

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
NOVEMBER 21, 2018**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on November 21, 2018, commencing at 9:05 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Chair Diane Gutierrez-Scaccetti
 Commissioner Bryan J. Bush (via teleconference)
 Commissioner Maurice B. Hill, Jr., DMD (via teleconference)
 Commissioner James J. McCullough
 Commissioner Christopher M. Milam
 Commissioner Joseph Ripa
 Commissioner Christina Fuentes, EDA
 Daniel Kelly, Esq., GAU
 Stephen F. Dougherty, Executive Director
 Lauren R. Staiger, Esq., General Counsel
 Cynthia Blasberg, Board Secretary
 Debra Murphy, Alternate Board Secretary

Absent

Vice Chairman Jeffery A. April, Esq.
 Commissioner C. Robert McDevitt

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

Roll Call

Commissioner	Present	Absent
Chair Diane Gutierrez-Scaccetti	X	
Vice Chairman Jeffery A. April, Esq.		X
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt		X
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes	X	

One (1) member of the public attended this meeting.

Approval of the Agenda

Chair Gutierrez-Scaccetti called for a motion to approve the November 21, 2018 agenda. Whereupon, a motion was made by Commissioner Milam and seconded by Commissioner Ripa approving said agenda. Chair Gutierrez-Scaccetti asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chair Gutierrez-Scaccetti called for a motion to approve the October 16, 2018 meeting minutes. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Milam approving the October 16, 2018 meeting minutes. Chair Gutierrez-Scaccetti asked for questions on the motion. No questions were asked. All Commissioners in attendance voted approving and adopting the minutes. Commissioner Hill abstained from Voting.

Employee Recognition Award

Chair Gutierrez-Scaccetti asked Mr. Dougherty if there is an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Ashley Pace with the Quarterly Employee Recognition Award.

Executive Session

Chair Gutierrez-Scaccetti asked General Counsel if an Executive Session was needed, to which General Counsel responded that one was not needed.

Executive Report

Chair Gutierrez-Scaccetti asked for the presentation of the Executive Report. Mr. Dougherty presented the November 21, 2018 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes. Chair Gutierrez-Scaccetti commended the Authority on the work being done with the Wildflowers Program.

Committee Reports

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on November 8, 2018. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as a briefing on 196 contract ratification and updates to the Authority's Personnel Policies. Commissioners received the schedule of upcoming projects, the EO-8 Report, and Airport statistics.

Public Response to Agenda Items

Chair Gutierrez-Scaccetti asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Chair Gutierrez-Scaccetti asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chair Gutierrez-Scaccetti called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Milam and seconded by Commissioner McCullough, approving said bill list. Chair Gutierrez-Scaccetti asked the Commissioners for questions on the motion. Being none, Chair Gutierrez-Scaccetti requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Vice Chairman Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough		X	X				
Commissioner C. Robert McDevitt							X
Commissioner Christopher M. Milam	X		X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chair and Commissioners he would be presenting a total of ten (10) resolutions for their consideration. Mr. Dougherty presented Resolutions 2018-97 through 2018-106. Chair Gutierrez-Scaccetti called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner Milam and seconded by Commissioner Ripa, approving said resolutions.

Chair Gutierrez-Scaccetti asked for questions on the motion. There being no comments or discussion, Chair Gutierrez-Scaccetti asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Vice Chairman Jeffery A. April, Esq.							X
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough			X				
*Commissioner C. Robert McDevitt							X
Commissioner Christopher M. Milam	X		X				
Commissioner Joseph Ripa		X	X				

*Commissioner McCullough voted yes to the resolutions with the comment he is abstaining from voting on Resolution 2018-102.

RESOLUTION 2018-97 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A GROUND LEASE WITH CENTURYLINK COMMUNICATIONS, LLC (FORMERLY QUEST COMMUNICATIONS CORPORATION) ON THE ATLANTIC CITY EXPRESSWAY

Pursuant to Resolution 2004-12, the Authority entered into a Ground Lease Agreement with CenturyLink Communications, LLC (formerly Quest Communications Corporation) to construct and operate a facility to regenerate and strengthen fiber optic digital signals comprising approximately 30’ x 115’ of vacant land located in Winslow Township, Camden County, at Milepost 39 of the Expressway where it had operated temporary facilities. The initial term of said Ground Lease Agreement is fifteen (15) years, commencing on the date of completion of construction of said facility but no later than June 1, 2004 with the option to renew the lease for three (3) periods of five (5) years upon written notice of CenturyLink. CenturyLink Communications, LLC, Inc. has expressed an interest in exercising its first of three (3) option renewals for an additional five (5) year period commencing on June 1, 2019 through May 31, 2024. Pursuant to Section 3 of the Ground Lease Agreement, the rental for the first option term is set in the amount of Fifty-Six Thousand Dollars \$56,000.00 per year. The Director of Business Administration believes an extension of the Ground Lease Agreement is in the best interest of the Authority. All other terms and conditions of the lease agreement dated April of 2004, together with any amendments thereto, remain in full force.

RESOLUTION 2018-98 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN ACCESS AGREEMENT WITH COMCAST CABLE COMMUNICATIONS, LLC (“COMCAST”), FOR THE CONSTRUCTION OF A FIBER OPTIC NETWORK AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Comcast Cable Communications, LLC, (“Comcast”), wishes to enter into an access agreement with the Authority for a non-exclusive license to install, construct, replace, maintain, repair, operate, inspect, augment and remove, at Comcast’s sole option and expense, certain wires, cables, conduit, lock-boxes, building entrance facilities, and other appurtenant fixtures and equipment (the “Facilities”), over, under, across and along that certain real property as more particularly described in Exhibit “A” to this access agreement, as may be necessary or useful for distributing communications services to users at the Property (the “Users”). Prior to the commencement of Comcast’s initial installation of the Facilities at the Property, and thereafter upon any material alterations or additions to the Facilities, Comcast shall prepare and deliver to Owner plans and specifications (the “Plans”) of the Facilities. No work shall commence until Owner has approved the Plans. Upon approval of the Plans, such Plans shall be attached hereto as Exhibit “B,” and construction of the Facilities as shown on the Plans shall be performed in a manner consistent with generally accepted construction standards. The access agreement shall have an initial term of then (10) years, commencing on the effective date and shall automatically renew for two (2) successive periods of five (5) years each, provided that there is a user at the Property at the beginning of each renewal term.

RESOLUTION 2018-99 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SUPPORT OF SPECIAL EVENTS DESIGNED TO PROMOTE THE ATLANTIC CITY EXPRESSWAY AND THE SIX SOUTHERN MOST COUNTIES IT SERVES

The Authority is keenly interested in supporting events that promote tourism and provide an economic benefit to the six southernmost counties it serves. Members of the Authority have participated in planning committees comprised of regional stakeholders, which, from time to time, have included representatives from Host Marriott, Sunoco, casinos and businesses and civic groups desiring to participate and/or sponsor such events. The purpose of the special events is to increase concession sales at the Frank S. Farley Service Plaza, motorists on the Atlantic City Expressway as well as provide an economic benefit to the six counties the Authority serves. Resolution 2017-94 authorized approval for calendar year 2018 and the Authority seeks approval to participate in and support such events for the calendar year 2019.

RESOLUTION 2018-100 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING SUPPORT OF A TOLL SPONSORSHIP CAMPAIGN FOR 2019 DESIGNED TO PROMOTE THE ATLANTIC CITY EXPRESSWAY AND THE SIX SOUTHERN MOST COUNTIES IT SERVES

The Authority is keenly interested in supporting events that promote tourism as well as provide an economic benefit to the six southernmost counties it serves. In the past, the Authority, in conjunction with regional stakeholders, including local industry associations, businesses, civic organizations and casinos have met and recommended sponsorship programs that bolster visitor trips to these areas. The group proposed a “Toll Sponsorship Campaign,” whereby an organization would sponsor tolls for a proposed period for the purpose of advertising or promoting regional businesses or a local event, providing benefit to the entity, the Authority and the region as a whole. The Toll Sponsorship Campaign is designed to provide an incentive for motorists to travel the Atlantic City Expressway and the region. Resolution 2017-95 authorized approval for calendar year 2018 and the Authority seeks approval to continue this program for the calendar year 2019. Tolls incurred during the “sponsorship period” will be paid in whole by the sponsor.

RESOLUTION 2018-101 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO GLOBAL ELECTRICAL SERVICES OF FLEMINGTON, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) DISTANCE REMAINING MARKERS IMPROVEMENTS PROJECT

On September 26th and 27th, 2018, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) Distance Remaining Markers Improvements Project. Work associated with this project involves upgrading to the existing Distance Remaining Marker Signs for Runway 04-22 and Runway 13-31 include, but not limited to, the installation of new LED Upgrade Kits for distance remaining signs along Runway 04-22 and new 5kV FAA Type C cables in new PBV conduit with necessary counterpoise and grounding system to support the signs from nearest handhole/manhole. It also includes the installation of new distance remaining signs along Runway 13-31 along with new 5kV FAA Type C cables in existing conduit to support the new signs from nearest handhole/manhole. In addition, it includes the installation of necessary electrical components including new connector kits for new isolation transformer to support the distance remaining signs. As part of the solicitation, the Authority sought bids for the Base Bid as described above as well as an Add Alternate 1. Add Alternate 1 includes an additional two construction items. The additional items include the removal of existing concrete foundations for the distance remaining signs along Runway 13-31 and installation of new concrete foundations with new L-867 base cans. The selection of the Base Bid and or Add Alternate 1 are contingent upon the availability of funds. On October 23rd, 2018 three (3) bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that the Base Bid and Add Alternate #1 which limits are indicated above, represented the best value for the Authority. Global Electrical Services of Flemington, New Jersey was deemed the lowest responsive, responsible bidder for the Base Bid and Add Alternate 1 in an amount not to exceed \$214,854.00.

RESOLUTION 2018-102 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO C. ABBONIZIO CONTRACTORS, OF SEWELL, NEW JERSEY FOR THE 2018 DRAINAGE BASIN REHABILITATION PROJECT

On September 26th & 27th, 2018, the Authority publicly advertised for bids for the 2018 Drainage Basin Rehabilitation Project. Work items consist but are not limited to furnishing all labor, equipment and materials with the exception of engineered soil provided to the Contractor by the Authority, and performing all work required to replace the soil in five (5) drainage basins along the Atlantic City Expressway as shown on the contract documents. The basin locations are at Mile Post 26.70, Mile Post 27.15 and Mile Post 27.30. As part of the solicitation, the Authority sought bids for the Base Bid as describe above, plus 5 Add Alternates: Add Alternate #1: Maintenance and Protection of Traffic for Basins at Mile Post 26.70, Mile Post 27.15 and Mile Post 27.30. Add Alternate #2: Basin at Farley Service Plaza Mile Post 21.30. Add Alternate #3: Maintenance and Protection of Traffic for Basin at Farley Service Plaza Mile Post 21.30. Add Alternate #4: Basin at Mile Post 10.1. Add alternate #5; Maintenance and Protection of Traffic for Basin at Plaza Mile Post 10.1. The Authority's selection of the Base Bid and/or Add Alternates is contingent upon availability of funds. On October 23rd, 2018, five (5) bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that the Base Bid and Add Alternates #1, #4 and #5 which limits are indicated above, represented the best value for the Authority. C. Abbonizio Contractors, of Sewell, New Jersey was deemed to have submitted the lowest responsible bid for the desired Base Bid and Add Alternates #1, #4 and #5 in an amount not to exceed \$198,412.00.

RESOLUTION 2018-103 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO PERMIT AGREEMENTS FOR CHARTER AIR SERVICE TO AND FROM ATLANTIC CITY INTERNATIONAL AIRPORT

From time to time, qualified air carriers express interest in providing Charter Air Service to and from the Atlantic City International Airport. The air carriers do not always desire to lease terminal space from the Authority in order to conduct their charter services. The Authority has determined that a permit to provide Charter Air Services would be appropriate and wishes to authorize the Executive Director or his designee to authorize and issue such permits. Charter Air Service Permits shall be issued to qualified air service carriers for one (1) month, commencing upon execution, and so on from month to month until one of the parties desires to terminate such permit. This resolution authorizes the Executive Director to authorize and issue Charter Air Service Permits, when appropriate, to qualified air carriers in similar form as the agreement attached hereto entitled Schedule "A". This authorization to issue such permits is for a two (2) year period, commencing on January 1, 2019 through December 31, 2020. All fees are set by the Airport's rates and charges.

RESOLUTION 2018-104 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A SOLE SOURCE CONTRACT TO INFAX, INC. OF DULUTH, GEORGIA FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT MULTIUSER FLIGHT INFORMATION DISPLAY SYSTEM UPGRADE

Infax, Inc. is the sole source provider for the software and hardware for the existing Infax Multiuser Flight Information Display System at the Atlantic City International Airport. Infax, Inc.'s original Resolution 2009-124 was awarded for development and implementation of an airport information and management system/multi-use flight information display system and common use at the Atlantic City International Airport. Due to impending system obsolescence, the Authority needs to upgrade the existing Infax System. The Authority has determined Infax, Inc.'s hardware and software are proprietary and therefore, the most cost-effective option available to procure said project. The pricing provided for the Multiuser Flight Information Display System Upgrade is \$199,940.00. The Airport Director believes it to be in the best interest of the Authority and recommends authorizing the award of a sole source contract to Infax, Inc. of Duluth, Georgia for the Multiuser Flight Information Display System Upgrade in an amount not to exceed \$199,940.00.

RESOLUTION 2018-105 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY DESIGNATING THE ATLANTIC CITY INTERNATIONAL AIRPORT A SMART AIRPORT RESEARCH TEST BED FACILITY

New and emerging innovations and technologies offer the potential to significantly increase the safety, security, efficiency and capacity of air transportation operations, both nationally and internationally, and to improve passenger convenience and comfort. The National Aviation Research and Technology Park was established to facilitate aviation related research and development and is located in a designated aviation district adjoining the Airport and the FAA William J. Hughes Technical Center in Atlantic County. The New Jersey Innovation Institute, National Institute of Aerospace, the National Aviation Research and Technology Park, and the Atlantic County Economic Alliance, as well as other vested community stakeholders, have formed a coalition to advance the research and development of Smart Airport/Smart City technologies in Atlantic County. The coalition believes the Airport offers a unique location and operational advantages that render the facility well suited to serve as a "Smart Airport" Research Test Bed and, as such, can serve as a demonstration and testing facility that can facilitate operational improvements and expedite the implementation of new aviation and airport technologies. Smart Airport/Smart City initiatives will support and synergize economic development efforts in Atlantic County's Aviation District and surrounding communities, help secure research and development funding and attract, retain and grow innovation companies by providing a venue where public-private collaboration is supported and encouraged, and spur development of the Airport. It is the desire of the coalition, with the support of the Authority's executive staff, to have the Airport designated as a Smart Airport Research Test Bed Facility to be governed and administered by the SJTA. This designation acknowledges that airports of the future will be better connected and will employ new technologies, including sensors, processors, mobile apps and behavioral/data analytics to accomplish airport operations and better serve airline customers and our desire to build on local research and technology partnerships in order to be a leader in this area

RESOLUTION 2018-106 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE MONTH TO MONTH EXTENSION OF A CONTRACT WITH HMS HOST CORPORATION FOR THE OPERATION OF A CONCESSION FACILITY AT THE FARLEY SERVICE AREA

On March 28th and March 29th, 2018, the Authority advertised a Request for Proposals for Food & Beverage Concession at Farley Service Plaza. On June 7, 2018 the Authority received zero (0) proposals in response to said advertisement. On July 5th and July 6th, 2018, the Authority reissued said RFP. On August 2, 2018, the Authority again received zero (0) proposals in response. To ensure uninterrupted service to the patrons of the Expressway, the Authority has negotiated a month-to-month extension of its Agreement with HMSHost that is set to expire on December 31, 2018

Petitions or Communications, Unfinished Business and New Business

Chair Gutierrez-Scaccetti asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting or are at the Commissioners' place. Further, he stated he has no new business to discuss.

General Comment

Chair Gutierrez-Scaccetti asked the public for any general comments. No comments were made by the public. Chair Gutierrez-Scaccetti wished all staff at the SJTA a happy and safe holiday. Chair Gutierrez-Scaccetti then commended the Authority on the Meals on Wheels program and the great work the program provides the community.

Commissioner McCullough congratulated Stephen Mazur and everyone who worked on the Amelia Earhart Boulevard Entrance Project stating it is a great improvement and a job well done.

Adjournment

There being no further business, Chair Gutierrez-Scaccetti called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Milam and seconded by Commissioner McCullough to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:18 a.m.

Submitted by:

Cynthia A. Blasberg, Board Secretary

Note: No Executive Session was held during this meeting.