

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
October 18, 2017**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on October 18, 2017, commencing at 9:02 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Chairman Richard T. Hammer
Commissioner James J. McCullough
Commissioner C. Robert McDevitt (via teleconference)
Commissioner C. M. Milam
Commissioner Joseph Ripa (via teleconference)
Commissioner Donna T. Sullivan (via teleconference)
Stephen F. Dougherty, Executive Director
Lauren R. Staiger, Esq., General Counsel
Mary K. E. Maples, Governor's Authorities Unit
Cynthia Blasberg

Absent

Vice Chairman Jeffery A. April, Esq.
Commissioner Maurice B. Hill, Jr., DMD

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer	X	
Vice Chairman Jeffery A. April, Esq.		X
Commissioner Maurice B. Hill, Jr., DMD		X
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Donna T. Sullivan	X	

No members of the public attended this meeting.

Approval of the Agenda

Chairman Hammer called for a motion to approve the October 18, 2017 agenda. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Milam, approving said agenda. Chairman Hammer asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chairman Hammer called for a motion to approve the September 20, 2017 meeting minutes. Whereupon, a motion was made by Commissioner Milam and seconded by Commissioner McCullough approving the September 20, 2017 meeting minutes. Chairman Hammer asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

Employee Awards

Chairman Hammer asked Mr. Dougherty if there is an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Mr. James Griffin with the October 18, 2017 Quarterly Employee Recognition Award. Commissioner McCullough also commended Mr. Griffin for his work.

Executive Session

Chairman Hammer asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2017-91 to the Chairman and Commissioners for the exclusion of the public to discuss personnel matters pertaining to the Schedule "A," associated with Resolution 2017-87.

Whereupon, the motion was made by Commissioner Milam and seconded by McCullough approving Resolution 2017-91. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:06 a.m. The public was advised the minutes of this Executive Session would be disclosed to the public in accordance with State Law. At this time, the public and staff exited the Board room. A copy of Resolution 2017-91 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Chairman Hammer called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Milam. The open portion of the meeting reconvened at 9:13 a.m. Once the public returned to the meeting room, Chairman Hammer then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer	X	
Vice Chairman Jeffery A. April, Esq.		X
Commissioner Maurice B. Hill		X
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Donna T. Sullivan	X	

Following roll call Ms. Staiger, Esq., advised, for the record, an additional contractual matter related to the New Jersey Pineland Commission and a matter subject to attorney-client privilege as it relates to the Authority's Bus Management operations were discussed during Executive Session.

Executive Report

Chairman Hammer asked for the presentation of the Executive Report. Mr. Dougherty presented the October 18, 2017 Executive Report; a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Chairman Hammer asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on October 3, 2017. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as personnel matters and TSA Privatization at the Airport. Commissioners received the schedule of upcoming projects, the EO-8 Report, and Airport statistics.

Public Response to Agenda Items

Chairman Hammer asked the public for comments on any of the agenda items. No comments were made by the public.

Approval of Bills

Chairman Hammer asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chairman Hammer called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Milam and seconded by Commissioner McCullough, approving said bill list. Chairman Hammer asked the Commissioners for questions on the motion. Being none, Chairman Hammer requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2nd	Yea	Nay	Abstain	Recused	Absent
Chairman Richard T. Hammer			X				
Vice Chairman Jeffery A. April, Esq.							X
Commissioner Maurice B. Hill, Jr., DMD							X
Commissioner James J. McCullough		X	X				
Commissioner C. Robert McDevitt			X				
Commissioner Christopher M. Milam	X		X				
Commissioner Joseph Ripa			X				

Resolutions and Motions:

Chairman Hammer asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chairman and Commissioners he would be presenting a total of four (4) resolutions for their consideration. Mr. Dougherty presented Resolutions 2017-87 through 2017-90. Chairman Hammer called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner McCullough and seconded by Commissioner Milam, approving said resolutions. Chairman Hammer asked for questions on the motion. There being no comments or discussion, Chairman Hammer asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman Hammer			X				
Vice Chairman Jeffery A. April, Esq.							X
Commissioner Maurice B. Hill, Jr., DMD							X
Commissioner James J. McCullough	X		X				
Commissioner Christopher M. Milam		X	X				
Commissioner C. Robert McDevitt			X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2017-87 through 2017-90 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2017-87 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2017-88 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO A LEASE AGREEMENT WITH THE ATLANTIC CITY PROFESSIONAL FIREFIGHTERS UNION, LOCAL 198, FOR THE LEASING OF OFFICE SPACE KNOWN AS SUITE 7, LOCATED AT 17 SOUTH NEW YORK AVENUE, ATLANTIC CITY, NEW JERSEY

The Authority owns a certain public garage located at 17-29 South New York Avenue in the City of Atlantic City, New Jersey, in which contains certain office space and certain parking spaces. On February 13th and 14th, 2012 and May 17th and 18th, 2012, the Authority advertised proposals for the lease of the commercial office space located at 17 South New York Avenue, in the New York Avenue Parking Garage building, which consists of approximately 1,040 and 1,088 square feet, and is known as “Suite 1” and “Suite 7” respectively. Proposals were due February 23, 2012 and June 7, 2012 however, in response to said RFP solicitations, no proposals were received and pursuant to N.J.S.A. 27:25A-8(b)(6), the Authority commenced negotiations with the Atlantic City Professional Firefighters Union, Local 198, who had expressed an interest in continuing its rental with the Authority. The Authority has since entered into subsequent annual lease agreements with the Atlantic City Professional Firefighters Union, Local 198 authorized via Resolutions 2013-06, 2014-111, 2015-111 and 2016-108 respectively; of which the most recent is set to expire on or about December 31, 2017. The Atlantic City Professional Firefighters Union, Local 198 has expressed an interest in continuing its lease of said office space for the period of January 1, 2018 through December 31, 2018. The Authority desires to authorize such for monthly rental payments of \$450.00.

RESOLUTION 2017-89 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO FANEUIL, OF HAMPTON, VIRGINIA TO PROVIDE TOLL SERVICES TO THE AUTHORITY

On July 27, 2017 and July 28, 2017, the Authority publicly advertised for proposals for Toll Services, which includes Toll Plaza Supervisors, Count Room Supervisors, Toll Attendants, Count Room staff as well as Toll Clerical functions on the Expressway. In response to said advertising one (1) proposal was received by the Authority on August 31, 2017. On September 8, 2017, the Consultant Selection Committee (CSC) met to evaluate the proposal and determined that Faneuil, Inc., of Hampton, Virginia, the incumbent Toll Services provider, has met the criteria as outlined in the request for proposal. The Director of Information and Tolls Technology recommends entering into a services contract with Faneuil, Inc. of Hampton, Virginia in an annual amount as identified in Faneuil’s price proposal. The term of said contract shall be two (2) years.

RESOLUTION 2017-90 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO CHEMUNG SUPPLY CORPORATION, OF ELMIRA, NEW YORK FOR THE PURCHASE AND DELIVERY OF GUIDE RAIL PARTS AND SUPPLIES

On August 29, 2016 and August 30, 2016, the Authority publicly advertised for bids for the Purchase and Delivery of Guide Rail Parts and Supplies. In response to said advertising, on September 20, 2016 three (3) bids were received, opened and tabulated and Chemung Supply Corporation, of Elmira, New York was deemed the lowest responsive, responsible bidder. The Authority, via Resolution 2016-112, entered into a agreement with Chemung Supply Corporation, of Elmira, New York, for the Purchase and Delivery of Guide Rail Parts and Supplies for a term of one (1) year, with a one (1) year renewal at the Authority's sole discretion. The Authority now desires to extend the agreement with Chemung Supply Corporation, of Elmira, New York, for the Purchase and Delivery of Guide Rail Parts and Supplies for the sole one (1) year extension option. The agreement is an open-ended price agreement with funds being encumbered contingent upon the availability of funds in the applicable budget year.

Petitions or Communications, Unfinished Business and New Business

Chairman Hammer asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting or are at the Commissioners' place. Further, he stated he has no new business to discuss; however, under unfinished business the Authority recommends the release of the following Executive Session Meeting Minutes, July 19, 2017, August 16, 2017 and September 20, 2017 with a portion of the July 19, 2017 minutes redacted where the need for confidentiality still exists. Mr. Dougherty stated in accordance with State law, the Authority and General Counsel have reviewed the minutes and find them suitable for release. He then recommended the public release of the Executive Session minutes for approval. Chairman Hammer called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner McCullough and seconded by Commissioner Milam, approving the release of minutes. Chairman Hammer asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

General Comment

Chairman Hammer asked the public for any general comments. Commissioner Milam asked for an update to the Route 73 Program to which Steve Mazur stated that a pre-construction meeting was held with South State and a schedule has been submitted. Commissioner McCullough asked Steve Mazur about the Lighting improvements at the Airport. Steve stated that the improvements will be LED street lighting that will run the entire length of Amelia Earhart Boulevard and will go out to bid

Adjournment

There being no further business, Chairman Hammer called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner McCullough and seconded by Commissioner Milam to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:22 a.m.

Submitted by:

Cynthia Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.