

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
NOVEMBER 17, 2021**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on November 17, 2021, via teleconference commencing at 9:04 a.m.

After calling the meeting to order Chair Gutierrez-Scaccetti stated due to her chairing the meeting via teleconference, Vice Chair Milam would be signing the approved resolutions on her behalf.

Present

Chair Diane Gutierrez-Scaccetti
 Commissioner Maurice B. Hill, Jr., DMD
 Commissioner James J. McCullough
 Vice Chairman Christopher M. Milam
 Commissioner Joseph Ripa
 Rudy Rodas, Governor’s Authorities Unit
 Stephen F. Dougherty, Executive Director
 David Zappariello, Chief of Staff
 Karen Davis, Director of Finance
 Nicholas Sullivan, Esq., General Counsel
 Cynthia Blasberg, Board Secretary
 Debra Murphy, Alternate Board Secretary

Absent

Commissioner Jeffery A. April, Esq.
 Commissioner Bryan J. Bush
 Commissioner C. Robert McDevitt
 Commissioner Christina Fuentes, EDA

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice has also been posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City and Blackwood Offices as prescribed by law.

Chair Diane Gutierrez-Scaccetti called for a moment of silence for those who continue to be affected by the COVID Virus.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush		X
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt		X
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

* One member of the public called into this meeting.

Approval of the Agenda

Chair Diane Gutierrez-Scaccetti called for a motion to approve the November 17, 2021 agenda. Whereupon a motion was made by Vice Chair Milam and seconded by Commissioner McCullough approving said agenda. Chair Diane Gutierrez-Scaccetti asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chair Diane Gutierrez-Scaccetti called for a motion to approve the October 20, 2021 meeting minutes. Whereupon a motion was made by Commissioner McCullough and seconded by Commissioner Hill approving said minutes. No questions were asked. All Commissioners in attendance voted, approving, and adopting the minutes.

Executive Session

Chair Diane Gutierrez-Scaccetti asked General Counsel if an Executive Session was needed, to which General Counsel responded an Executive Session affirmatively.

Mr. Dougherty presented Resolution 2021-139 to the Chair and Commissioners for the exclusion of the public to discuss personnel matters pertaining to the Schedule "A," associated with Resolution 2021-129. Whereupon, the motion was made by Vice Chair Milam and seconded by Commissioner Hill approving Resolution 2021-139. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:07 a.m.

Chair Gutierrez-Scaccetti asked the call operator to place the public audience on hold while the Board conducts the Executive Session.

At the close of Executive Session, Chair Gutierrez-Scaccetti called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Vice Chair Milam and seconded by Commissioner Hill. The open portion of the meeting reconvened at 9:13 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Chair Gutierrez-Scaccetti then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush		X
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt		X
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

Executive Report

Chair Diane Gutierrez-Scaccetti asked for the presentation of the Executive Report. Mr. Dougherty presented the November 17, 2021 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Chair Gutierrez-Scaccetti thanked the Authority for their generous contribution to the New Jersey Transportation Industry Food Drive.

Committee Reports

Chair Diane Gutierrez-Scaccetti asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on November 4, 2021. During these meetings, briefings were

provided on the resolutions being presented this morning as well as the New Jersey State Employee Cannabis Briefing. Commissioners were also provided the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Chair Diane Gutierrez-Scaccetti asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Chair Diane Gutierrez-Scaccetti asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chair Diane Gutierrez-Scaccetti called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Hill and seconded by Vice Chair Milam approving said bill list. Chair Diane Gutierrez-Scaccetti asked the Commissioners for questions on the motion. Being none, Chair Diane Gutierrez-Scaccetti requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush							X
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt							X
Vice Chairman Christopher M. Milam		X	X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Chair Diane Gutierrez-Scaccetti asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of twelve (12) resolutions for their consideration. Mr. Dougherty presented Resolutions 2021-127 through 2021-138. Chair Diane Gutierrez-Scaccetti called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner Hill, and seconded by Vice Chair Milam approving said resolutions. Chair Diane Gutierrez-Scaccetti asked for questions or discussions on the motion. There being none, Chair Diane Gutierrez-Scaccetti asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush							X
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt							X
Vice Chairman Christopher M. Milam		X	X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2021-127 through 2021-138 are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2021-127 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
ADOPTING THE 2022 OPERATING BUDGET FOR THE AUTHORITY**

This Resolution authorizes the adoption of the 2022 Operating Budget. The budget will cover all operating expenses, debt service, all other required payments and meet all bond ratio coverage tests.

RESOLUTION 2021-128 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE 2022 CAPITAL BUDGET AND THE TEN-YEAR CAPITAL PLAN FOR THE AUTHORITY

The adoption of the 2022 Capital Budget and Ten-Year Capital Plan is necessary for planning and implementing future projects. The Chief Financial Officer has presented to the Board of Commissioners both the Capital Budget for the fiscal year 2022 and the Ten-Year Capital Plan. All 2021 open commitments payable and encumbered resources will be carried forward to the 2022 Capital Budget.

RESOLUTION 2021-129 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

RESOLUTION 2021-130 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE SELF-FUNDED GROUP HEALTH BENEFIT PROGRAM

The Authority, via Resolution 2015-13, enrolled its employees in the New Jersey State Health Benefits Plan for medical and prescription benefits only. These agreements were procured via a Request for Proposals ("RFP") issued jointly by the New Jersey Turnpike Authority ("NJTA") and the Authority. As the term of said agreements will expire on or around December 31, 2021, the NJTA issued an RFP on April 15, 2021, to secure the services of a qualified healthcare firm or firms to administer one or a combination of the Health Benefits plans for its Self-Funded Group Medical Benefit Program, which includes Dental Benefits Administration Services. In response to said advertising, on June 24, 2021, four (4) proposals were received for Dental Benefits Administration Services. The NJTA's Consultant Selection Committee reviewed and ranked all proposals numerically based upon technical and cost criteria. Based on this review and ranking process, the NJTA's Committee recommended the award of a contract to Delta Dental of New Jersey, Inc., of Parsippany, New Jersey ("Delta Dental") for Dental Benefits Administration Services. On August 31, 2021, the NJTA awarded contracts for Self-Funded Group Health Benefits Program which included an award to Delta Dental of Parsippany, New Jersey for Dental Benefits Administration Services. Said contract shall commence on or about January 1, 2022 for a term of three (3) years with two (2) one-year extension options at the discretion of the NJTA and with the concurrence of the vendor. The Authority now desires to enter into an agreement with Delta Dental of Parsippany, New Jersey for Dental Benefits Administration Services under the same terms and conditions as the NJTP.

CONFIRMING RESOLUTION 2021-131 AUTHORIZING PAYMENT OF \$99,134.13 TO GT MID ATLANTIC OF 551 N HARDING HIGHWAY VINELAND, NEW JERSEY FOR REPAIRS TO A LOADER

In March 2021, an incident occurred causing damage to the Authority's loader, which was under warranty. In order to not void the warranty, the Authority obtained a quote from GT Mid Atlantic for the repair of the Loader using OEM parts, as required by the warranty. GT Mid Atlantic submitted a quote of \$99,066.08 for the repair of the loader. GT Mid Atlantic's quote to repair the loader was submitted to and approved by the Authority's insurance carrier, CHUBB, less the Authority's \$1,000.000 deductible. CHUBB issued a check to the Authority in the amount of \$98,066.08 for the repair of the loader. GT Mid Atlantic completed repairs of the loader for a final total cost of \$99,134.13 with \$98,066.08, to be paid from the funds received from CHUBB for the repair of the loader.

RESOLUTION 2021-132 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO FANEUIL INC. OF HAMPTON, VIRGINIA TO PROVIDE ATLANTIC CITY EXPRESSWAY TOLL COLLECTION SERVICES TO THE AUTHORITY

On September 22, 2021 and September 23, 2021, the Authority publicly advertised for bids for Atlantic City Expressway Toll Collection Services, which consists of furnishing all labor, equipment, and materials and performing all work required to provide Toll Collection Services on the Atlantic City Expressway. The Toll Collection Services shall include the provision of Toll Plaza Supervisors, Count Room Supervisor, Toll Attendants, count room staff and clerical staff as stated in the bid documents. On October 14, 2021, one (1) bid was received, opened, and tabulated. Faneuil, Inc. of Hampton, Virginia was determined to be the sole responsive, responsible bidder in an amount not to exceed \$4,452,733.46 for Year 1 and \$4,452,733.46 for Option Year 2. The Director of Information and Tolls Technology recommends entering into a services contract with Faneuil, Inc. of Hampton, Virginia in an annual amount not to exceed \$4,452,733.46 for Year 1 and also Option Year 2 with the option to terminate the contract prior to the completion of Year 1 and/or Year 2 in the event that the Authority converts to an All Electronic Tolling System at the sole discretion of the Authority.

RESOLUTION 2021-133 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SUPPORT OF SPECIAL EVENTS DESIGNED TO PROMOTE THE ATLANTIC CITY EXPRESSWAY AND THE SIX SOUTHERN MOST COUNTIES IT SERVES The Authority is keenly interested in supporting events that promote tourism and provide an economic benefit to the six southernmost counties it serves. Members of the Authority have participated in planning committees comprised of regional stakeholders, which, from time to time, have included representatives from Host Marriott, Sunoco, casinos and businesses and civic groups desiring to participate and/or sponsor such events. The purpose of the special events is to increase concession sales at the Frank S. Farley Service Plaza, motorists on the Atlantic City Expressway as well as provide an economic benefit to the six counties the Authority serves. The Authority seeks approval to participate in and support such events for the calendar year 2022.

RESOLUTION 2021-134 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING SUPPORT OF A TOLL SPONSORSHIP CAMPAIGN FOR 2022 DESIGNED TO PROMOTE THE ATLANTIC CITY EXPRESSWAY AND THE SIX SOUTHERN MOST COUNTIES IT SERVES

The Authority is keenly interested in supporting events that promote tourism as well as provide an economic benefit to the six southernmost counties it serves. In the past, the Authority, in conjunction with regional stakeholders, including local industry associations, businesses, civic organizations and casinos have met and recommended sponsorship programs that bolster visitor trips to these areas. The group proposed a “Toll Sponsorship Campaign,” whereby an organization would sponsor tolls for a proposed period for the purpose of advertising or promoting regional businesses or a local event, providing benefit to the entity, the Authority, and the region as a whole. The Toll Sponsorship Campaign is designed to provide an incentive for motorists to travel the Atlantic City Expressway and the region. Resolution 2020-110 authorized approval for calendar year 2021 and the Authority seeks approval to continue this program for the calendar year 2022. Tolls incurred during the “sponsorship period” will be paid in whole by the sponsor.

RESOLUTION 2021-135 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH LEVY CONSTRUCTION CO., INC., OF AUDUBON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY WINSLOW MAINTENANCE GARAGE EXPANSION PROJECT

On April 3rd and April 4th, 2019, the Authority publicly advertised for bids for the Atlantic City Expressway Winslow Maintenance Garage Expansion Project. On May 15, 2019 the Authority, via Resolution 2019-34, entered into an agreement with Levy Construction Co., Inc., of Audubon, New Jersey, for the Atlantic City Expressway Winslow Maintenance Garage Expansion Project which includes the Base Bid and Add Alternates #1 and #2, in, in an amount not to exceed \$904,500.00. Subsequently, Change Order #1 in the amount of \$20,514.84 in connection with the removal of unforeseen abandoned underground structures, subgrade remediation and changes to the CMU was approved on October 31, 2019. Change Order #2 in the amount of \$65,302.58 for changes related to the Mechanical Scope work was approved on March 12, 2020. Change Order #3 has now been requested in the amount of \$22,183.59 to provide signed and sealed, engineered shop drawings and to furnish all

labor and materials to install the control wiring associated with the Gas Detection System. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends approval of Change Order #3 to the agreement with Levy Construction Co., Inc. of Audubon, New Jersey in an amount of \$22,183.59.

RESOLUTION 2021-136 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO BAY HEAD INVESTMENTS, INC. D/B/A VCI EMERGENCY VEHICLE SPECIALIST OF BERLIN, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A 2022 OR CURRENT PRODUCTION YEAR FORD E-450 158" DUAL WHEEL CUTAWAY OR EQUAL FOR REMOUNT/REFURBISHED EMERGENCY MEDICAL VEHICLE

On September 22, 2021 and September 23, 2021, the Authority publicly advertised for bids for the Purchase and Delivery of a 2022 or Current Production Year Ford E-450 158" Dual Wheel Cutaway or Equal for Remount/Refurbished Emergency Medical Vehicle. On October 13, 2021, one (1) bid was received, opened and tabulated. VCI Emergency Vehicle Specialist of Berlin, New Jersey was deemed to be the sole, responsive, responsible bidder for the 2022 or Current Production Year Ford E-450 158" Dual Wheel Cutaway or Equal for Remount/Refurbished Emergency Medical Vehicle in an amount not to exceed \$139,496.93 per unit. The Director of Operations recommends the Purchase and Delivery of one (1) 2022 or Current Production Year Ford E-450 158" Dual Wheel Cutaway or Equal for Remount/Refurbished Emergency Medical Vehicle in an amount not to exceed \$139,496.93.

RESOLUTION 2021-137 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING ENTRANCE INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF ATLANTIC AND AN AGREEMENT WITH CROSS COUNTY CONNECTION FOR THE OPERATION OF SHUTTLE SERVICES FOR THE ROUTE THE 54 AND ROUTE 40 COMMUNITY SHUTTLE AND THE ENGLISH CREEK COMMUNITY SHUTTLE AS FEEDER SERVICES TO THE EXISTING NEW JERSEY TRANSIT BUS AND RAIL SERVICES

The Authority and the County of Atlantic (the "County") will continue to meet the needs of a Community Shuttle project in the western part of the County along the Route 40 and Route 54 corridors, and to provide a "feeder" service to the existing NJ Transit bus and rail service in the region. This route fills the gaps currently not covered by public transportation and improves accessibility to work locations and other destinations for people traveling within Atlantic County. The Authority and the County entered into a one-year term Shared Services Agreement defined as "Pilot" for the provision of these services, which commenced on January 1, 2016 and expired on December 31, 2016. The Authority and the County entered into a new Agreement, via Resolution 2016-124, for a term on two (2) years, commencing on January 1, 2016 through December 31, 2018. The Authority and the County entered into a new Agreement, via Resolution 2018-117, for a term on three (3) years, commencing on January 1, 2019 through December 31, 2021. All parties now desire to enter into a new agreement for continued operations. The term of said agreement shall be three years, commencing on January 1, 2022 through December 31, 2024, contingent upon the approval of grant funds. The Pascale Sykes Foundation (the "Foundation"), a nonprofit organization devoted to providing programs and supporting families of low-income, has offered to continue to provide additional funding as required to support the community shuttle project. By funding this project, the Pascale Sykes Foundation will be furthering its South Jersey Strengthening Families initiative. Due to self-imposed restrictions on the Pascale Sykes Foundation's ability to conduct business with governmental entities, the Authority's Transportation Management Association, Cross County Connection ("Cross County"), a nonprofit organization, will enter into an Agreement with Pascale Sykes, as well as one with the Authority, to transfer the money donated by the foundation to the Authority. Cross County will enter into an Agreement detailing this arrangement similar to that attached to the resolution as an Exhibit. Cross County will be the Lead Agency for the Atlantic County community shuttles (RT. 54/40 and English Creek Community Shuttles responsible for marketing the project in the service region and for all the operating expenses that are in excess of the Section 5311 Innovative Grant funding or NJ-JARC funding.

RESOLUTION 2021-138 AUTHORIZING EMERGENCY PURCHASE OF COVID-19 TESTING AND ASSOCIATED SERVICES FROM VAULT MEDICAL SERVICES OF NEW JERSEY, P.C. FOR AUTHORITY COVID-19 RETURN TO WORK TESTING PROGRAM AS A RESULT OF THE COVID-19 PANDEMIC

Pursuant to Executive Order No. 252, Governor Philip Murphy declared that all state workers, including all workers at state agencies and authorities, must submit proof of vaccination or submit to ongoing testing at a minimum once or twice a week. The compliance date for Authority employees has been extended until November 29, 2021. Testing of employees is a priority to ensure safe workplace operations during the COVID-19 emergency. Vault Medical Services of New Jersey, P.C. is engaged in the business of administering COVID-19 testing services. As a result of the State of Emergency due to COVID-19, and testing directive under Executive Order No. 252, the Authority has engaged with Vault Medical Services of New Jersey, P.C. to provide COVID-19 testing services utilizing the IBX Saliva Test to the employees of the Authority at an approximate cost of \$111 per test and approximately \$31,080 per month.

Petitions or Communications, Unfinished Business and New Business

Chair Diane Gutierrez-Scaccetti asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting. We have no new business to discuss this morning.


General Comment

Chair Diane Gutierrez-Scaccetti asked the public for any general comments. Whereas the Operator instructed the public to enter the queue for any public for General Comments. No comments were made.

Adjournment

There being no further business, Chair Diane Gutierrez-Scaccetti announced the next meeting will be held on December 15, 2021, via teleconference at 9:00 a.m. The Chair wished everyone a happy and safe Thanksgiving.

Chair Diane Gutierrez-Scaccetti called for a motion to adjourn the meeting. Whereupon the motion was made by Vice Chair Milam and seconded by Commissioner Hill to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:24 a.m.

Submitted by: 

Cynthia Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.