

**SOUTH JERSEY TRANSPORTATION AUTHORITY
EXECUTIVE SESSION MINUTES**

May 16, 2018

Chair Gutierrez-Scaccetti called the Executive Session to order at 9:05 a.m. noting this Executive Session is being conducted in accordance with Resolution 2018-38 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject of this closed session meeting pertains to personnel, litigation and contractual matters authorized pursuant to N.J.S.A. 10:4-12(b)(8).

Present

Chair Diane Gutierrez-Scaccetti
Vice Chairman Jeffery A. April, Esq.
Commissioner Bryan J. Bush
Commissioner Maurice B. Hill, Jr., DMD
Commissioner James J. McCullough
Commissioner C. Robert McDevitt
Commissioner Christopher M. Milam
Commissioner Joseph Ripa
Commissioner Donna T. Sullivan
Adam Sternbach, Esq., Governor's Authorities Unit (via teleconference)
Adrienne Rogove, Esq., Blank Rome
Lauren R. Staiger, Esq., General Counsel
Stephen F. Dougherty, Executive Director
Robert M. Damming, Deputy Executive Director
Karen Davis, Director of Finance
David Zappariello, Chief of Staff
Paul Heck, Director of Business Administration
Cynthia Blasberg, Board Secretary

**Ms. Rogove exited the Conference room at 9:10 at the conclusion of the Henebema v. SJTA briefing.*

**Ms. Davis exited the Conference room at 9:20 a.m., prior to the Schedule "A" discussion, due to her inclusion on the Schedule and returned to the meeting at 9:25.*

Litigation Matter

Adrienne Rogove, Esq. briefed the Board on the status of the Henebema v. SJTA case and advised of the stay issue from the Appellate court decision as well as the petition for certification to the Supreme Court. A trial date is scheduled for June.

Contractual Mater

Stephen F. Dougherty updated the Board on new developments on the Pineland Bird Mitigation Site. Mr. Dougherty discussed the tour of the site with the Chief Biologist from the FAA along with a representative from the USDA. Mr. Dougherty noted that the Pinelands was invited to tour the site at their convenience, to discuss the potential to relocate the site, and the recommended mowing plan.

Chair Diane Gutierrez-Scaccetti recommended Mr. Dougherty reach out to the DEP Commission regarding the matter to get clarification of our commitment to the wellbeing of the bird habitat.

Personnel Matter

Mr. Dougherty advised the Board Mr. Heck would be addressing personnel this morning. Paul Heck stated there are two (2) positions on the Schedule, of which one (1) is Full Time and is for Director of Finance for the replacement of our retired Director of Finance and the other position is for an On-Call Control Technician. He discussed the Authority's current budgeted headcount is 279 and actual staffed headcount is 280, however, the headcount will be reduced upon retirements.

Chair Diane Gutierrez-Scaccetti asked if the Authority will backfill Karen Davis's vacant position which Mr. Heck responded it will be by succession.

Chair Diane Gutierrez-Scaccetti stated that she is appreciative that the Finance Director's position was filled from within the Authority and is happy with the promotion of Karen.

Mr. Heck asked for questions on the matter, no questions were asked.

Contractual Mater

Commissioner Bush expressed his concern about the awarding the HVAC contract to the low bidder as it relates to their past performance. Chair Diane Gutierrez-Scaccetti stated that the vendor has been approved by the Department of Treasury. Addressing the Board, Lauren R. Staiger, Esq. noted

Chair Diane Gutierrez-Scaccetti called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner McCullough and seconded by Vice Chairman April. The motion carried, adjourning the Executive Session at 9:34 a.m.

Submitted by:

Cynthia A. Blasberg, Board Secretary