

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
NOVEMBER 16, 2016**

**AGENDA**

The November 16, 2016 Board of Commissioners Meeting will be held at 9:00 a.m. at the South Jersey Transportation Authority Administration Building on the Atlantic City Expressway at Milepost 21.3 in Elwood, New Jersey 08217.

1. Statement of Public Notice
2. Roll Call
3. Approval of the November 16, 2016 Agenda
4. Approval of the October 19, 2016 Meeting Minutes
5. Executive Session
6. Roll Call upon return to Open Session
7. Executive Report
8. Committee Reports
9. Public Response to Agenda Items
10. Presentation and Approval of Bills
11. Resolutions and Motions

**RESOLUTIONS TO BE PRESENTED**

**RESOLUTION 2016-115 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
ADOPTING THE 2017 OPERATING BUDGET FOR THE AUTHORITY**

This Resolution authorizes the adoption of the 2017 Operating Budget. The budget will cover all operating expenses, debt service, all other required payments and meet all bond ratio coverage tests.

**RESOLUTION 2016-116 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
ADOPTING THE 2017 CAPITAL BUDGET AND THE TEN-YEAR CAPITAL PLAN FOR THE  
AUTHORITY**

The adoption of the 2017 Capital Budget and Ten-Year Capital Plan is necessary for planning and implementing future projects. The Chief Financial Officer has presented to the Board of Commissioners both the Capital Budget for the fiscal year 2017 and the Ten Year Capital Plan. All 2016 open commitments payable and encumbered resources will be carried forward to the 2017 Capital Budget.

**RESOLUTION 2016-117 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2016-118 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE ADOPTION OF REVISIONS TO THE PERSONNEL POLICIES  
MANUAL**

The Authority has established by-laws, policies and procedures governing its employment actions. Article II, Section 13(e) of the by-laws require changes to employment practices and personnel actions be approved by the Board of Commissioners in order to take effect. In accordance with such by-laws and personnel policies, the Authority has determined the need to revise certain policies within the Personnel Policy Manual so to comply with federal and state laws. The Authority desires to adopt the revised policies within the Personnel Policy Manual as outlined in the attached Fact Sheet entitled Exhibit "A."

**RESOLUTION 2016-119 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
RESCINDING THE EXTENSION OF A CELLULAR FACILITIES AGREEMENT WITH  
CROWN ATLANTIC COMPANY, LLC**

On December 1, 1996, the Authority and Cellco Partnership d/b/a Bell Atlantic Nynex Mobile (“Cellco”) entered into a Master Agreement whereby Cellco would be permitted to construct and operate cellular communications facilities along the Expressway. The Master Agreement permitted the Authority and Cellco to enter into individual site agreements for the construction and operation of particular sites along the Expressway corridor (the “Individual Site Licenses”). The Master Agreement provided for an initial term of five years, commencing on the date construction or the installation of the communication facilities began, with Cellco having the option to renew each Individual Site License for three consecutive five-year terms. The expiring Master Agreement did not offer provisions for lease extensions for the Individual Site Licenses. On or about April 1, 1999, Crown Atlantic Company, LLC, (also known as “Crown Castle,”) an entity of Crown Atlantic Company, LLC, acquired the sites from Cellco. By Resolution 2006-93, dated November 21, 2006, the Authority authorized the First Addendum to the Master Agreement, which extended the three Individual Site Licenses for the sites located at Wrangleboro, Pleasantville and the West Maintenance facility on the Atlantic City Expressway. As the extensions for the Individual Site Licenses were not authorized in the Master Agreement, the Authority seeks authorization to rescind the extension of the Individual Site Licenses.

**RESOLUTION 2016-120 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE SUPPORT OF SPECIAL EVENTS DESIGNED TO PROMOTE THE  
ATLANTIC CITY EXPRESSWAY AND THE SIX SOUTHERN MOST COUNTIES IT SERVES**

The Authority is keenly interested in supporting events that promote tourism and provide an economic benefit to the six southern most counties it serves. Members of the Authority have participated in planning committees comprised of regional stakeholders, which, from time to time, have included representatives from Host Marriott, Sunoco, casinos and businesses and civic groups desiring to participate and/or sponsor such events. The purpose of the special events are to increase concession sales at the Frank Farley Service Plaza, motorists on the Atlantic City Expressway as well as provide an economic benefit to the six counties the Authority serves. This resolution seeks approval to participate in, and support such events for the calendar year 2017.

**RESOLUTION 2016-121 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING SUPPORT OF A TOLL SPONSORSHIP CAMPAIGN DESIGNED TO  
PROMOTE THE ATLANTIC CITY EXPRESSWAY AND THE SIX SOUTHERN MOST  
COUNTIES IT SERVES**

The Authority is keenly interested in supporting events that promote tourism as well as provide an economic benefit to the six southern most counties it serves. In the past, the Authority, in conjunction with regional stakeholders, including local industry associations, businesses, civic organizations and casinos have met and recommended sponsorship programs that booster visitor trips to these areas. The group proposed a “Toll Sponsorship Campaign,” whereby an organization would sponsor tolls for a proposed period for the purpose of advertising or promoting regional businesses or a local event, providing benefit to the entity, the Authority and the region as a whole. The Toll Sponsorship Campaign is designed to provide an incentive for motorists to travel the Atlantic City Expressway. This program is currently in effect and was approved for the period beginning October 2015 through December 2016. This resolution seeks approval to continue this program for the calendar year 2017. Tolls incurred during the “sponsorship period” will be paid in whole by the sponsor.

**RESOLUTION 2016-122 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE AWARD OF A CONTRACT TO GAUDELLI BROTHERS, INC., OF  
MILLVILLE, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT 2016  
TERMINAL HVAC UPGRADES PROJECT**

On September 15<sup>th</sup> and 16<sup>th</sup>, 2016, the Authority publicly advertised for bids for the Atlantic City International Airport 2016 Terminal HVAC Upgrades Project. Work associated with this project includes, but is not limited to, the replacement of two packaged, outdoor, central station air handling units RTU-20 and RTU-13, their controls and sensors, communication wiring, duct detectors, fire alarm wiring, exterior

duct work and power disconnect switches as well as cleaning and balancing of the entire duct system associated with both RTUs. As part of the solicitation, the Authority also sought bids for an Add Alternate. The Add Alternate includes the same scope of work described above for two additional air handling units, RTU-11 and RTU-10. The selection of the Base Bid and or Add Alternate is contingent upon the availability of funds. On October 12, 2016, three bids were received, opened and tabulated with Gaudelli Brothers, Inc. of Millville, New Jersey being deemed the lowest responsive, responsible bidder in an amount not to exceed \$344,200.00 for the desired Base Bid and Add Alternate 1. The Authority desires to enter into a contract with Gaudelli Brothers, Inc. for this project in an amount not to exceed \$344,200.00 for the desired Base Bid and Add Alternate 1.

**RESOLUTION 2016-123 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AWARDING A CONTRACT TO SOUTH STATE, INC., OF BRIDGETON, NEW JERSEY FOR  
THE ATLANTIC CITY EXPRESSWAY 2016 BRIDGE REHABILITATION PROGRAM**

On September 29<sup>th</sup> and 30<sup>th</sup>, 2016, the Authority publicly advertised for bids for the Atlantic City Expressway 2016 Bridge Rehabilitation Program. Work items include, but are not limited to, furnishing all labor, equipment and materials and performing all work required for the rehabilitation of bridges from milepost 20.6 to 30.9 along the Atlantic City Expressway as necessary. The scope also includes the removal and repair of loose and existing concrete from the spalled areas of the bridge and its components; pressure injection of concrete cracks; asphalt repairs to slope protection; backfilling, seeding and top soiling eroded areas and miscellaneous repairs to secondary bridge components. As part of the solicitation, the Authority sought bids for two separate base bids. Base Bid No. 1 includes the above described work and all necessary traffic control measures. Base Bid No. 2 is similar to Base Bid 1; however, the list of bridges is reduced to select bridges from Milepost 20.6 to 29.3. The Authority's selection of Base Bid No. 1 and/or Base Bid No. 2 is contingent upon available funds. On October 19, 2016, two bids were received, opened and tabulated. South State, Inc., of Bridgeton, New Jersey was deemed the lowest responsible, responsive bidder in an amount not to exceed \$698,360.00 for the Atlantic City Expressway 2016 Bridge Rehabilitation Program for the desired Base Bid No. 2.

**RESOLUTION 2016-124 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO PERMIT AGREEMENTS  
FOR CHARTER AIR SERVICE TO AND FROM ATLANTIC CITY INTERNATIONAL  
AIRPORT**

From time to time, qualified air carriers express interest in providing Charter Air Service to and from the Atlantic City International Airport. The air carriers do not always desire to lease terminal space from the Authority in order to conduct their charter services. The Authority has determined that a permit to provide Charter Air Services would be appropriate and wishes to authorize the Executive Director or his designee to authorize and issue such permits. Charter Air Service Permits shall be issued to qualified air service carriers for one month, commencing upon execution, and so on from month to month until one of the parties desires to terminate such lease. This resolution authorizes the Executive Director to authorize and issue Charter Air Service Permits, when appropriate, to qualified air carriers in similar form as the agreement attached to the resolution entitled Schedule "A". This authorization to issue such permits is for a two year period, commencing on January 1, 2017 through December 31, 2018. All fees are set by the Airport's rates and charges.

**RESOLUTION 2016-125 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING ENTRANCE INTO A SHARED SERVICES AGREEMENT WITH THE  
COUNTY OF ATLANTIC AND AN AGREEMENT WITH CROSS COUNTY CONNECTION  
FOR THE OPERATION OF SHUTTLE SERVICES FOR THE ROUTE 40 AND ROUTE 54  
COMMUNITY SHUTTLE**

The Authority and the County of Atlantic (the "County") have recognized the need for the provision of a comprehensive transportation system to meet the needs of a Community Shuttle project in the western part of the County along the Route 40 and Route 54 corridors, and to provide a "feeder" service to the existing NJ Transit bus and rail service in the region. This route fills the gaps currently not covered by public transportation and improves accessibility to work locations and other destinations for people traveling within Atlantic County. The Authority and the County entered into a one-year term Shared

Services Agreement defined as “Pilot” for the provision of these services, which commenced on January 1, 2016 and is set to expire on December 31, 2016. As ridership on this route continues to grow, both parties now desire to enter into a new Shared Services Agreement for continued operations. The term of this agreement shall be two years, commencing on January 1, 2017 through December 31, 2018. The Pascale Sykes Foundation (the “Foundation”), a nonprofit organization devoted to providing programs and supporting families of low-income, has offered to continue to provide additional funding as required to support the community shuttle project. By funding this project, the Pascale Sykes Foundation will be furthering its South Jersey Strengthening Families initiative. Due to self-imposed restrictions on the Pascale Sykes Foundation’s ability to conduct business with governmental entities, the Authority’s Transportation Management Association, Cross County Connection (“Cross County”), a nonprofit organization, will enter into an Agreement with Pascale Sykes, as well as one with the Authority, to transfer the money donated by the foundation to the Authority. Cross County will enter into an Agreement detailing this arrangement similar to that attached to the resolution as an Exhibit. Cross County will be responsible for marketing the project in the service region and for all the operating expenses that are in excess of the Section 5311 Innovative Grant funding.

**RESOLUTION 2016-126 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO SOUTH STATE, INC., OF BRIDGETON, NEW JERSEY FOR EMERGENCY REPAIRS TO THE DRAINAGE PIPE ON THE ATLANTIC CITY EXPRESSWAY AT MILEPOST 2.6 WESTBOUND (CONFIRMING)**

Pursuant to N.J.A.C. 19:2-7.7, whenever an emergency declared by the Executive Director or his designee exists of a nature requiring immediate services, the Authority shall, by such solicitation as it considers advisable, obtain whatever is necessary to meet the emergency on the most advantageous terms possible under the circumstances. On October 11, 2016, Authority personnel discovered a roadside erosion issue in the median of the Expressway at milepost 2.6 westbound. Upon inspection by the Authority’s Chief Engineer and its general engineering consultant, Consulting Engineer Services, it was determined a void, several feet in depth, had developed beneath the pavement due to a failed corrugated metal storm water pipe. As the results of this inspection warranted an “Emergency Repair,” and due to the deteriorating condition of the pavement integrity of the shoulder, the Chief Engineer, with the concurrence of the Executive Director, requested the immediate deployment of South State, Inc. of Bridgeton, New Jersey to repair the deficiencies as South State, Inc., a qualified highway contractor, completed a similar emergency repair on the Expressway in April of 2016, in addition to their working in close proximity to milepost 2.6 westbound, on a Garden State Parkway project. South State, Inc., of Bridgeton, New Jersey completed the necessary repairs, which included stabilizing the pipe trench with steel plating and a trench box, removing the collapsed pipe, including the concrete collar connection, temporarily plugging all pipes, dewatering the trench and installing new 60” HDPE pipe. Work also included backfilling and grading, resetting the guiderail, repaving the shoulder and the installation and removal of a temporary concrete median protection barrier. This work was completed at a cost not to exceed \$134,435.64.

12. Petitions and Communications, Unfinished Business, New Business
13. General Comment
14. Time and Place of Next Meeting: The next regularly scheduled Board meeting will be held on **Wednesday, December 21, 2016 at 9:00 a.m.** in the Board Room of the SJTA Administration Building, Farley Service Plaza, Elwood, New Jersey.

ADJOURNMENT