Blasberg, Board Secretary

**Note: An Executive Session was held during this meeting.**