

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
EXECUTIVE SESSION MINUTES**

**SEPTEMBER 21, 2010**

Chairman Simpson called the Executive Session Meeting to order at 10:12 a.m. and noted that this Executive Session was being conducted in accordance with Resolution 2008-14 of the South Jersey Transportation Authority, which provides for the following:

The general nature of the subject matter of this closed session meeting shall pertain to matters authorized pursuant to N.J.S.A. 10:4-12(b) (4), (5), (7) and (8).

**Present**

Chairman James S. Simpson  
Vice-Chairman Mark Summerville  
Commissioner Joseph W. Devine  
Commissioner James U. Gaymon, Jr.  
Commissioner Joseph Ripa

**Absent**

Commissioner Jeffery April  
Commissioner Timothy J. Lizura  
Commissioner C. Robert McDevitt  
Commissioner Louis Toscano  
Maura Tully, Governor's Authorities Unit

**Also Present**

Bart R. Mueller, Executive Director  
Thomas R. Hower, Governor's Authorities Unit  
George R. Gilmore, General Counsel  
Jean L. Cipriani, General Counsel  
Stephen F. Dougherty, Chief of Staff  
Samuel L. Donelson, Deputy Executive Director  
Sharon Gordon, Deputy Executive Director  
Susan Lubrano, Authority Board Secretary

**Personnel Matter**

The Commissioners were advised of two resolutions being presented for their approval during the open session portion of this meeting. The first, Resolution 2010-101 pertains to proposed personnel changes within the Accounting and Revenue Control divisions. Stephen Dougherty briefed the Commissioners on the changes proposed due to the retirement of an Accountant I and a planned transfer of Junior Accountant from the Revenue Control Division to the Transportation Services Department. Mr. Dougherty discussed the plan to supplement the administrative duties and advised that the plan included the redistribution of personnel and duties as well as additional compensation for those tasked with additional duties. He further stated that the plan is headcount neutral and will provide a savings of \$4,900 to the Authority.

Resolution 2010-102 pertains to senior leadership. Stephen Dougherty advised of Dennis Culnan's desire to relinquish his position as Deputy Executive Director in order to pursue an advanced educational opportunity. Mr. Culnan's salary would be adjusted commensurate with the reduction in his duties. Mr. Mueller added that since Kathleen Aufschneider's retirement in

February 2010, Sharon Gordon has been serving as Acting Deputy Executive Director and that the purpose of this resolution is to formally appoint Samuel Donelson and Sharon Gordon as Authority Deputy Executive Directors. Chairman Simpson stated that he has worked with both Sharon and Sam and that they are two very capable people, which is reflected in the level of output they provide to the Authority. Commissioner Devine concurred. Mr. Mueller stated, due to the economic climate, no additional compensation will be sought for the additional duties at this time. Commissioner Devine requested the Personnel Committee be included in an evaluation process should the Authority be able to compensate the deputies for the additional duties and additional employees they are charged with overseeing. Chairman Simpson agreed to review additional compensation for Sam and Sharon at a later date.

Chairman Simpson then discussed a letter he received from Deborah Gramiccioni, regarding toll-free passage for SJTA employees on the Atlantic City Expressway. He discussed the Governor's directive to formally abolish toll-free passage unrelated to official South Jersey Transportation Authority (SJTA) business. Mr. Mueller discussed his review of SJTA policies following his appointment as Executive Director. He implemented several changes, one of which was removing toll free passage from retirees and employees unless traveling for business purposes or driving to and from work. Chairman Simpson stated that as the Authority has been at the forefront of change, he would like to see the Board take a leadership initiative and be the first to implement this policy.

Discussions took place relating to the Union Contract and the expiration date of the contact was stated as July 2011.

The Commissioners agreed the policy was sound and should be implemented; however, they requested the Unions be contacted and notified prior to the passing of a resolution. Chairman Simpson requested the Unions be notified and asked Commissioner Joseph Ripa if he would represent the Board on this issue, in which he agreed. Mr. Mueller stated the Union was instrumental in closing the deficit gap earlier this year and that they understand the economic climate. The Board requested to have Mr. Mueller oversee reaching out to the Unions in an effort to reach an agreement prior to a Board resolution being presented. He advised they would be formally notified and the resolution relating to same would be presented for approval at the October 2010 Board Meeting.

There being no further business, Chairman Simpson called for a motion to adjourn the Executive Session.

Motion was moved by Commissioner Devine and seconded by Vice-Chairman Summerville; motion carried adjourning the Executive Session at 10:44 a.m.

Submitted by:

  
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Susan Lubrano, Authority Board Secretary