

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
EXECUTIVE SESSION MINUTES  
OCTOBER 19, 2016**

Chairman Hammer called the Executive Session to order at 9:07 a.m. and noted this Executive Session is being conducted in accordance with Resolution 2016-114 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject matter of this closed session meeting pertains to personnel and contractual matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

**Present**

Chairman Richard T. Hammer (via video conference)  
Vice Chairman Jeffery A. April, Esq.  
Commissioner James J. McCullough  
Commissioner C. Robert McDevitt (via teleconference)  
Commissioner Joseph Ripa  
Commissioner Donna T. Sullivan \*  
Michael L. Collins, Governor's Authorities Unit  
Stephen F. Dougherty, Executive Director  
Robert M. Damming, Deputy Executive Director, Operations  
Frank F. Frankowski, Chief Financial Officer  
Paul C. Heck, Director of Business Administration  
David Zappariello, Chief of Staff  
Lauren Staiger, Esq., General Counsel  
Susan Lubrano, Authority Board Secretary  
Davi Nicholson, Alternate Authority Board Secretary

\*Commissioner Sullivan joined the meeting at 9:15 a.m.

**Personnel Matters**

Mr. Dougherty advised the Board he has asked Mr. Heck to address the Schedule "A" and Ms. Staiger to address a contractual matter with Shore Sign Service.

Mr. Heck directed the Chairman and Commissioners to the Schedule "A" associated with Resolution 2016-107. He explained the need for the positions, advising the recommendations are largely due to three vacant positions, which if approved, would be backfilled with current maintenance employees. Further, this movement would result in the need to backfill several Maintenance 1 through Maintenance 4 positions. Mr. Heck then discussed the two part-time positions included on the Schedule. He asked for questions on the matter. No questions were asked.

**Contractual Matters**

Ms. Staiger advised the Board of email correspondence addressed to Vice Chairman April from a current billboard operator. She stated the purpose of the correspondence was to request a meeting to discuss relief from obligations related to two contracts, which cover four specific billboards. The request is due to a significant loss of revenue generated from the billboards. Ms. Staiger advised, as reported in the September executive session, the operator had previously made this request to management. She explained the Authority's response and its reasoning. She advised the operator may to come to an upcoming Board meeting to request special dispensation by the Board.

Vice Chairman April then read the email he received aloud and discussed his concerns. He asked that management reach out to the operator to invite him to a future meeting to discuss the matter further. Ms. Staiger advised he would be contacted.

Chairman Hammer called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner McCullough and seconded by Vice Chairman April. The motion carried adjourning the Executive Session at 9:20 a.m.

Submitted by:



Susan Lubrano, Authority Board Secretary