

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
OCTOBER 16, 2019**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on October 16, 2019, commencing at 9:00 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Commissioner Jeffery A. April, Esq.  
Deputy Commissioner Joseph D. Bertoni  
Commissioner Bryan J. Bush (via teleconference)  
Commissioner Maurice B. Hill, Jr., DMD (via teleconference)  
Commissioner James J. McCullough  
Vice Chairman Christopher M. Milam  
Commissioner Joseph Ripa (via teleconference)  
Daniel Kelly, Esq., Governor’s Authorities Unit  
Stephen F. Dougherty, Executive Director  
Robert Dougherty, Deputy Executive Director  
Karen Davis, Director of Finance  
Michael Watson, Esq., Counsel  
Cynthia Blasberg, Board Secretary

**Absent**

Chair Diane Gutierrez-Scaccetti  
Commissioner C. Robert McDevitt  
Commissioner Christina Fuentes, EDA

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti		X
Commissioner Jeffery A. April, Esq.	X	
Deputy Commissioner Joseph D. Bertoni	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt		X
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

*Two (2) members of the public attended this meeting.*

**Approval of the Agenda**

Vice Chairman Milam called for a motion to approve the October 16, 2019 agenda. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner April approving said agenda. Vice Chairman Milam asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Vice Chairman Milam called for a motion to approve the September 18, 2019 meeting minutes. Whereupon, a motion was made by Commissioner April and seconded by Commissioner McCullough approving the said minutes. Vice Chair Milam asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

### **Employee Recognition Award**

Vice Chairman Milam asked Mr. Dougherty if there is an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Diane Peacock with the Quarterly Employee Recognition Award.

Vice Chairman Milam congratulated Diane for the good work she has done.

### **Executive Session**

Vice Chairman Milam asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2019-104 to the Chair and Commissioners for the exclusion of the public to discuss personnel matters pertaining to the Schedule "A," associated with Resolution 2019-100 and a procurement matter specific to the 2019 Atlantic City International Airport Terminal Roof and HVAC Rehabilitation Project.

Whereupon, the motion was made by Commissioner McCullough and seconded by Commissioner April approving Resolution 2019-104. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:05 a.m. The public was advised the minutes of this Executive Session would be disclosed to the public in accordance with State Law. A copy of Resolution 2019-104 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Vice Chairman Milam called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner April and seconded by Commissioner McCullough. The open portion of the meeting reconvened at 9:34 a.m. Vice Chairman Milam then requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti		X
Commissioner Jeffery A. April, Esq.	X	
Deputy Commissioner Joseph D. Bertoni	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt		X
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

### **Executive Report**

Vice Chairman Milam asked for the presentation of the Executive Report. Mr. Dougherty presented the October 16, 2019 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Commissioner McCullough noted the decrease in Airport passengers. He asked if anyone from the Port Authority has reached out to the SJTA regarding a study whereas Stephen Dougherty stated they have not. Commissioner April stated he believes the Port Authority is in the process of preparing a bid for the study and asked if anyone from the Port Authority has viewed the Airport for this purpose. Steven Dougherty stated they have not.

Karen Davis advised the Board that the decrease in Airport passengers is due to construction at the Fort Lauderdale Airport which resulted in Spirit Airline's discontinuing flights to Fort Lauderdale. Timothy Kroll

addressed the Board stating along with the discounted flights, Hurricane Dorian impacted the Florida area during September resulting in the cancelation of flights. He further stated Spirit Airlines service to Fort Lauderdale will be restored in November.

**Committee Reports**

Vice Chairman Milam asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on October 2, 2019. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as an MOU with Atlantic County. Commissioners were provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

**Public Response to Agenda Items**

Vice Chairman Milam asked the public for comments on any of the agenda items. No comments were made.

**Approval of Bills**

Vice Chairman Milam asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Vice Chairman Milam called for a motion to approve the bill list. Whereupon the motion was made by Commissioner April and seconded by Commissioner McCullough, approving said bill list. Vice Chairman Milam asked the Commissioners for questions on the motion. Being none, Vice Chairman Milam requested the Secretary call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti							X
Commissioner Jeffery A. April, Esq.	X		X				
Deputy Commissioner Joseph D. Bertoni			X				
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough		X	X				
Commissioner C. Robert McDevitt							X
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

**Resolutions and Motions:**

Vice Chairman Milam asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Vice Chair and Commissioners he would be presenting a total of four (4) resolutions for their consideration. Mr. Dougherty presented Resolutions 2019-100 through 2019-103. Vice Chairman Milam called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner April and seconded by Commissioner Bush, approving said resolutions.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti							X
Commissioner Jeffery A. April, Esq.	X		X				
Deputy Commissioner Joseph D. Bertoni			X				
Commissioner Bryan J. Bush		X	X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt							X
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

**RESOLUTION 2019-100 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

**RESOLUTION 2019-101 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO FANEUIL, OF HAMPTON, VIRGINIA TO PROVIDE ATLANTIC CITY EXPRESSWAY TOLL SERVICES (REBID) TO THE AUTHORITY**

Pursuant to Section 8(a) of the Act, the Authority is required to publicly advertise for all contracts and agreements made pursuant to the Act to be awarded by the Authority only after public advertising. On July 9, 2019 and July 10, 2019, the Authority publicly advertised for bids for Atlantic City Expressway Toll Services, which includes Toll Plaza Supervisors, Count Room Supervisors, Toll Attendants, Count Room staff as well as Toll Clerical functions on the Expressway. In response to said advertising one (1) bid was received by the Authority on August 6, 2019. However, the sole bid was found to have a fatal, material flaw and was therefore rejected. On August 20, 2019 and August 21, 2019, the Authority publicly re-advertised for bids for Atlantic City Expressway Toll Services Rebid as described above. On September 11, 2019, one bid was received, opened and tabulated. Faneuil, Inc. of Hampton, Virginia was determined to be the sole responsive, responsible bidder in an amount not to exceed \$3,930,267.40. The Director of Information and Tolls Technology recommends entering into a services contract with Faneuil, Inc. of Hampton, Virginia in an annual amount not to exceed \$3,930,267.40. The term of said contract shall be for one (1) year covering the period January 1, 2020 through December 31, 2020, with one (1) one-year option to renew for calendar year 2021 at the Authority's sole discretion.

**RESOLUTION 2019-102 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO AWOC (A WOMEN OWN CONTRACTOR OF PHILADELPHIA, PENNSYLVANIA FOR THE 2019 ATLANTIC CITY INTERNATIONAL AIRPORT TERMINAL ROOF AND HVAC REHABILITATION PROJECT**

On August 28<sup>th</sup>, 2019 and August 29<sup>th</sup>, 2019, consistent with Section 8(a) of the Act, the Authority publicly advertised for bids for the 2019 Atlantic City International Airport Terminal Roof and HVAC Rehabilitation Project. Work items include but are not limited to the complete demolition and replacement of the existing EPDM roofing, insulation boots, flashings, pitch pockets, pipe supports, drains, expansion joints, gutters, etc., down to the existing roof deck. Install a new Carlisle SynTec Sure-White 60-mil 20-year warranty roofing system, and various roof top HVAC units. As part of the solicitation, the Authority sought bids for the Base Bid which includes all work in shown on the contract documents for the 9,314 square feet of roof area, plus two add alternates: Add Alternate #1: Includes all work shown on the contract documents for the 885 square feet of roof area. Add Alternate #2: Includes all work shown in the contract documents for the 1,555 square feet of roof area. The Authority's selection of the Base Bid and/or Add Alternates is contingent upon available funds. On September 19<sup>th</sup>, 2019, five (5) bids were received, opened and tabulated. AWOC (A Women Own Contractor) of Philadelphia, Pennsylvania was deemed the lowest responsive, responsible bidder in an amount not to exceed \$864,000.00 for the Atlantic City International Airport 2019 Terminal Roof Rehabilitation Project for the desired Base Bid. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with AWOC (A Women Own Contractor) of Philadelphia, Pennsylvania for the Atlantic City International Airport 2019 Terminal Roof Rehabilitation Project, for the desired Base Bid in an amount not to exceed \$864,000.00.

**RESOLUTION 2019-103 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO GROFF TRACTOR MID ATLANTIC OF VINELAND, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A NEW 2019 OR CURRENT PRODUCTION YEAR DOZER (OR APPROVED EQUIVALENT)**

On August 20<sup>th</sup> and August 21<sup>st</sup>, 2019, the Authority publicly advertised for bids for the Purchase and Delivery of a New 2019 or Current Production Year Dozer (or Approved Equivalent). On September 11, 2019, two (2) bids were received, opened and tabulated. Groff Tractor Mid-Atlantic of Vineland, New Jersey was deemed the lowest, responsive, responsible bidder in an amount not to exceed \$101,390.00 per unit. The number of units to be purchased is contingent upon the availability of funds. In the event the need arises, and funding is available, the Authority reserves the right to order additional units as specified herein. The Bidder agrees to hold their unit prices until December 31, 2019. The Director of Operations recommends the Purchase and Delivery of a New 2019 or Current Production Year Dozer (or Approved Equivalent) for the above referenced in an amount not to exceed \$101,390.00.

**Petitions or Communications, Unfinished Business and New Business**

Vice Chairman Milam asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting or are at the Commissioners' place.

**General Comment**

Vice Chairman Milam asked the public for any general comments. Commissioner April stated his concern that suggestions about the Port Authority taking over the Airport reflects on the SJTA's ability to operate the Airport. Commissioner McCullough stated he agrees with Commissioner April and that the Authority has pursued additional airlines to increase flights. No comments were made by the public.

**Adjournment**

There being no further business, Vice Chairman Milam called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner April and seconded by Commissioner McCullough to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 10:01 a.m.

Submitted by:

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Cynthia A. Blasberg, Board Secretary

**Note: An Executive Session was held during this meeting.**